

**APPOINTMENTS**  
**M.E.S.'s COLLEGE OF ARTS & COMMERCE,**  
**ZUARINAGAR, GOA-403 726**

Applications with full Bio-data from qualified candidates (India Nationals) are invited for the following vacancies/posts.

<b>Sr. No</b>	<b>Name of the post</b>	<b>Level in the pay matrix</b>	<b>Category</b>	<b>No. of posts</b>	<b>Qualifications</b>
1.	Instructor in Physical Education (Regular)	Level-7	General	01	<p><b>Essential:</b></p> <p>i) Bachelor Degree in Physical Education (three years course) of a recognized University or equivalent OR Bachelor Degree in Physical Education (two years course) of a recognized University or equivalent with Bachelor Degree of a recognized University in any other stream or equivalent</p> <p>ii) Knowledge of Konkani</p> <p><b>Desirable:</b></p> <p>i) Master Degree in Physical Education of a recognized University or equivalent.</p> <p>ii) Two years' experience in teaching /training, in the line of Physical Education.</p> <p>iii) Knowledge of Marathi</p>
2.	System Administrator (Regular)	Level-6	General	01	<p><b>Essential:</b></p> <p>i) Bachelor of Engineering (Computer Science/I.T.) OR M.Sc. (Computer Science/I.T.) OR Master in Computer Application OR B.Sc.(Computer Science with three years Industrial experience in Networking &amp; System Administration) OR BCA with three years Industrial experience in Networking &amp; System Administration.</p> <p>ii) Knowledge of Konkani</p> <p><b>Desirable :-</b></p> <p>i) Knowledge of Computer Networking and Web Technology.</p> <p>ii) Knowledge of Marathi</p>
3.	Accountant	Level - 6	General	01	<p><b>Essential:</b></p> <p>i) Bachelor of Commerce or Bachelor of Arts with Economics from a recognized University/Institution.</p> <p>Note: The candidates have to pass the initial recruitment examination prescribed by the Government for the purpose</p> <p>ii) Knowledge of Konkani</p> <p><b>Desirable:</b></p> <p>i) Knowledge of Marathi</p>

4.	Librarian Grade I (Regular)	Level-5	General	01	<p><b>Essential:</b></p> <p>i) Bachelor Degree in Library and Information Science of a recognized University or its equivalent</p> <p>ii) Three years' experience in a Library recognized by the Government.</p> <p>iii) Knowledge of Konkani</p> <p><b>Desirable:</b></p> <p>i) Knowledge of Marathi</p>
5.	Librarian Grade II (Regular)	Level-4	General	01	<p><b>Essential :</b></p> <p>i) Bachelor Degree in Library and Information Science of a recognized University or its equivalent</p> <p>ii) Knowledge of Konkani</p> <p><b>Desirable:</b></p> <p>i) Knowledge of Marathi</p>
6.	Laboratory Assistant (information technology) (Regular)	Level-4	General	01	<p><b>Essential :</b></p> <p>i) Candidates should have Higher Secondary Certificate with Science Subject or equivalent qualifications</p> <p>ii) Candidates having experience of handling tools and stores experience in the field of Computer Programming, Hardware maintenance in IT laboratory, will be preferred</p> <p>iii) Knowledge of Konkani</p> <p><b>Desirable:</b></p> <p>i) Knowledge of Marathi</p>
7.	Lower Division Clerks (Regular)	Level-2	OBC General	01 02	<p><b>Essential :</b></p> <p>i) Candidates should have Higher Secondary School Certificate from a recognized Board or equivalent.</p> <p>ii) Candidates should be Computer literate</p> <p>iii) Knowledge of Konkani</p> <p><b>Desirable:</b></p> <p>i) Knowledge of Marathi</p>
8.	Multi Tasking Staff (Regular)	Level-1	ST General	01 02	<p><b>Essential:</b></p> <p>i) Candidates should have Passed Secondary School Certificate Examination from a recognized Board/Institution. OR Passed Course conducted by Industrial Training Institute or equivalent qualification, in relevant trade, from a recognized Institution.</p> <p>Note: Course conducted by Industrial Training Institute or equivalent qualification, in relevant trade, may be considered in case posts related to</p>

					technical work. ii) Candidates should have skills such as knowledge of operating Office machine including computers. iii) Knowledge of Konkani <b>Desirable:</b> i) Knowledge of Marathi
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**For all Posts:**

**Mandatory Requirement:** (i) 15 years of Residence in Goa.

(ii) Knowledge of Konkani

Additionally, knowledge of Marathi shall be desirable.

**Age Limit:** Not exceeding 45 years (relaxable for government servants up to 5 years in accordance with the instructions or orders issued by the Government from time to time)

Applications clearly stating the name, age, postal address, email id, contact number should be submitted along with supporting self-attested copies of marksheets & certificates of educational qualifications (SSC onwards), Birth Certificate, valid 15 years Residence Certificate (in Goa) issued by a Competent Authority and valid Employment Exchange Registration Card, **within 15 days of issue of the advertisement.** Late/Incomplete applications will be rejected. The applications for these posts submitted earlier have been cancelled by us. All such candidates should re-apply. Candidates who are already employed shall send their applications through proper channel and shall account for break in service, if any. **Applications should be submitted online at [www.mescollege.org](http://www.mescollege.org).**

Date: 14/07/2021

Sd/-  
 Officiating Principal