

ACTION TAKEN REPORT OF THE IQAC FOR THE ACADEMIC YEAR 2015-16

Sr. No.	Decisions made	Action taken
1.	<p>(a) In order to further strengthen the feedback mechanism, online faculty evaluation by students will be introduced in 2016-17.</p> <p>(b) Institutional feedback from final year students will be introduced in 2016-17.</p> <p>(c) Feedback from alumni will be introduced in 2016-17.</p>	<p>(a) Online faculty evaluation was done by students of BA/BCom Sem I and II in 2016-17. The feedback was obtained manually from BA/BCom Sem III, IV V and VI students.</p> <p>(b) The institutional feedback was administered to BA/BCom Sem VI students in March 2017.</p> <p>(c) Institutional feedback from alumni was in the process of finalization.</p> <p>Further, institutional feedback from parents was done for the first time in December 2015.</p> <p>Feedback from students participating in sports activities was done for the first time.</p>
2.	Streamlining the Mentoring system	<p>(a) The mentoring system has been more formalized.</p> <p>(b) Two teachers are appointed as mentors for each class, each mentoring a maximum of 30 students.</p> <p>(c) All mentors have regular meetings with their mentees (minimum once a month).</p> <p>(d) Reports of these meetings are submitted to the IQAC at the end of every semester.</p>
3.	<p>(a) Strengthening of Research Activities</p> <p>(b) A research journal will be published in the next academic year, i.e. 2016-17.</p>	<p>(a) The college obtained NOC from the Directorate of Higher Education, Government of Goa and affiliation from Goa University for setting up two research centres in Sociology and Economics</p> <p>(b) (i) A state-level workshop on Writing Research Papers and Drafting Research Proposals in Social Sciences was organized by the Research Cell on 29th & 30th March 2016. The resource persons were Dr. Purshottam Bung, Director, KLS's Institute of Management Education and Research, Belgaum, Dr. Shashidhar Chinwar and Dr.</p>

	(c) <i>Strengthening of Collaborations</i>	<p>Poornima M. Charantimath. This workshop was conducted with a view to enable faculty to draft research proposals and write research papers by identifying the research problems</p> <p>(ii)The <i>call for papers</i> for our research journal was sent to all colleges along with the guidelines for the journal. On account of inadequate response, the journal could not be published.</p> <p>(iii)With a view to further promote research, meetings were organized by Principal Dr. R. B. Patil with the faculty to discuss their plans for research for the next five years.</p> <p>(c)The college signed <i>MOUs</i> with the following institutions: Parvatibai Chowgule College of Arts and Science (Autonomous), Margao, St. Xavier's College of Arts, Science and Commerce, Mapusa and KLS's Institute of Management Education and Research, Belagavi.</p>
4.	The <i>intra-semester answer papers will be shown to the students</i> from the next academic year, i.e. 2016-17.	The <i>ISA papers have been shown to the students</i> from 2016-17 onwards.
5.	A team of faculty members will <i>visit institutions which have been accredited with A Grade</i> in the state.	A team of teachers <i>visited DMs Bandekar College of Arts, Science & Commerce, Mapusa</i> on 27/04/2016 so as to study the following aspects: Innovations in teaching-learning process, Conduct of ISAs, Automation, Internal academic audit, Mentoring system, Student progression, Post-graduate courses, Functioning of alumni association, Criterion-wise perspective plan, Best practices and activities of Research Cell.
6.	<i>Introduction of new courses</i>	The college obtained NOC from the Directorate of Higher Education, Government of Goa and affiliation from Goa University for the introduction of <i>three additional papers of English Elective</i> at the final year level. English (6 papers) was introduced at the BA Semester V & VI .
7.	<i>Introduction of Post-graduate programmes</i>	(i) The college obtained NOC from the Directorate of Higher Education, Government

		<p>of Goa and affiliation from Goa University for starting the M.Com. programme. The <i>M.Com. programme</i> commenced in June 2016.</p> <p>(ii) <i>Preparation for the Post graduate Diploma in HR & Administration and Sales & Marketing</i> in collaboration with Tata Institute of Social Sciences, Mumbai was in progress.</p>
8.	<i>Coaching classes for competitive examinations</i> will be conducted for students preparing for these examinations from the next academic year, 2016-17.	<p>(i) Several <i>efforts were made to create an awareness</i> among students about the need for coaching classes for competitive examinations.</p> <p>(ii) Since the response of the students was not very encouraging, we decided to conduct these classes provided at least 20 students register for the same.</p>
9.	<i>Bridge courses</i> will be introduced in 2016-17.	<i>Bridge Courses in Economics</i> (3 weeks duration) <i>and Commerce</i> (one week duration) were introduced in June 2016.
10.	<i>Automation</i> of the library and college office needs to be completed.	Barcode printer and other requirements have been purchased for automation of the library.
11.	The <i>modalities for internal academic audit for BA/BCom</i> courses need to be worked out.	<p>(i) Efforts were made to study the requirements for internal academic audit.</p> <p>(ii) All teachers maintained a <i>faculty year book</i> & submitted this to the IQAC at the end of every academic year. This is a comprehensive document including workload information, teaching plan, BA/BCom Sem V/VI Project details, Analysis of teachers evaluation by students, Analysis of results, membership of Committees, Details of papers presented/ published/ conferences attended, Details of research projects undertaken, Details of co-curricular/ extra-curricular/ extension activities undertaken, Details of mentor meetings, Details of examination work at college/university level, Details of awards received, Details of leave availed of and work done during vacations.</p>
12.	<i>Introduction of foreign language</i>	<i>A Certificate Course in Spoken French</i> has

	<i>courses</i>	been introduced w.e.f. March 2017. 12 students have registered for the course.
13.	<i>Skill transfers by faculty to students can be initiated.</i>	A <i>Certificate Course on Basics of the Theory of Music (Western Classical)</i> of 30 hours was conducted by Dr. Meenakshi Bawa from December 2016. 12 students registered for the course.

Dr. Meenakshi Bawa
Coordinator, IQAC