

## ACTION TAKEN REPORT OF THE IQAC FOR THE ACADEMIC YEAR 2017-18

Sr. No.	Decisions made	Action taken
1.	<i>Feedback about syllabus should be obtained from FY/SY/TY students.</i>	Feedback about syllabus will be obtained from BA/BCom Semester III and IV students in 2018-19, in addition to BA/BCom Sem I and II students. The final year students will provide feedback about syllabus in the subsequent year, i.e. in 2019-20.
2.	<i>Introduction of new courses</i>	The Department of Commerce conducted a <b><i>Certificate course on Tally ERP 9 with GST</i></b> . The course was for 30 hours (i.e. 2 credits) and was conducted from 7th February 2018 to 19th March 2018. 21 students registered for the course.
3.	<i>Introduction of Post-graduate programmes</i>	The <b><i>M.A. programme in English</i></b> commenced from the academic year 2017-18. 7 students have enrolled for this programme.
4.	<i>Strengthening of Research Activities, Collaborations, &amp; extension activities</i>	<p><b><i>1. Research:</i></b> A <b><i>Workshop on Usage of E-Resources</i></b> was organized by the Research Cell on 12th October 2017. Dr.Keshav R. Dhuri, Librarian, St. Xaviers College, Mapusa was the resource person.</p> <p><b><i>2. MOUs:</i></b> As part of the MOU signed with Parvatibai Chowgule College of Arts and Science (Autonomous), Margao and St. Xavier's College of Arts, Science and Commerce, Mapusa, guest lectures have been organized. Our students have participated in academic and extra-curricular activities organized by these institutions..</p> <p><b><i>3. Extension activities:</i></b> (i) NSS Unit of MES College, Zuarinagar assisted the implementation of '<b><i>Rashtriya Vayoshree Yojana</i></b>' organized by the Ministry of Social Welfare and implemented by the District Administration of South Goa. The scheme was about providing various medical aids to the senior citizens from the BPL category. The above health camp was held in the Cottage Hospital Chicalim, where in 50 NSS Volunteers in two batches of 25 each assisted the smooth functioning of health camp from 8 am to 5 30 pm on 19th September 2017.</p> <p>(ii)The NSS Unit of M.E S College of Arts and Commerce, Zuarinagar had organized a <b><i>free movie</i></b></p>

		<p><i>screening of two national award winning Marathi films cum documentaries, 'Astu' and 'Kasav'</i> for the benefit of the students and their parents at Ravindra Bhavan, Vasco on the 9th and 10th of March 2018. Awareness and sensitization of society to two important issues namely Alzheimer's disease and adolescent depression was the main reason for screening of the documentaries. In recognition of renowned Marathi film director and screen writer, Ms.Sumitra Bhave's, 75th birthday and her contribution to depicting pertinent issues in society, the fiction films were also shown.</p> <p>(iii)The Department of Physical Education and Sports has conducted <b><i>BMI survey on people residing in Zuarinagar</i></b> to create awareness about the importance of physical activity.</p>
5.	<b><i>The wi-fi connection should be upgraded with high-speed internet connectivity.</i></b>	<p><b><i>Four wi-fi connections have been upgraded with high-speed internet connectivity.</i></b> The B.B.A.Department discontinued the BSNL Broadband connectivity of copper wire in 2017 and opted for new BSNL Broadband connection with Fibre Optic cables. The Fibre Broadband unlimited plan for FTTH is commissioned. The plan is FIBRO-COMBO-ULD-4999-CS66-MONTHLY up to 100 MBPS till 200GB, up to 2 MBPS beyond. The B.C.A. Department had Rail wire Internet connection with a speed of 4 MBPS from September 2016 to December 2017. From February 2018 onwards, the Fibre Broadband unlimited plan for FTTH has been commissioned. The plan is FIBRO-COMBO-ULD-4999-CS66-MONTHLY up to 100 MBPS till 200GB, up to 2 MBPS beyond.</p> <p>The B.A./ B.Com.and M.A./ M.Com.programmes have internet connections of up to 80 MBPS. The plan is FIBRO-COMBO-ULD-3999-CS65-MONTHLY.</p>
6.	<b><i>The Value Education Cell should arrange inspiring lectures by persons from Ram Krishna Mission and Swami Vivekanda Kendra.</i></b>	<p>(i) The Value Education Cell of M.E.S College of Arts &amp; Commerce, Zuarinagar conducted a talk on 4th of September 2017. The guest speaker was Mr.Nasir Tahasalder, a former student and tax consultant from the Heartfulness Organization, an N.G.O. working to create awareness among people highlighting values in life. It also empowers people with techniques to use on themselves to enhance the values in them.</p>

		<p>(ii) A <b>talk on Life Values</b> was organized by the Value Education Cell of the College. The speaker was Shri Ashok Parab, an expert on Neuro Linguistic Programming.</p> <p>(iii) The Value Education Cell of M.E.S College of Arts &amp; Commerce, Zuarinagar conducted a talk on 19th January 2018. The guest speaker was <b>Swami Hridananda, Head of Goa Ramakrishna Mission, who addressed the students on the topic ‘My Values for Life’.</b></p>
7.	<b>Improvements in teaching-learning.</b>	<p>(i) <b>Internal academic audit</b> was conducted for B.A./B.Com. programmes with the objective of improving the quality of teaching-learning-evaluation.</p> <p>(ii) <b>Bridge Courses in Economics (one week duration) and Commerce (one week duration)</b> were conducted for the benefit of first year students.</p> <p>(iii) The ISA papers have been shown to the students.</p> <p>(iv) <b>New methodologies</b> have been introduced in the teaching-learning process such as experiential learning, flip classrooms, debates, presentations by students, problem solving, role play, use of multimedia</p> <p>(v) <b>Peer learning</b> has been introduced for some courses and the same has been documented.</p> <p>(vi) All teachers submitted their <b>teaching plans</b> and compliance of teaching plans to the IQAC.</p> <p>(vii) <b>Learning outcomes</b> have been designed for all courses/subjects</p> <p>(viii) The IQAC organized a <b>one –week State-level Faculty Development Programme on ‘Professional and Self-Development for College Teachers’</b> from 16th October 2017 to 21st October 2017. Dr.Sujata Satapathy, Associate Professor, Clinical Psychology, Department of Psychiatry, AIIMS, New Delhi and Dr.MeghaDeuskar, Head, Department of Psychology, Fergusson College, Pune have consented to be the resource persons for this Faculty Development Programme. The workshop was organized with a view to build interpersonal, leadership, communication and conflict management skills in college teachers and o impart knowledge, skills and attitudes on effective mentorship. 41 participants</p>

		<p>from 7 colleges across the state participated in the Programme.</p> <p>(ix) The IQAC organized a <i>national seminar titled 'Quality Enhancement and Assurance in Higher Education Institutions in the context of the Revised NAAC Assessment and Accreditation Framework'</i> on 9th April 2018. Dr. Siddalinga Swamy, (Coordinator, Quality Assurance Cell, Department of Collegiate Education, Bengaluru) was the Chief Guest and keynote speaker. He also addressed the participants on Innovative Methodologies in the Teaching-Learning process. Prof. Manikrao Salunkhe, Honourable Vice Chancellor, Bharati Vidyapeeth Deemed University, Pune was the Chief Guest for the valedictory function. The other resource persons included Dr. Shirish Chindhade (NAAC Assessor and Former Principal, M.U. College, Pimpri, Pune), Prof. Pranab Mukhopadhyay (IQAC Coordinator, Goa University) and Prof. V.R. Shirgurkar (NAAC Assessor and Former Principal, Parvatibai Chowgule College, Margao, Goa). The seminar was organized with a view to acquaint the participants with the Revised NAAC Assessment and Accreditation Framework. The seminar focussed on Documentation for the Revised System of Assessment and Accreditation by NAAC, Benchmarking and Goal Setting Innovative methodologies in the teaching-learning process, and Research, Innovations and Best Practices.</p>
8.	<i>The Women Cell should organize a workshop on self-defence for the female students.</i>	The Department of Physical Education and Sports and Women Cell of M.E.S. College, in collaboration with the Police Sports Cell, GRP, Altinho, Panaji, Goa organized a <b>6 day self-defence workshop for college girls</b> . Mr Siraj Khan , along with 6 members imparted the training to 60 girl students of the college.
9.	<i>We should arrange a talk/workshop on benchmarking so as to sensitize the teaching and non-teaching staff on various aspects of benchmarking.</i>	No talk/workshop has been held so far.
10.	<i>Data on student progression should be maintained and updated by all Departments.</i>	Departments are maintaining documents on student progression.
11.	<i>The Alumni Association should organize a get-</i>	The get-together has not been organized so far.

	<i>together/informal meeting of all its members once a year.</i>	
12.	<i>The College will apply for NIRF every year and will work towards the parameters specified by the NIRF, namely, teaching, learning and resources, research and professional practice, graduation outcomes, outreach and inclusivity, and perception.</i>	The College has been applying for NIRF since 2016-17
13.	<i>Teachers should be encouraged to work on publications. Each Department should maintain the list of UGC refereed journals.</i>	(i) Teachers are encouraged to attend seminars and conferences. <i>The Principal holds regular meetings with the faculty</i> wherein he encourages teachers to write research papers, publish books and apply for major/minor research projects.  (ii) A one-day <i>workshop on ‘Intellectual Property Rights: Ethics in Academic writing/ Avoiding Plagiarism and Use of MS Word in Academic Writing’</i> was organized by the Research Cell on 16th October 2018.
14.	<i>The College will conduct coaching for competitive examinations such as GPSC, CAT, banking, insurance, etc provided there are at least 20 students enrolled for the same.</i>	With an intention to train the students for various competitive examinations MES College of Arts and Commerce, Zuarinagar has established a <i>Centre for Competitive Examinations</i> . The Centre intends to provide training for the students with subsidized fees for various competitive examinations like Staff Selection Commission, IBPS, Bank-PO, Insurance, Railway Recruitment Board Exams, GPSC, CAT and various government exams. The coaching classes commenced in January 2019 and are planned for 60 hours. 56 students have registered for the same.
15.	<i>The Legal Services Authority will conduct legal awareness programmes in association with the Psychology Department.</i>	The Legal Services Authority conducted a <i>legal awareness programme</i> in association with the Department of Psychology on 12th January 2019. Adv. Smita Sail addressed the M.E.S H.S.S students on 12th of January 2019 on the topic, ‘Legal Aspects of Child Sexual Abuse’. Asst. Prof. Cedila Pereira e Gomes, delivered a session on ‘Child Abuse- A Psychological Impact’.

**Dr. Meenakshi Bawa**  
**Coordinator, IQAC**