



**MURGAON EDUCATION SOCIETY'S**  
**COLLEGE OF ARTS & COMMERCE,**  
**ZUARINAGAR, GOA – 403 726.**  
**APPOINTMENTS**  
**NON- TEACHING STAFF**

**REQUIRED**

Murgaon Education Society's College of Arts & Commerce invites applications for self-financing programmes from the Indian Nationals for the following posts for the academic year 2022-23:

- |                         |              |
|-------------------------|--------------|
| a) Computer Programmer  | --- 04 Posts |
| b) Office Assistant     | --- 02 Posts |
| c) Multi- Tasking Staff | --- 02 Posts |

**Essential Qualification:**

- (a) For the post of Computer Programmer one should have good academic record with at least 55% marks or an equivalent grade at the Master's degree in computer Science/Engineering or Information Technology, B.E(Comp), M.Sc. (IT), M.C.A., M.E. (Computer Engineering), M. Tech. (Computer Technology).
- (b) Candidate should have Passed Higher Secondary School Certificate from a recognized Board or equivalent and should be Computer literate.
- (c) Passed Secondary School Certificate Examination from a recognized Board OR Passed Course conducted by Industrial Training Institute from a recognized Institution.

**Mandatory Requirement:**

- (a ) Valid 15 years Residence (in Goa) Certificate
- (b) Knowledge of Konkani.

Additionally, knowledge of Marathi shall be desirable.

Pay and service conditions as prescribed by Directorate of Higher Education, Government of Goa and other competent authority.

Complete applications in all respects should be submitted along with self-attested photo copies of mark-sheets of all public examinations from SSC onwards, Birth certificate issued by a Competent Authority and valid Employment Exchange Registration Card, valid 15 years Residence (in Goa) Certificate, on or before 12<sup>th</sup> July, 2022 to the College Office. Applicant should mention clearly for the post which they have applied. Late/Incomplete applications will be rejected and no intimation will be sent to the applicants in this regard.

Hard copy of the application along with the hard copy of relevant documents should be submitted in college office before due date.

Link to apply for <https://forms.gle/GRcYypRAx4A1A3637>

Sd/-  
Principal

**Advt.02/29.06.2022**