

website

MURGAON EDUCATION SOCIETY'S
VASANT JOSHI COLLEGE OF ARTS & COMMERCE,
ZUARINAGAR, GOA – 403 726.

APPOINTMENTS

Applications are invited from eligible candidates for the following posts on Contract Basis for 12 months.

Sr. No	Name of the posts on Contract Basis	Category	No. of Posts
01	Lower Division Clerk (Exam)	General	01
02	Multi-Tasking Staff (Exam)	General	01

Essential Qualifications

1) L.D.C.

- (a) Candidates should have Passed Higher Secondary School Certificate from a recognized Board or equivalent
(b) Candidates should be Computer Literate / operation with typing speed of 30 words per minutes in English.

2) MULTI TASKING STAFF

- (a) Passed Secondary School Certificate Examination from a recognized Board.
OR
(a) Passed Course conducted by Industrial Training Institute or equivalent.

Experience: For all the above posts Atleast One Year Working Experience: -

- a) as an apprentice under the Apprenticeship Act; or
b) in a Government Department/Organization/Office/Institute; or
c) in a Semi-Government Organization/Office/Institute; or
d) in a Factory/Company; or
e) in any other private Establishment where not less than 05 persons are employed.

Further, Knowledge of Konkani essential and knowledge of Marathi is desirable for the above posts.

Pay and service conditions as prescribed by Directorate of Higher Education, Government of Goa and other competent authority in force.

Complete applications in all respects should be submitted along with self-attested photo copies of mark-sheets of all public examinations from SSC onwards, Birth certificate issued by a Competent Authority and valid Employment Exchange Registration Card, valid 15 years Residence (in Goa) Certificate & Experience Certificates relevant to the post applying for, **within 15 days of issue of the advertisement.** Applicant should mention clearly for the post which they have applied along with their passport size photograph attached to the application. Late/Incomplete applications will be rejected and no intimation will be sent to the applicants in this regard.

Applicant needs to compulsorily fill in the Google form & submit the application with the hard copies of the documents to the College Office latest by 04:00pm on 03.10.2024. Google forms and links to apply for the above mentioned posts is provided on the College website.

Advt. No:05/18.09.2024

Sd/-
Dr. Manasvi M. Kamat
Professor & Principal



M. Kamat
17/10/24