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State Public University since 1985  
Recognized by UGC u/s 12-B  
(Accredited by NAAC with A Grade)

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**CIRCULAR**

In accordance with the Special Ordinance OS-1 relating to the conduct of Academic Programmes during the Covid-19 pandemic and further to the Standard Operating Procedures on preventive measures to be followed while conducting examinations to contain spread of Covid-19 issued by the Ministry of Health & Family Welfare, Government of India dated 2<sup>nd</sup> September, 2020 (copy enclosed), the conduct of **Offline** examinations scheduled from 29/12/2020 onwards will be conducted with the following SOPs:

1. Number of students per classroom will not exceed 25% of its capacity (eg. if a classroom of 60 students only 15 students will be allowed) during the examinations.
2. Proper sanitization measures to be put in place including the following:
  - i) Entrance of the building to have mandatory hand hygiene and thermal screening.
  - ii) The classrooms to be sanitized everyday.
3. Staff and students will be allowed entry only with face covers/mask which is to be worn at all times at the Examination Centre.
4. In case a student is found or reported to be Covid-19 positive:
  - a) the classroom is to be sanitized.
  - b) the remaining students in the classroom to be quarantined for 05 days and tested. Such students will be permitted to appear for the next examination and this will not be counted as an additional attempt.

Deans of Faculties/Schools, Vice-Deans of Schools, Heads of University Teaching Departments and Principals of Affiliated Colleges (General and Professional) are requested to kindly go through the enclosed SOPs carefully and bring the content of this Circular to the information of all concerned.

  
Prof. Radhika Nayak  
**REGISTRAR**

To,

1. Secretary to Governor (Chancellor of Goa University)
2. Director, Directorate of Higher Education
3. Director, Technical Education
4. Deans of Schools/Faculties
5. Vice-Deans of Schools
6. Heads of University Teaching Departments
7. Principals of Affiliated Colleges (General & Professional)
8. Joint Registrar (Academic)
9. AR-Exam(UG)/(PG)/(Prof)
10. PS to Vice-Chancellor
11. PA to Registrar