

Date: 20/08/2019

NOTICE

The first meeting of the IQAC for the academic year 2019-20 will be held on **Wednesday 28th August 2019 at 3.00 p.m.** in the Board Room in the college premises.

The **agenda** of the meeting is as follows:

1. Welcome Address- Dr. R.B. Patil (Principal)
2. Brief review of activities conducted from June 2019 to August 2019 – Dr. Meenakshi Bawa (Coordinator)
3. Progress of NAAC Preparation
4. Any other business with the permission of the Chair

We kindly request you to attend the meeting. We look forward to your valuable suggestions and active participation which will go a long way in enhancing and sustaining the quality of education in our institution.

(Dr. R. B. Patil)
Principal

MINUTES OF THE IQAC MEETING HELD ON 28th AUGUST 2019

The first meeting of the IQAC for the academic year 2019-20 was held on **Wednesday 28th August 2019 at 3.00 p.m.** in the Board Room in the college premises.

The **agenda** of the meeting was as follows:

1. Welcome Address- Dr. R.B. Patil (Principal)
2. Brief review of activities conducted from June 2019 to August 2019 – Dr. Meenakshi Bawa (Coordinator)
3. Progress of NAAC Preparation
4. Any other business with the permission of the Chair

The following members were present for the meeting:

1. Principal Dr. R.B. Patil
2. Mrs. Lalita Joshi –Director, Planning & Development Wing, Murgaon Education Society- Member
3. Dr. Ramesh V. Gaonkar- Senior Project Consultant, RUSA, Goa- Member
4. Prof. Rahul Tripathi - Head, Department of Political Science, Goa University, Goa- Member
5. Shri. Vivek Gupta - Managing Partner, Raj Resorts & Proprietor, Raj Resorts Homehotel, Goa - Member
6. Shri. Ashish Joshi – Associate Professor - Member
7. Dr. Champa Parab – Associate Professor- Member
8. Mrs. Cedila Pereira e Gomes- Assistant Professor- Member
9. Shri. Dilip Lotlikar- Head Clerk- Member
10. Shri. Suresh Shenoy– Accountant- Member
11. Dr. Meenakshi Bawa - Co-ordinator

The Principal, Dr. R.B. Patil, welcomed the members of the IQAC. In his welcome address, Dr. Patil stated that he was pleased to announce that M.E.S. College was ranked 67 among the Arts Colleges, 110 among the Commerce colleges and 73 among the BCA colleges in India by the India Today MDRA Survey, 2018-19. MES College was awarded an A+ Grade by Goa University under the Swachhatam Mahavidyalaya Samman for the academic year 2018-19. M.E.S. College received an appreciation award from the Association of Lions Club International for the academic year 2018-19 in recognition of its valuable services towards humanity by way of extension activities.

Dr. Patil stated that the results of the final year examinations held in April 2019 were quite good, though there is scope for improvement. He further stated that the preparation for the fourth cycle of NAAC accreditation started in 2015-16 itself and concerted efforts have been made to make changes in higher education at M.E.S. College, especially in the teaching-learning process. The following programmes have been introduced since 2015-16: M.Com. and M.A. in English. Two research centres in Sociology and Economics have been established. Over the last four years, about 30 certificate and diploma courses have been conducted in the college.

As far as admissions are concerned, we have had 5 divisions for FYBCom for the fourth consecutive year and 3 divisions for FYBA for the third consecutive year. This year 159 students have enrolled for BA Semester I and 288 students have enrolled for BCom Semester I. The details of the number of students enrolled across all programmes are as follows:

Programme	No. of students
BBA	121
BBA (S&L)	60
BCA	123
MCom	49
BA	381
BCom	738
Total Strength	1472

The Coordinator of the IQAC, Dr. Meenakshi Bawa, read out the minutes of the last meeting held on 14th June 2019. Dr. Bawa presented a **review of activities conducted from June 2019 to August 2019**. They were as follows:

Criterion I (Curricular Aspects):

- The CBCS which was introduced in 2017-18 covers all three years of B.A./B.Com programmes.
- The CBCS has been introduced in this academic year for First year BCA courses.
- New courses have been introduced for the B.Com. Honours programme, namely, Cost Accounting Major and Banking and Financial Services Major.

Criterion II (Teaching, Learning and Evaluation):

- As part of the Memorandum of Understanding (MoU) signed with Parvatibai Chowgule College of Arts & Science (Autonomous), Margao, Goa, the IQAC organized a Workshop on ‘Designing Learning Outcomes’ on Monday 15th July 2019. The resource persons for the workshop were the faculty from Parvatibai Chowgule College of Arts & Science (Autonomous), Margao, Goa, namely, Dr. N.N. Sawant (Principal, Parvatibai Chowgule College of Arts & Science (Autonomous), Dr. (Ms.) Sobita Kirtani (Assistant Prof., Department of Psychology), Dr. Sachin Moraes (Associate Prof., Department of Sociology) and Mrs. Rupali Tamuly (Associate Prof., Department of Economics).
- The main objective of this workshop was to understand clearly the process of preparing learning outcomes for courses/programmes. A total of 50 faculty members participated in this seminar. The resource persons emphasized the importance of framing and measuring learning outcomes. They explained the process of preparing learning outcomes by citing relevant examples of course outcomes designed at their institution. The workshop was a great success. Our faculty members have revised their course outcomes .

- Programme outcomes and Programme specific outcomes have been designed for all programmes (BA/BCom/BCA/BBA/BBA(S &L)/MA/MCom) and submitted to the IQAC.
- Teaching plans have been prepared by all teachers and submitted to the IQAC.
- Peer learning is being conducted for several courses. Teachers conducted a basic test (objective type/concepts/brief answers, etc) in their respective course/paper. This has been considered as one of the ways to identify the advanced learners and slow learners.
- Bridge Courses were conducted for the subjects of Economics, Commerce, Sociology and Psychology

Criterion III (Research, Innovations and Extension):

- The following faculty have defended their Ph.D. theses successfully: Dr. Champa Parab, Associate Professor and Head, Department of Commerce and Dr. Kirti Tyagi, Assistant Professor, BBA(Shipping & Logistics). As of now, we have 12 faculties who hold a Ph.D. degree. 4 faculty have submitted their Ph.D. theses. 13 faculty have registered for Ph.D.
- The Nature Club of MES college of Arts and Commerce was inaugurated on the 10th July 2019. On the occasion of the inaugural function a documentary film “Saxtticho Koddoo: The Granary of Salcete’ by Vince Costa was screened as part of the Kasturi Lecture series. During the academic year 2018-19, the Foundation For Environment Research and Conservation (FERC) in association with Murgaoon Education Society and in collaboration with the Nature Club of M.E.S. College, started a monthly lecture series , namely, “Kasturi” on issues revolving around environmental and social issues. The second lecture of the Kasturi series of lecture was held on 14th August 2019. The guest speaker, Shri Prajal Sakhardande, Historian and Heritage activist, and Associate Professor, Dhempe college of Arts and Science spoke on the topic "History and Heritage of Goa"
- NSS activities for the academic year 2019-20 were inaugurated in MES College Zuaringar on 5th August 2019. The Chief Guest for the programme was Shri. Sandesh Chodankar, Police Inspector, Verna Police Station. The NSS Unit of MES College organized an awareness program on Drugs on the same day.
- The NSS Coordinator, Mr. Dattaprasad Shirgurkar, attended the Tech4 Seva Workshop for the coordinators of Unnat Bharat Abhiyaan organized at IIT, New Delhi. M.E.S. College has been selected by MHRD, Government of India to adopt 5 villages under the *Unnat Bharat Abhiyaan* Scheme, a scheme to bring out positive socio-economic change in Indian villages.

Criterion IV (Infrastructure and Learning Resources):

- The college website has been upgraded.
- The college has implemented ERP.
- We now have our very own CAFE on campus MESCAFE. Inaugurated on 8th July 2019 by our SYBBA student Mr. Ribhav Sardesai (International Football Player) and Ms.

Praneeta Bhosle (Topper of TYBA Psychology, April 2019). The cafe is run by one of our former students, Benson D'Souza, of the popular Souza and Sons, Vasco.

Criterion V (Student Support and Progression):

- The Placement Cell of MES College organised a Campus Recruitment Training Programme for final year students, on 14th August 2019. 175 students attended the programme. The resource person was Mr. Roshan Nisar, faculty of 'The Leader'.
- Summer internships have been completed by BBA students and BBA (Shipping & Logistics) students. The M.Com. Part I students also completed one-month internships.
- Three Final Year students (Economics) completed one-month internship in June 2019
- A Certificate Course of 2 credits (30 hours) on 'Practical Banking & Financial Aspects' was organized by the Department of Commerce. Mr. Suresh R. Parrikar, former Managing Director, Bicholim Urban Cooperative Bank Ltd., was the resource person for the course. The course was conducted from 1st July 2019 to 17th July 2019. 52 students have registered for the course
- The Department of Commerce conducted a certificate course of 2 credits (30 hours) on MS Excel in Accounting and Taxation. The course was conducted from 10th July 2019 to 22nd July 2019. CA Shравan Swarup was the resource person. 35 students registered for the course.
- The Department of Commerce is presently conducting two batches of certificate course on Tally ERP 9 with GST. The course is being conducted from 16th August 2019 to 31st August 2019. 35 students have registered for the course in each batch. Ms. Shubhada Parab and Ms. Thomasin D'Souza, both Assistant Professors, Department of Commerce, M.E.S. College, were the resource persons for this course.
- The Consumer Welfare Cell, in collaboration with the Department of Economics, conducted a one day programme titled "Consumers Assert Your Rights and Pursue Remedies". Shri Rolland Martins, coordinator GOACAN was invited as the resource person. A series of competitions like essay writing, collage making, extempore elocution, Ad- Mad Show and street play competition were organized wherein 70 students from various classes participated.
- The Department of Psychology is conducting a Diploma Course in Counselling Techniques. The course commenced in August 2019. 20 students have registered for the course.
- The Commerce Association organised a Personality Development Programme for the Co-opted members of the Commerce Association on 20th July 2019. Shri.Rajesh Rajan, Vice President of JCI Margao was invited as resource person for the programme.
- The Department of Konkani organized awareness Programme on 'Inclusion of Konkani in the VIIIth Schedule of Indian Constitution on 21st August 2019
- A Personality Development Programme was organized by theNSS. Mr. Sujay Rao from JCI, was the resource person

Criterion VII (Institutional Values and Best Practices):

- Orientation programmes were held for the students of all programmes, namely, BA, BCom, MCom, BCA, BBA and FYBBA (shipping and logistics) and their parents
- The NSS Unit of MES College, Zuarinagar Goa celebrated International Yoga Day 21st June 2019 at 7:30 am in the college seminar hall. Ms. Maura Afonso from Isha foundation trained the volunteers and the faculty members during the session. A total of 79 volunteers (42 girls and 37 boys) were present for the programme. 32 NCC naval cadets, 56 NCC army (boys) and 19 cadets from the NCC Army (girls) also attended the programme.
- The Department of Physical Education and Sports of M.E.S College organized the Inter-Collegiate Men's X-Country Championship on 13th July 2019.
- The Income tax pledge was taken by the students of the college on the occasion of Income Tax Day Celebrations on 24th July 2019.
- A special induction programme was conducted for the new faculty on 10th August 2019.
- The students of M.E.S. College celebrated Janmashtami on 24th August 2019 by breaking the "dahi handi" in a colourful ceremony wherein students from diverse streams in the college participated enthusiastically.
- The Department of Konkani organized 142nd Shenoji Goembab Jayanti on 24th June 2019. Dr. Purnanand Chari was the Chief Guest and resource person for the function. More than 100 students attended the function.
- The mentors collected data from the students/mentees on family income, educational attainment of parents and state of origin. This was done with the purpose of highlighting the student diversity and the fact that a large number of students are first generation learners.
- ***The following guest lectures/talks by eminent personalities were organized:***
 - The Department of Psychology organised a talk on Research Methodology for TYBA students by Dr. Vijay Viegas, Assistant Professor, Abbe Faria Post Graduate Department of Psychology, St.Xavier's College on 6th August 2019.
 - Ms. Shobhika Jaju, a Clinical Psychologist working in the field of Psychotherapy and Counselling and successfully managing the Silver Linings, Guidance and Counselling Centre, Margao, was invited as the chief guest for the inaugural function of the Psychomatrix Club. She is an international affiliate of the American Psychological Association as a Certified Career Analyst.
 - The orientation of the C.A. course was delivered by CA. Nina Karla Vaz.
 - Mr. Pravin Satadekar, Member of ICSI, CS, delivered a talk on the Company Secretary course.
 - The Commerce Association organised an orientation on the CMA Course for the B.Com students on 27th June 2019. The Chief Guest and resource person for the orientation was CMA Shri Rammohan Menon.

- The Department of Commerce organised orientation of project paper for T.Y.B.COM students on 07th August 2019 The resource person for the orientation was Dr.Smitha Sanzgiri, Associate Professor, G.V.M College, Ponda Goa.
- The BBA Department organized a guest lecture on 3rd August 2019 by Ms. Yashu Sharma, alumni of BBA Batch 2004-2007 batch, an HR professional currently holding a position of Manager HR business partner at Transerve technologies Pvt Ltd., Panjim
- Dr. Angela Barreto Xavier, researcher of the Institute of Social Sciences of the University of Lisbon Portugal and a visiting professor of the Cunha Rivara Chair, Goa University interacted with the SYBBA and FYBBA (Shipping and Logistics) students on 31st July 2019.
- A guest lecture was organised for the students of SYBBA and TYBBA on 17th July 2019 on "The Importance of Data Analytics" by Omkar Raikar, Co founder & Director, Business Toys Private Limited, Bangalore.
- Mr. Rohin Parker , CEO of Mring Technologies Margao-Goa delivered a talk on IOT and current trends in computer science at the inaugural function of the BCA batch of 2019 - 20 on 22nd July 2019.
- A guest lecture on FOSS(Free open source software) was delivered by by Mr. Minto Joseph Ex. System Administrator Red Hat Linux to the BCA students on 29th July 2019.
- A guest lecture on Dev Cluster was delivered by. Mr. Tanmay Pereira , System Engineer at PSL Verna to the BCA students on 29th July 2019.

The IQAC Coordinator also highlighted the achievements of our students and teachers.

Students' achievements:

- Fourteen naval cadets from M.E.S. College of Arts and Commerce, Zuarinagar-Goa participated in the CATC camp organized by 8 Kar Naval Unit, Karwar.

Teacher's achievements:

- Mr. Sanjiv Shirodkar has been appointed as NSS Coordinator of the NSS Cell, Goa University for the third consecutive year.
- Dr Cosma Fernandes has been nominated as a member of the NSS advisory committee of the Goa University for a period of three years upto July 2022.
- Dr. Freda Cota e Pereira has been elected as Chairperson of the Murgaoon Education Society Higher Secondary School Parent Teacher Association

Other activities:

- The Department of Physical Education and Sports of M.E.S. College organized a Workshop on Career Advancement Scheme for College Directors of Physical Education on 13th July 2019. The resource person for the workshop was Dr. Francis Lobo, College Director of Physical Education and Sports, Rosary College of Arts and Commerce, Navelim. 10 College Directors participated in this workshop.

As far as the **progress of NAAC preparation** is concerned, Dr. Bawa put forward the following points:

1. Regular meetings with the NAAC Steering Committee and Chairpersons of NAAC Committees have been held.
2. The information for the IIQA along with documents required to be submitted for the IIQA is being collected by the NAAC Steering Committee.
3. The Committees for the 7 NAAC Criteria were constituted in 2015 and have been subsequently revised. The Committees have been collecting information on their respective criterion on a regular basis. Documentation is being done as well. The documents that have been collected are being scanned.
4. The Chairpersons have submitted their reports to the IQAC and NAAC Steering Committee.
5. These reports will further be discussed with experts, Dr. R. V. Gaonkar and Prof. Bhaskar Nayak.
6. The schedule for submission to NAAC is as follows:
 - (i) Registration on NAAC website under the RAF (Revised Accreditation Framework): September 2019
 - (ii) Submission of AQAR (Annual Quality Assurance Report) online: October 2019
 - (iii) Submission of IIQA (Institutional Information for Quality Assessment): end-November/early December 2019
 - (iv) Submission of Self-Study Report/ QIF (Quality Indicator Framework): January 2020

The following **suggestions** were put forward:

1. It is observed that a certain percentage of students drop out of college before they reach final year. We need to find out the drop-out rate of students as they progress from first year to third year of graduation. A graphical presentation could be made of the same.
- 2 We should analyze the data collected by mentors from the students on family income, educational attainment of parents and state of origin.
3. The family incomes of students pursuing BBA and BBA (Shipping and Logistics) are higher than for those who are pursuing B.A., B.Com., B.C.A. or M.Com. Nevertheless, some students do avail of education loans. The B.B.A. faculty assist their students in applying for bank loans or government loans. This initiative needs to be documented.

The following decisions were taken:

1. A programme-wise analysis of students dropping out will be done.
2. A detailed analysis of data obtained from students on family income, educational attainment of parents and state of origin will be done.

The meeting ended with the vote of thanks proposed by Shri.. Ashish Joshi.

Dr. Meenakshi Bawa
Coordinator, IQAC

Date: 30-10-2019

NOTICE

The second meeting of the IQAC for the academic year 2019-20 will be held on **Friday 8th November 2019 at 3.00 p.m.** in the Board Room in the college premises.

The **agenda** of the meeting is as follows:

1. Welcome Address- Dr. Rekha R. Gaonkar (Principal)
2. Brief review of activities conducted from September 2019 to November 2019 – Dr. Meenakshi Bawa (Coordinator)
3. Progress of NAAC Preparation
4. Any other business with the permission of the Chair

We kindly request you to attend the meeting. We look forward to your valuable suggestions and active participation which will go a long way in enhancing and sustaining the quality of education in our institution.

(Dr. Rekha R. Gaonkar)
Principal

MINUTES OF THE IQAC MEETING HELD ON 8th NOVEMBER 2019

The second meeting of the IQAC for the academic year 2019-20 was held on **Friday 8th November 2019 at 3.00 p.m.** in the Board Room in the college premises.

The **agenda** of the meeting was as follows:

1. Welcome Address- Dr. Rekha R. Gaonkar (Principal)
2. Brief review of activities conducted from September 2019 to November 2019 – Dr. Meenakshi Bawa (Coordinator)
3. Progress of NAAC Preparation
4. Any other business with the permission of the Chair

The following members were present for the meeting:

12. Principal Dr. Rekha Gaonkar
13. Mrs. Lalita Joshi –Director, Planning & Development Wing, Murgaoon Education Society- Member
14. Dr. Ramesh V. Gaonkar- Senior Project Consultant, RUSA, Goa- Member
15. Prof. Rahul Tripathi - Head, Department of Political Science, Goa University, Goa- Member
16. Mr. Binayak Datta- FCA, Chartered Accountant, Senior Corporate Consultant and Trainer- Member
17. Shri. Vivek Gupta - Managing Partner, Raj Resorts & Proprietor, Raj Resorts Homehotel, Goa - Member
18. Advocate Dileshwar Naik- Member
19. Dr. Champa Parab – Associate Professor- Member
20. Shri. Sandeep Kadam – Associate Professor - Member
21. Shri. Ashish Joshi – Associate Professor - Member
22. Shri. Sanjiv K. Shirodkar – Associate Professor- Member
23. Mrs. Cedila Pereira e Gomes- Assistant Professor- Member
24. Shri. Dilip Lotlikar- Head Clerk- Member
25. Shri. Suresh Shenoy– Accountant- Member
26. Dr. Meenakshi Bawa - Co-ordinator

The Principal, Dr. Rekha R. Gaonkar, welcomed the members of the IQAC. In her welcome address, Dr. Gaonkar stated that we are in the process of finalizing our Self-Study Report which would be submitted shortly to NAAC. Dr. Rekha Gaonkar also stated that a number of quality initiatives have been undertaken by the college, especially over the last five years.

The Coordinator of the IQAC, Dr. Meenakshi Bawa, read out the minutes of the last meeting held on 28th August 2019. Dr. Bawa presented a **review of activities conducted from September 2019 to November 2019**. They were as follows:

Criterion I (Curricular Aspects):

- The CBCS has been introduced in this academic year for First year BCA courses.

- New courses have been introduced for the B.Com. Honours programme for Semesters V and VI, namely, Cost Accounting Major and Banking and Financial Services Major.
- The Department of Information Technology conducted Online IT Lab Faculty feedback by the students who have offered GE & SEC in the subject of Computer Science.

Criterion II (Teaching, Learning and Evaluation):

- Course outcomes have been designed for all courses across all programmes (BA/BCom/BCA/BBA/BBA(S &L)/MA/MCom) and submitted to the IQAC. These are uploaded on the college website.
- Compliance of teaching plans have been prepared by all teachers and submitted to the IQAC.
- Peer learning was conducted for several courses.
- The Department of Information Technology makes use of Google Class Rooms(LMS) for B.A./B.Com. Sem I/III in Generic Elective courses and Skill Enhancement course. Various types of materials such as syllabus, teaching plan, unit wise teaching material, additional reference, question bank, question paper format, Question Papers(Theory & Practical), rules to be followed in the IT lab, Journal Submission Notice, Assignments(ISA II) of all students , videos, PPTs, PDFs, etc. are being uploaded in these Classrooms. Students were asked to upload the softcopies of assignments in these classrooms apart from the submission of hardcopies. The faculty members from other departments also make use of Google Classroom.

Criterion III (Research, Innovations and Extension):

- Dr. Veeraj Mahatme has defended his Ph.D. theses successfully. At present, 14 faculty hold a Ph.D. degree, 3 faculties have submitted their Ph.D. theses and 13 faculties have registered for Ph.D.
- The Memorandum of Understanding was renewed with Institute of Management Education and Research, Belagavi and signed on 26th September 2019.
- The Foundation for Environment Research and Conservation (FERC) in association with Murgaoon Education Society and in collaboration with the Nature Club of M.E.S. College, organized the third lecture of the Kasturi series of lectures on 11th September 2019. The guest speaker, Mrs. Apurva Apte, an energy auditor from the NGO ‘Shubhankar Environment Services’ spoke about how each individual could be an energy champion. The Kasturi series of lectures celebrated their first anniversary on 9th October 2019. The youth icon of Goa Padmashri Wendell Rodricks was the guest of honour. Shri Wendell Rodricks talk revolved around being the pluralist persona. He spoke his early life and his foray into the world of fashion designing. He spoke in being true to his roots he achieved more fame. He strongly suggested that if we love what we do then our job will be our hobby. He also spoke how important it was to delegate work. He stressed on the importance of working for charity and how important it is to help the society and also not to be afraid to fight for a cause which one believes in.

- The NSS Unit of M.E.S. College, Zuarinagar successfully conducted a Blood Donation camp on 19th Sept 2019 in collaboration with the Lions Club of Cortalim, Hindustan Petroleum and the Blood Bank of Goa Medical College. A total of 104 persons donated blood.

Criterion IV (Infrastructure and Learning Resources):

- The college website has been upgraded.
- Implementation of ERP is in process.
- The following modules are ready: online admissions, online attendance, attendance through Android app, examination, LMS
- The HR module is in process,
- Integration of tally software with the ERP will be ready shortly.

Criterion V (Student Support and Progression):

- The Placement Cell of M.E.S. College has prepared a report on the highest, lowest and average salaries offered to students by organizations at the time of recruitment. The details are as follows:

Academic Year	Number of students participated	Number of students placed	Highest salary (₹ per annum)	Lowest Salary (₹ per annum)	Average Salary (₹ per annum)
2014-15	192	19	1,56,000	1,20,000	1,38,000
2015-16	96	75	2,16,000	1,20,000	1,77,500
2016-17	219	51	2,50,000	1,20,000	1,70,964
2017-18	238	46	2,40,000	1,30,000	2,00,486
2018-19	395	81	3,60,000	1,20,000	2,17,892

- The Entrepreneurship Hub of the College organized an Ideation Bootcamp on 30th August 2019. Ramchandra Prabhu Salgaoncar from FiiRE, the incubation center of Don Bosco College of Engineering, Fatorda addressed students of B.Com. Semester V, B. Com. Semester III and MCom. The session was about entrepreneurial ideas and the journey to implementation, with the pitfalls on the way. The speaker gave examples of products that were implemented much before time as well as ideas that were developed by one business entity but made successful by others. Follow up activities will be conducted at FiiRE and students will be informed of the same by email, which were collected through feedback forms. 96 students participated in the program.
- The Commerce Association organised an Inter-higher Secondary Business Quiz on 30th August 2019. 6 higher secondary schools participated in this quiz.
- A Certificate Course on ‘Basics of Western Classical Music (Pianoforte)’ commenced on 28th September 2019. 16 students including 3 faculty members have registered for the course. The resource persons for the course are Dr. Meenakshi Bawa (Associate Professor, Department of Economics), Ms. Michelle D’Mello (Assistant Professor, Department of English) and Ms. Bharavi Kharangate (B.Com. Semester V & VI).

- The NSS unit of M.E.S. College organized a Self-defence program to equip women with self-defence techniques on 26th September 2019. The resource person was Mr. Anil Kumar Pawar, martial art expert, a two-time gold medalist at the national level and one-time international level gold medalist in Nepal.
- The Economics Club organized 'Business wars', which aimed at creating a business simulation for students to experience and discover the challenges and opportunities that an entrepreneur faces. The event was split in two rounds. The first round of business wars was successfully conducted on 30th August 2019. A total of 18 teams participated in Round I, comprising of Commerce and Arts streams. A total of 75 students participated and 35 students volunteered at Business Wars 2019.
- The Department of English organized the seventh edition of 'Fun with Literature' to initiate and enhance love of literature among the Higher Secondary students of Mormugao taluka. The theme for this year's event was Fun with Drama. Five skits were presented by the Skill Enhancement Course students of BA Semester III as part of their paper Text & Performance. A monologue competition was organized for the HSS students.
- The Department of Sociology of M.E.S College of Arts and Commerce, Zuarinagar organised their Annual Inter-Collegiate event 'Socio-Expressions' on the theme 'Women's Empowerment, Social Change and Development' on 19th September 2019. The sub-themes were 'Eliminating Gender bias in the educational field, Abolition of Triple Talaq, Welfare services for women: Protective homes for women, recourse to social, economic and legal aid, and Empowerment of women through various legislative measures. Mrs. Aparajita Chatterjee Menon, a sociologist by profession and presently an Image and lifestyle coach, was the Chief Guest.
- On 28th September 2019 and 4th Oct. 2019, sessions on SPSS were organized in the IT Laboratory for the students of B.Com. Sem III, as a part of Data Analytics in the course of Computer Applications for Business I (Skill Enhancement Course) by Associate Prof. Ms. Gouri K. Manerkar, Department of Economics
- The BCA Department conducted a session for TYBCA students on their Project title "Community App and Robotics Integration". Mr. Anish Quenim Founder Verna Police 'Crocs and Cops' Community Policing Unit was the Guest lecturer for the same.
- The BCA department organised a "HOMECOMING" team building event for FYBCA students on 4th October 2019.
- A chocolate making workshop was organized for girl students as well as faculty of MES College by Women's Centre 'Jyoti' of MES College in collaboration with Rotary Club of Vasco Port town recently in the seminar hall. 79 students and 7 faculty members participated in the workshop.
- The Department of Psychology of M.E.S College of Arts and Commerce- Zuarinagar released the third edition of the Department magazine named 'SVADHYAY' on 27th September 2019.

- The Psychology Department organized the screening of a movie ‘The Butterfly Circus’ on 9th October 2019 in collaboration with Sangath, an NGO working in the field of mental health as part of the World Mental Health Day Program. The movie screening was attended by around 80 psychology students and N.S.S volunteers.
- The Department of Psychology of M.E.S College of Arts & Commerce, Zuarinagar-Goa in collaboration with South Goa Zilla Panchayat and Ravindra Bhavan-Baina screened a film, ‘Zindagi Zindabad’(a film on AIDS) for the M.E.S College and Higher Secondary students of Mormugao taluka on the 3rd of October 2019 at Ravindra Bhavan, Baina – Vasco. Dr. Mohan Agashe, renowned actor, director, producer and psychiatrist was the Chief Guest for the event. The students of BBA were also taken for the screening of the film as part of the course Psychology, Emotional Intelligence and Theatre Art. After the movie, there was an interactive session with Dr. Mohan Agashe (Psychiatrist, Director, Actor) and officials of Goa State AIDS Control Society. They touched on the behaviour towards HIV +ve persons and emotions like fear, anxiety, depression, remorse and the like. A total of over 750 students from M.E.S College, Higher secondary schools and program officers from various NGO’S working in the field of HIV/AIDS like Presentation Society, Zindagi etc. watched the film.

Criterion VII (Institutional Values and Best Practices):

- The IMO (International Maritime Organisation) theme for 2019 was "Empowering Women in Maritime Community". On the occasion of World Maritime Day, The BBA (Shipping and Logistics) department felicitated two eminent women from the Port town of Vasco, for their contribution and making a name for themselves in the Maritime Industry Mrs. Madeline Pereira and Ms. Siddhi Salgaonkar on 10th October 2019. Mr. B.S. Mathur, Chairman of Marine Engineers, India – Goa Branch was the key note speaker.
- The Department of Tourism and Travel celebrated World Tourism Day on 28th September 2019. The event focused on this year’s international theme ‘Tourism and Jobs: A Better Future For All’ . The Chief Guest for the event was Mr.Laximikant Vaigankar, General Manager of GTDC.
- The Women’s Cell ‘Jyoti’ of MES College of Arts and Commerce, Zuarinagar organized Thali decoration and Bunting Competition on 28th August 2019 at 1.00 pm onwards till 3.30 p.m. in the college premises on the eve of Ganesh Chaturthi. 57 teams comprising of 171 students participated in the thali decoration competition and 20 teams comprising of 100 students participated in the bunting competition.
- The Department of English, M. E. S. College of Arts & Commerce recently organized a tribute to Toni Morrison, a Nobel Laureate recognized for her Afro- American writing and notable works.
- The Association of Art and Culture of the MES College of Arts & Commerce organized sixth annual inter-class Ghumat – Aarti and Makhar – Making Competition on the

occasion of Ganesh Chaturthi on 31st August, 2019. A total of 165 students participated in these competitions.

➤ ***The following guest lectures/talks by eminent personalities were organized:***

- Padmashri Wendell Rodricks conducted a session for BBA students on how to integrate socially responsible practices with the business. He gave several examples from his profession wherein he contributed toward the greater good of society.
- Adv. Shailesh Kulkarni, Career Counsellor from Ponda conducted a Career Guidance Programme for TYBBA (Shipping & Logistics) students on 10th October 2019.
- NSS unit of MES College of Arts and Commerce, Zuarinagar Goa in Collaboration with Value Education Cell organised a talk on “Values, morals and etiquettes” on 21st September 2019. The resource Person for the talk was JCI senator Shri Nirmesh Tyagi.
- The NSS Unit of MES College, Zuarinagar celebrated Poshan Maah in collaboration with JCI, Vasco and organized a talk on ‘Obesity by Dr. Shweta Varshaney on 25th Sept 2019. Dr. Varshaney has been working in hospitals in Pune and Mumbai for last 12 years. For the past 4 years, she has been working as a consultant Physiotherapist at Lions Club Physiotherapy Centre, Vasco. She is also a co-ordinator of Sankalp School for Special Children at Goa Naval Area.
- The NSS Unit of MES College, Zuarinagar celebrated Poshan Maah in collaboration with JCI, Vasco. To commemorate the same an awareness program on the topic Nutrition diet was organized on 23rd September 2019 at 2:30 pm. Mr. Ravi Kumar, presently working as a team leader at Commscope, Verna was the guest speaker.

The IQAC Coordinator also highlighted the achievements of our students and teachers.

Students’ achievements:

- District Mental Health Program, Hospicio Hospital, Margao; organized Mental Health awareness activities to commemorate World Mental Health Day. Keeping in mind, this year’s theme “Mental Health Promotion and Suicide Prevention”, DMHP South, organized a Mime competition for College students on 7th October 2019. The Psychology students of M.E.S College of Arts and Commerce, Zuarinagar-Goa secured the 2nd place for the Mime Competition.
- M.E.S. College team comprising of 14 students won the third prize for the inter-collegiate pre-seminar and Short Film Competition on the “Literary contributions of Shree Damodar Mauzo and his journey as a writer and Thinker” organized by Government College of Arts, Science & Commerce, Khandola.
- Students of MES College participated and won prizes at the annual inter-college fun festival “Plexus-2K19” organized by the Students’ Council of Goa Medical College & Hospital, Bambolim, Goa held from 27th to 29th September 2019. Our team won the first prize for carom and bottle painting, second prize for street play, photography and videography, and third prize for flag painting and best out of waste.

- Two cadets of the NCC Army Girls Wing have are presently attending the ‘Ek Bharat Shreshta Bharat’ camp which is being held at Mysore from 6th November to 16th November 2019.
- A total of 26 NCC Naval cadets attended the following camps in September and October 2019: All India Nau Sainik Camp at Vishakapatnam, Konkan Odyssey at Karwar, Yachting Regatta at Mysore, Annual Training Camp at Valpoi and RDC at Bangalore.
- Cadets Ajit Kumar Prajapati, Yash Gawade and Sole Inamdar participated in the RDC –I camp held at Dharwad from 26/ 09 /2019.
- Cadet Yash Gawade and Sole Inamdar participated in the RDC –II and RDC -III camp held at Belgavi in October 2019
- Cadet Ajay Yadav participated at Kerala Track-I held at Kulumavu from 06/10/2019 to 13/10/2019.
- Cadet Shaikh Abdul Mujahid participated in ‘Ek Bharat Shrestha Bharat’ camp held at Mysore from 5/11/2019 to 11/11/19.
- Cadet Abhishek Manoj Yadav participated in Rock Climbing camp held at Gwalior from 31/10/2019 to 11/11/2019.
- Miss Nimisha Shetye of TYBCOM was selected to represent Goa in the All India and South Asia First Division Rugby Tournament held in Kolkata from 18th September 2019 to 28th September 2019.
- Mr. Shubham Kurane won Gold Medal in ASI Weight Category in Aerosqay and Silver Medal 58kg Category in Aerosqay in the 14th All Goa Sqay Martial Art State Level Championship 2019-20 organized by Sqay Association of Goa held on 20th and 21st July 2019.
- Mr. Shubham Kurane won Gold Medal in ASI Weight Category in Senior & Individual Event in Aerosquay and Gold Medal in Mix - ASI in Senior & Team Event as Aerosqay in the 20th Sqay National Championship held at Indoor Stadium Rohru District, Shimla, Himachal Pradesh.
- Mr. Gaurang Parab, Ms. Deepali Padwalkar and Ms. Bhakti Dabolkar represented Goa State in Softball at the 16th Senior South Zone National Softball Championship held from 8th September 2019 to 10th September 2019 at SPTRKM E.M High School Chilakaluripet, Guntur District, A.P.
- Mr. Sachin Malik represented the Goa Tennis Ball Cricket Men’s Team in the 27th Junior National Tennis Ball Cricket Championship held from 2nd to 5th October at Nagpur, Maharashtra.
- Mr. Ribhav Sardessai represented Goa State in Senior Football Men for the National Football Championship for Santosh Trophy which was held in Goa from 22nd September 2019 to 27th September 2019.
- Mr. Ajay Bind of MCOM won the GVM’s Cross Country 2019 – ‘Fit India Movement’ organized by Goa Vidyaprasarak Mandal in association with Dr. Dada Vaidhya College of Education, Farmagudi in the 10 Kms Category held on 13th October 2019.

- Mr. Bhushan Patil won Hercules 2019 –Inter Collegiate Fittest Man Championship organized by Don Bosco College, Panjim on 28th-29th August 2019.
- Mr. Deepak Patro, and Mr.Suraj Singh Rawat won bronze Medals at the inter-collegiate Powerlifting Championship organized by Goa University held on 22nd and 23rd August 2019.
- Mr. Vijay Kumar, Mr. Prashant Barai and Mr. Suraj Bind won Silver Medals at the Inter-Collegiate Men’s Taekwondo Championship organized by the Goa University held on 17th and 18th September 2019.
- MES College of Arts and Commerce emerged runner’s up of Inter-collegiate Women’s Table-Tennis Championship organized by Goa University. The team comprised of Ms. Kefira Rodrigues, Ms. Komal Salgaonkar, Ms. Shalakra Naik, Ms. Shruti Naik and Ms. Pearl Gomes.
- MES College of Arts and Commerce emerged winners of Inter-Collegiate Women’s Taekwondo Championship organized by Goa University on 19th and 20th September 2019. Ms. Heena Shaikh and Ms.Vaishnavi Hulginal won Gold Medals, Ms. Saloni Talavanekar won Silver Medal and Ms. Maheshwari Maurya and Ms. Simran Sheikh won Bronze Medals.
- Mr. Rajat Nair of TY BBA (Shipping and Logistics) won the Chota Cinema award for his film "La la Love" organised by Yuva Gomantak Dal in October 2019.
- Akib Shaikh from SYBBA won the 2nd place for Finance round at Odyssey - Management Competition organised by Saraswat College which concluded on 12th October 2019.
- Ms. Pallavi Nayak from FYBBA (Shipping & Logistics) won 3rd Place in elocution competition on ‘ Integrity a way of life’ organised by M/s Goa Shipyard Limited as a part of the Vigilance Awareness Week on 18th October 2019.

Teacher’s achievements:

- Dr Cosma Fernandes received the ‘Tiatr Bhushan Puruskar’ at the First International Tiatr Convention held at Ravindra Bhavan, Margao on 6th October 2019

The IQAC coordinator, Dr. Meenakshi Bawa, briefly highlighted **the plans for the latter half of the academic year 2019-20:**

1. The Department of Commerce will be conducting a certificate course on Banking and Financial Services in December 2019.
2. The Department of Commerce will be conducting a certificate course on Tally ERP 9 with GST.
3. The Commerce Fiesta will be organized on 11th January 2020.

4. The Department of Commerce will be organizing a National Seminar on 'Financial Services in Digital India: Challenges and Opportunities' on 7th and 8th February 2020.
5. The annual magazine of the Commerce Association, C-ignite, will be published in the next semester.
6. The Department of Economics will be organizing the state-level ECOFEST 2019-20.
7. The Department of Economics will be conducting a certificate course on Quantitative Methods and Basics of Econometrics in February- March 2020.
8. The Department of Economics will be conducting a certificate course on Practical Banking in January 2020.
9. The Inter-collegiate event 'Sanshodhan' will be organized for M.Com. students in December 2019.
10. The Department of Mathematics and Statistics will be organizing a Vegetable Carving competition for B.Com. students using mathematical symbols, shapes and equations in January/February 2020.
11. The Career Guidance Cell will be organizing two career guidance talks in January and February 2020.
12. The Department of Psychology will be organizing the state-level Psychozest in January/February 2019

As far as the **progress of NAAC preparation** is concerned, Dr. Bawa put forward the following points:

1. The information for the IIQA along with documents required to be submitted for the IIQA has been collected by the NAAC Steering Committee.
2. The reports of the seven NAAC criteria have been sent to experts, Dr. R. V. Gaonkar and Prof. Bhaskar Nayak.
3. Due to unavoidable circumstances, the submission to NAAC has been delayed and the schedule for submissions is proposed as follows:
 - (i) Registration on NAAC website under the RAF (Revised Accreditation Framework): December 2019
 - (ii) Submission of AQAR (Annual Quality Assurance Report) online: December 2019

(iii) Submission of IIQA (Institutional Information for Quality Assessment): end-February/early March 2020

(iv) Submission of Self-Study Report/ QIF (Quality Indicator Framework): early April 2020.

The following **suggestions** were put forward:

1. Prof. Rahul Tripathi suggested that we could start a Cell for international students. The college could conduct an orientation programme for these students and organize events like celebration of festivals, etc.

2. Mr. Binayak Datta suggested that all students should be aware of the role of the IQAC in quality enhancement and the NAAC accreditation process.

3. Dr. Ramesh Gaonkar suggested that we could refer to the UGC website for course outcomes.

4. It is observed that a certain percentage of students drop out of college before they reach final year. Mr. Binayak Datta stated that we need to find out the drop-out rate of students as they progress from first year to third year of graduation. A graphical presentation could be made of the same.

5. We should analyze the data collected by mentors from the students on family income, educational attainment of parents and state of origin. The student diversity is our institutional distinctiveness.

6. Mrs. Lalita Joshi stated that the family incomes of students pursuing BBA and BBA (Shipping and Logistics) are higher than for those who are pursuing B.A., B.Com., B.C.A. or M.Com. Nevertheless, some students do avail of education loans. The B.B.A. faculty assist their students in applying for bank loans or government loans. This initiative needs to be documented.

7. Dr. Ramesh Gaonkar and Mr. Binayak Datta suggested that the college website should be regularly updated.

8. Dr. Ramesh Gaonkar suggested that we should completely ban the use of plastic bottles on the college campus.

9. Dr. Ramesh Gaonkar suggested that we should submit the IIQA by December 2019 and the Self Study Report by January 2020.

The following decisions were taken:

1. A programme-wise analysis of students dropping out will be done.

2. A detailed analysis of data obtained from students on family income, educational attainment of parents and state of origin will be done.

3. The NAAC Steering Committee will create awareness about NAAC among students across all programmes.

3. The IIQA should be submitted by end December 2019/ early January 2020 and the Self Study Report should be submitted by January 2020 or latest by February 2020.

4. The college will completely ban the use of plastic bottles on the college campus..

The meeting ended with the vote of thanks proposed by Shri. Ashish Joshi.

Dr. Meenakshi Bawa
Coordinator, IQAC

Date: 20-04-2020

NOTICE

The third meeting of the IQAC for the academic year 2019-20 will be held on **Saturday 2nd May 2020 at 1.00 p.m.** in the Board Room in the college premises.

The **agenda** of the meeting is as follows:

1. Welcome Address- Dr. Meenakshi Bawa (Officiating Principal)
2. Brief review of activities conducted from December 2019 onwards– Dr. Meenakshi Bawa
3. Status of submission of Data Verification & Validation (DVV) clarifications to NAAC
4. Plans for the academic year 2020-21
4. Any other business with the permission of the Chair

We kindly request you to attend the meeting. We look forward to your valuable suggestions and active participation which will go a long way in enhancing and sustaining the quality of education in our institution.

(Dr. Meenakshi Bawa)
Officiating Principal

MINUTES OF THE IQAC MEETING HELD ON 2nd MAY 2020

The third meeting of the IQAC for the academic year 2019-20 was held on **Saturday 2nd May 2020 at 1.00 p.m.** in the Board Room in the college premises.

The **agenda** of the meeting was as follows:

1. Welcome Address- Dr. Meenakshi Bawa (Officiating Principal)
2. Brief review of activities conducted from December 2019 onwards– Dr. Meenakshi Bawa
3. Status of submission of Data Verification & Validation (DVV) clarifications to NAAC
4. Plans for the academic year 2020-21
5. Any other business with the permission of the Chair

The following members were present for the meeting:

27. Principal Dr. Meenakshi Bawa
28. Dr. R.B. Patil – Associate Professor- Member
29. Dr. Champa Parab – Associate Professor- Member
30. Shri. Sandeep Kadam – Associate Professor - Member
31. Mrs. Rochana Kharangate - Associate Professor- Member
32. Shri. Ashish Joshi – Associate Professor - Member
33. Shri. Sanjiv K. Shirodkar – Associate Professor- Member
34. Mrs. Cedila Pereira e Gomes- Assistant Professor- Member
35. Shri. Deepak Chari - UDC- Member
36. Shri. Arvind Korgaonker– UDC- Member

The Officiating Principal, Dr. Meenakshi Bawa, welcomed the members of the IQAC. In her welcome address, Dr. Bawa stated that we were not able to schedule the IQAC meeting in February 2020 as planned on account of the sad and untimely demise of our Principal Dr. Rekha R. Gaonkar. Thereafter, a nation-wide lockdown was announced on account of the COVID-19 pandemic.

The Officiating Principal and Coordinator of the IQAC, Dr. Meenakshi Bawa, read out the minutes of the last meeting held on 8th November 2019. Dr. Bawa presented a **review of activities conducted from December 2019 to April 2020**. They were as follows:

Criterion I (Curricular Aspects):

- Dr. Meenakshi Bawa was appointed Member of the Sub-Committee for B.Com. of the Ordinance OC-66 Review Committee, Goa University

Criterion II (Teaching, Learning and Evaluation):

- Teaching plans for Semesters II/IV/VI were prepared by all teachers and submitted to the IQAC.
- Peer learning was conducted for several courses.

Criterion III (Research, Innovations and Extension):

- Dr. Sanchiliana Faria, Associate Professor, Department of Commerce and Dr. Atmaram Tarpe, Assistant Professor, Department of Commerce, have defended their Ph.D. theses successfully. At present, 14 faculty hold a Ph.D. degree, 1 faculty has submitted his Ph.D. thesis and 13 faculties have registered for Ph.D.
- The Foundation for Environment Research and Conservation (FERC) in association with Murgaoon Education Society and in collaboration with the Nature Club of M.E.S. College, organized the fifth lecture of the Kasturi series of lectures on 11th December 2019. The guest speaker for the day was Shri Parag Rangnekar, Founder member, FERC. He spoke about creating a Butterfly Friendly habitat in the college premises. In continuation with this talk the members of the Nature Club in association with NSS volunteers initiated with the work of preparing the Butterfly Habitat on campus.
- The butterfly garden- 'Chrysalis' was inaugurated on 26th January 2020 at the hands of noted architect and environmentalist K. D. Sadhle and Professor M. S. Kamat presided over the function. The talk attended by students and staff of the college, invitees, Lions club members as well as general public from in and around Vasco.
- The sixth lecture of the Kasturi series of lecture was held on 11th March 2020. The speaker for the day was Dr. Divya Karnad who is an Assistant Professor with the Ashoka University. She spoke on 'How to save the oceans one bite at a time.'
- To commemorate the beginning of Swachh Bharat Pakhwada the students of MES College including the NSS Volunteers took the Swachata oath on 16th Jan 2020. The oath was administered by the NSS Program Officers namely Asst. Prof. Dattaprasad Shirgurkar and Asst. Prof. Madhuri Marathe. Principal Dr. Rekha Gaonkar supervised the activity. A total of 37 volunteers including 21 girls and 16 boys were present.
- The students and the NSS Volunteers of MES College carried out a comprehensive plantation drive on 17th Jan 2020. A total of 34 plants were planted. There were fruit bearing plants, flower bearing plants, bamboo bushes and timber trees planted.
- NSS Unit of M.E.S College of Arts and Commerce Zuarinagar, participated in FIT India movement's launch of Cycle Day Programme was under Ministry of Youth Affairs and Sports, Govt. of India on 18th January 2020. The programme was to inaugurate "Cycle Day". Hon. Union minister of State Chief Minister Minister of Goa and other dignitaries graced the occasion with their presence. NSS volunteers of M.E.S College of Arts and Commerce, Zaurinagar were given the duty to volunteer at the water stations all along the route of cycling. 97 volunteers attended and volunteered at this event along with NSS Program Officer Madhuri Marathe.

.Criterion IV (Infrastructure and Learning Resources):

- The college website has been upgraded.
- Implementation of ERP is in process.
- The following additional modules are ready: marksheet, fee instalment, recruitment
- Faculty service book, inventory management, activities and events and reports modules are in process,

- Integration of tally software with the ERP is ready.

Criterion V (Student Support and Progression):

- The Placement Cell organized a placement drive by GICE (Goan Institute International Consociation of Education, Pvt.Ltd.) on 27th January 2020 for the final year students of all streams.07 students from BA, 13 from BCom and 3 from BBA were selected at the drive.
- The Placement Cell organised a pre-placement talk by AXIS Bank on 24th January 2020. A total of 84 students from BA/B.Com/BCA and M.Com participated in the programme.
- The Placement Cell organized a Placement Drive on 2nd March 2020 by ICICI Prudential. 4 students from BA, 10 from BCom and 2 from BCA attended the Placement Drive.
- The Placement Cell organized a placement drive by Crescendo Educational Innovations,(a Communicative English Training Institute in Kerala), on 4th March 2020. The resource persons were Mr. Clinil, Academic Director and Mr. Ramesh Chawan, Senior Faculty. 09 students attended the drive: 08 from BA and 1 from BCom.
- The Department of Commerce, organized a “Financial Literacy and Awareness Programme” under the scheme of Financial Literacy Programme of Reserve Bank of India in collaboration with Canara Bank , Chicalim Branch , Vasco Goa. Mr.Rajkumar DGM and Mr. Muralidhar AGM of RBI , Mumbai, Goa Circle and Mrs. V.M.Prabhu from Canara Bank ,Chicalim branch addressed the students on the occasion.
- The Inter-collegiate event ‘Sanshodhan’ was organized for M.Com. students on 19th January 2020.
- The Department of Commerce organized Commerce Fiesta, an institutional event, on 10th and 11th January 2020. The Annual Magazine, ‘Cignite’ was released at the inaugural function.
- The Department of Psychology of M.E.S. College of Arts and Commerce, Zuarinagar organised the 9th edition of Psychozest 2020 on 29th February 2020. The theme of this year was “The Power of Assertiveness in a value added life”.
- The Department of Commerce organized a National Seminar on ‘Financial Services in Digital India: Challenges and Opportunities’ on 7th and 8th February 2020.
- The Career Guidance Cell organized a seminar on ‘Admissions for MBA Course in Goa University’ on 28th February 2020 for BA/B.Com./BCA/ BBA/ BBA(Shipping and Logistics) students of MES College. The resource persons were Mr. Mervyn Fernandes and Mr. Myron Vaz of Goa Business School, Goa University.

Criterion VII (Institutional Values and Best Practices):

- *The following guest lectures/talks by eminent personalities were organized:*
 - H.E. Shin Bongkil Ambassador of the Republic of Korea to India, visited MES's Rajaram and Tarabai Bandekar Academy of Management Education on 24th December 2019. He addressed the students of BBA and M. Com on the work culture in Korea . He also said

that he would consider if a collaboration in education between MES College and Korean colleges was possible. He was accompanied by the Minister of Youth Affairs in Korea.

- The Department of Economics organized a Guest lecture on Intellectual Property Rights (IPR) by Mr. Rajeev Mendonca from Salgaonkar Law college, Miramar-Panjim on 14th December 2019 for TYBA/TY BCom students.
- The Department of Psychology organised a talk by Shri. B.K Veerendar on the topic “Sleep management and Mental empowerment” for the students of Psychology on 17th December 2019.
- The Department of Economics organized a guest lecture on ‘Career in banking’ for FYBA/SYBA and TYBA Economics students on 29th January 2020.
- A talk on financial literacy was organized by the Department of Commerce for final year B.Com Students on 6th December 2019 from 9.15 am to 10.15 am. The resource person was Dr. Celso Fernandes.
- A talk on the topic ‘Self Defense’ organized by Women’s Cell Jyoti and NSS in collaboration with the JCI, Vasco on 4th March 2020. The resource person for the same was Mr. Mahesh Kamat, Founder/Chief Instructor at Wu Tao Kwoon (Kamat’s Martial Arts Wellness Systems).
- Women cell ‘Jyoti’ and NSS unit of MES College of Arts and Commerce, Zuarinagar Goa, in collaboration with JCI, Vasco unit, organized a talk on ‘Skill Enhancement on Banking and Entrepreneurship’ on 6th March 2020. The resource person for the talk was Shri. Devendu Dev, Director of Vasco JCI.
- Women cell ‘Jyoti’ and NSS unit of MES College of Arts and Commerce, Zuarinagar Goa, in collaboration with JCI, Vasco unit, organized a Talk on ‘Personal Health and Hygiene’ on 7th March 2020. Mrs. Soniya Jain was the resource person for this talk.
- Dr. D Y Patil Pratishthan's MBA Institution, Dr. Balasaheb Bhamangol & Dr. Pravin Thorat addressed the BBA students about the Institution’s MBA Program on 8th January 2020.
- AVP & Head HR of Smartlink -Mr. Prashant Nayak interacted with the BBA students on the topic "Changing technologies and its impact on the various businesses" on 7th November 2019.
- The M.Com Department conducted a guest session on Entrepreneurship Development and entrepreneurial Support for the M.Com part I and II students. The resource person for the session was Mr. Raj Naik, Manager, CIBA Incubation Centre, Verna.
- The Career Guidance Cell organized a talk on the topic “ What after Graduation – Ways and Opportunities?” on 17th January 2020 . The Resource person for the talk was Shri. Vishal Agarwal, Career Consultant and Director of Lakshya Academy .

The IQAC Coordinator also highlighted the achievements of our students and teachers.

Students' achievements:

- Madhukar Ghogale of TYBBA (Shipping and Logistics) won Gold Medal in Black belt category, at the 4th All India National Combat Martial Arts Wado-Ryo Karate Championship 2019 held at Mumbai. The championship was held on the 10th November 2019 and more than 500 participants from 16 states participated.
- Noah Mascarenhas, FYBBA (Shipping and Logistics) students won the First Place in Spanning, Second Place in Kata-Maroon Belt, and Second Place in Weapon Kata in Goa Inter-State Karate Championship 2019 held on 28th and 29th December 2019.
- The Psychology students secured the championship trophy consecutively for the third time at the Psychology festival, 'Mindkraft' organized by Parvatibai Chowgule College of Arts and Science, Margao (Autonomous) on 8th January 2020
- A team of 22 Students of the Department of English participated at the PEGASUS Literary Festival organized by Parvatibai Chowgule College of Arts and Science(Autonomius), Margao and emerged as the Runners-up.
- Ms. Mahima Kavelekar won 2nd prize in Poetry Writing Competition , Ms. Sailee Gawde won 2nd prize and Ms. Puja Haladmani won 3rd prize in One Act Play writing Competition at the 19th Yuva Konkani Sahitya Sammelan organised by Ganpat Parsekar College of Education in collaboration with Goa Konkani Academy at Arambol, Pernem-Goa on 7th and 8th February 2020
- Mr. Jude Fernandes won 3rd prize and a trophy at 'Late Shankar Ramani All Goa Konkani Poetry recitation competition'organised by Department of Konkani ,Goa University ,Taleigao Goa on 13th February 2020. Ms. Krutika Halankar also won consolation prize for her poetry at the said event.
- Mr. Jude Fernandes won 3rd prize and trophy at 'Late Ramesh Veluskar memorial All Goa Konkani Poetry recitation competition organised by Government College of Arts ,Science and commerce, Quepem Goa on 15th February 2020.
- Ms. Mahima Kavlekar won 2nd prize in state level inter collegiate and University poetry recitation competition organised by CES college, Cuncolim on 3rd March 2020.
- Five Naval cadets of participated in National level Konkan Odcsey Sailing Expedition camp organised by 1 Goa Naval unit.
- Captain Cadet Tohseef Shaikh and Petty Officer Cadet Sagar Harijan Participated in Sea Attachment Camp held at Mumbai Naval Base from 9th to 19th December 2019.
- Nine Naval Cadets Participated in Annual Training Camp held at Valpoi, Goa organised by 1 Goa Naval Unit.
- PO Cadet Vikram Choudhary and PO Cadet Lalita Beshra of the NCC Army Girls Wing participated in Ek Bharat Shreata Bharat Camp in Mysore, Karnataka from 6th November to 16th November 2019.
- Cadet Shaikh Abdul Mujahid participated in EK BHARAT SHRETHA BHARAT (EBSB) camp held at Mysore from 5/11/2019 to 11/11/19.

- Cadet Abhishek Manoj Yadav participated in Rock Climbing camp held at Gwalior from 31/10/2019 to 11/11/2019.
- A total of 13 cadets participated in CATC camp held at Paddem-Mapusa from 30th Nov. 2019 to 09th Dec. 2019.
- A total of five cadets participated in Army Attachment Camp held at Bangalore from 2nd December 2019 to 14th December 2019.
- Ex- NCC Cadets Association of M.E.S. College celebrated NCC day on 24th November 2019 and organised various competition for all three NCC units of M.E.S. College, The NCC Army Boys unit won First place in Drill Competition, First place in Rangoli competition and First place in Tug of War. Cadet Divya Kadam was declared as best cadet. The NCC Army Boys unit was also declared overall Champion.
- Cadets Ajit Kumar Prajapati, Shaikh Abdul Mujahid, Mohammad Sadik Raichur and Rima Bind participated in Goa Liberation day Parade held at Campal- Panjim on 19th December 2019.
- Cadets Ajit Kumar Prajapati, Soel Inamdar and Rima Bind participated in Republic day Parade held at Campal- Panjim on 26 January 2020.
- Cadet Yash Gawade, represented Karnataka and Goa Directorate and successfully completed Republic Day Camp held on 26 January 2020 at New- Delhi.
- Nine NCC Cadets participated in inter collegiate “The Annual NCC Fest 2020” from 5th February 2020 to 7th February 2020 organised by Kikori Mal College, Delhi, India.
- The Men’s Football Team emerged as Runner’s up of the Inter-Collegiate Men’s Reliance Football Cup organized by Reliance Foundation Youth Sports held at Benaulim ground on 16th November 2019
- The Men’s Kabaddi Team of M.E.S College of Arts and Commerce emerged as Winners of Inter-Collegiate Men’s Kabaddi Championship 2019-20 organized by the Goa university held at Jubilee Hall on 14th December 2019.
- The Men’s Handball Team emerged as Runner’s up of the Inter-Collegiate Men’s Handball Championship 2019-20 organized by the Goa University held at Goa University ground on 1st February 2020.
- M.E.S College Women’s Cricket Team emerged Winners of Urja 3.0 – Inter collegiate Women’s Control Cricket Tournament organized by Govt. College of Commerce, Borda. This is the second consecutive year the team has won this trophy. Miss Bhakti Dabolkar, Captain of the team won the Best Batsman, while Miss Deepali Padwalkar won the Best Bowler of the Tournament.
- Cadet Shaikh Abdul Mujahid participated in ‘Ek Bharat Shrestha Bharat’ camp held at Mysore from 5/11/2019 to 11/11/19.
- Cadet Abhishek Manoj Yadav participated in Rock Climbing camp held at Gwalior from 31/10/2019 to 11/11/2019.
- Mr. Kashinath Rathod represented Goa Football team that won Third place at Khelo India games held at Assam.

- Mr. Vishal Rathod represented Goa u-19 Kabaddi Team which won Third place at Junior Kabaddi Nationals held at Haryana.
- Mr. Harish Mallah won Third place at South Zone Senior Men and Women Football Tennis Championship 2019, held at Hyderabad.
- Miss Bhakti Dabolkar and Miss Yogeeta Naik were members of Goa University Women's Cricket team which won the West Zone Women's Cricket Championship for the first time in history.
- Miss Kefira Rodrigues has represented Goa State in Table-Tennis at Senior Table Tennis Women's Nationals.
- Mr. Anantha Krishnan and Mr. Dishu Singh has represented Goa University Men's Football Team at West Zone Men's Inter-Varsity Football Championship.
- Mr. Anand Borhat has represented Goa State in Junior Snooker Nationals held at Pune.
- Mr. Sachin Malik has represented Goa State at Junior Tennis Ball Cricket Championship.
- Miss Puja Das represented Goa State in Pencak Silat at the Senior National Pencak Silat Women's Championship held at Chennai.
- Miss Laxmi Jaiswar and Miss Uma Pal represented Goa is Cestoball at the 1st Junior National Cestoball Championship 2019 for Girls held at Bengaluru, Karnataka.
- Mr. Anantha Krishnan won Gold Medal in 400 Meters Hurdles at Inter-collegiate Athletics Championship organized by Goa University.
- Mr. Gururaj Ingale (Sports Secretary) won Gold Medal in Poomsae at 28th State Taekwondo Championship held in November.
- Miss Heena Shaikh, Miss Vaishnavi Hulginal won Gold Medals whereas Miss. Maheshwari Maurya won Silver Medal at 28th State Level taekwondo Championship organized by Taekwondo Association of Goa.
- Mr. Anand Borhat has won Third place in 15 Red Snooker championship organized by Billiards and Snooker Association of Goa.

Teacher's achievements:

- Late Dr. Rekha R. Gaonkar was awarded the Best Teacher Award for excelling in the field of education by the Directorate of Higher Education, Government of Goa.
- Dr. Cosma Fernandes was Awarded a trophy and felicitated by TAG for his Contribution in a Commemorative Volume on 'Tiatr' published by 125th Tiatr celebration committee, Govt. of Goa
- Dr Cosma Fernandes received the 'Tiatr Bhushan Puruskar' at the First International Tiatr Convention held at Ravindra Bhavan, Margao on 6th October 2019
- Dr. Sonal Thakker has been nominated as a subject expert and member of DRC for Ph. D students in the Department of Sociology, Goa University
- Dr. Meenakshi Bawa nominated as 'Woman of Substance in the field of education' and felicitated by JCI, Vasco during Women's Week
- Ms. Shruti B. Nayak, authored (as main author) a book titled Commercial Arithmetic I (ISBN – 978-81-941207-5-9) for B.Com. Semester I students of Goa University.

As far as the status of submission of SSR and DVV clarifications to NAAC is concerned, Dr. Bawa put forward the following points:

- (i) The Institutional Information for Quality Assessment (IIQA) was submitted on 13th January 2020.
- (ii) The Self-Study Report (SSR) was submitted to NAAC on 26th February 2020.
- (iii) The Data Verification & Validation (DVV) procedure of the SSR and Student Satisfaction Survey commenced on 4th March 2020.
- (iv) The Data Verification & Validation (DVV) clarifications will be submitted to NAAC by 8th May 2020.

The IQAC coordinator, Dr. Meenakshi Bawa, briefly highlighted **the plans for the academic year 2020-21:**

In view of the COVID-19 outbreak, the Directorate of Higher Education, Government of Goa directed all Educational Institutions under its purview, including Goa University, Government and Aided Colleges to close down from 23rd March 2020. The entire situation is so uncertain and fluid. It is likely that the current academic year would be extended further. As such, there is no certainty as yet about the commencement of the academic year 2020-21. The immediate attention would therefore be on preparation for online teaching.

1. It is evident that regular classes will not commence for the next few months. Hence, it is imperative that all teachers should be prepared for online teaching. The institution would conduct training sessions for the faculty to equip them with new and efficient modes of teaching.
2. It has been decided to use the google meet platform for online teaching. Our younger faculty would assist the senior faculty in learning the basics of scheduling google meet and conducting online classes.
3. Keeping in mind that many students would have connectivity issues and would probably face the difficulty of attending all the online lectures, it would be necessary to record lectures. Hence, induction programmes will be conducted for all our teachers on recording lectures using the OBS software.
4. The Department of Psychology and Counselling Cell will organize online sessions for students on how to cope with stress with special reference to the pandemic.
5. The various Departments will organize online co-curricular and extra-curricular activities.
6. The Wi-Fi infrastructure will be further upgraded.

On the basis of the suggestions put forward by the members, **the following decisions were taken:**

1. Training sessions will be conducted for the faculty to equip them with new and efficient modes of teaching. The sessions will cover the basics of scheduling google meet lectures and recording lectures using OBS software.
2. The college will apply for Gsuite as this has many more features as compared to google meet.
3. The Department of Psychology and Counselling Cell will organize online sessions for students on how to cope with stress with special reference to the pandemic.
4. The Department of Physical Education and Sports will organize online activities on health and physical fitness.
5. The various Departments will organize online co-curricular and extra-curricular activities.

The meeting ended with the vote of thanks proposed by Shri. Ashish Joshi.

Dr. Meenakshi Bawa
Coordinator, IQAC

ACTION TAKEN REPORT OF THE IQAC FOR THE ACADEMIC YEAR 2019-20

Sr. No.	Decisions made	Action taken
1.	<i>The IQAC will be organizing a workshop on 'Preparing Learning Outcomes' for the faculty.</i>	<p>The workshop on 'Designing learning Outcomes' was organized by the IQAC on 15th July 2019. The resource persons for the workshop were the faculty from Parvatibai Chowgule College of Arts & Science (Autonomous), Margao, Goa, namely, Dr. N.N. Sawant (Principal, Parvatibai Chowgule College of Arts & Science (Autonomous), Dr. (Ms.) Sobita Kirtani (Assistant Prof., Department of Psychology), Dr. Sachin Moraes (Associate Prof., Department of Sociology) and Mrs. Rupali Tamuly (Associate Prof., Department of Economics).</p> <p>The main objective of this workshop was to understand clearly the process of preparing learning outcomes for courses/programmes. A total of 50 faculty members participated in this seminar. The resource persons emphasized the importance of framing and measuring learning outcomes. They explained the process of preparing learning outcomes by citing relevant examples of course outcomes designed at their institution. The workshop was a great success. Our faculty members re-looked at their course outcomes and revised them.</p>
2.	<i>As part of the Memorandum of Understanding with Parvatibai Chowgule College of Arts and Science(Autonomous), Margao, faculty exchange programmes and student exchange programmes will be organized.</i>	<p>The memorandum of Understanding with Parvatibai Chowgule College of Arts and Science (Autonomous), Margao has to be renewed.</p> <p>However, the MoU was renewed with Institute of Management Education and Research, Belagavi and signed on 26th September 2019. We were planning to start such exchange programmes in the second half of the academic year. The same could not be initiated on account of the COVID-19 pandemic.</p>
3.	<i>Bridge courses in Commerce, Economics, Sociology and Psychology will be conducted in June/July 2019.</i>	Bridge Courses were conducted for the subjects of Economics, Commerce, Sociology and Psychology in June/July 2019.

4.	<p><i>The following certificate courses are planned in 2019-20:</i></p> <p><i>(i) Practical Banking - Department of Economics</i></p> <p><i>(ii) Basics of Econometrics- Department of Economics</i></p> <p><i>(iii) Banking and Finance- Department of Commerce</i></p> <p><i>(iv) MS Excel in Accounting and Taxation- Department of Commerce</i></p> <p><i>(v) Tally ERP 9 with GST- Department of Commerce</i></p>	<p>The following certificate courses were conducted:</p> <p>(i) A Certificate Course of 2 credits (30 hours) on ‘Practical Banking & Financial Aspects’ was organized by the Department of Commerce. Mr. Suresh R. Parrikar, former Managing Director, Bicholim Urban Cooperative Bank Ltd., was the resource person for the course. The course was conducted from 1st July 2019 to 17th July 2019. 52 students registered for the course.</p> <p>(ii) The second batch of Certificate course in Practical Banking and Financial Aspects of 2 credit (30 Hours) was held from 5th December 2019 to 18th December 2019. Mr. Suresh R Parrikar, a Banking Expert was the resource person for this course. A total of 43 students enrolled and successfully completed the course.</p> <p>(ii) The Department of Commerce conducted a certificate course of 2 credits (30 hours) on MS Excel in Accounting and Taxation. The course was conducted from 10th July 2019 to 22nd July 2019. CA Shraavan Swarup was the resource person. 35 students registered for the course.</p> <p>(iii) The Department of Commerce conducted the first batch of certificate course on Tally ERP 9 with GST, of 30 hours (2 credits). A total of 23 students completed the course. The course was conducted from 16th August 2019 to 31st August 2019. Ms. Shubhada Parab, Assistant Professor, Department of Commerce, M.E.S. College, was the resource person for this course.</p> <p>(iv) The Department of Commerce conducted the second batch of certificate course on Tally ERP 9 with GST, of 30 hours (2 credits). A total of 31 students completed the course. The course was conducted from 16th August 2019 to 31st August 2019. Ms. Thomasin D’Souza, Assistant Professor, Department of Commerce, M.E.S. College, was the resource person for this course.</p> <p>(v) The Department of Commerce conducted the third batch of certificate course on Tally ERP 9 with GST, of 30 hours (2 credits). The course was</p>
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		<p>conducted from 7th December 2019 to 18th December 2019. A total of 28 students registered and successfully completed the course. The resource person for this certificate course was Ms. Thomasin J. D'Souza.</p> <p>(vi) The Department of Economics conducted a certificate course in 'Training in Practical Banking' of 30 contact hours (02 credits), from 7th January 2020 to 27th January 2020 in the college campus. A total of 26 students from BA Sem II/IV and VI were registered for the short-term course.</p> <p>The resource person for the short-term course was Shri Suresh R. Parrikar (Qualification: B Com, LLB, CAIIB. Experience: 22 years of service in Syndicate Bank, Ex Managing Director, Bicholim Urban Cooperative Bank).</p> <p>(vii) The Department of Economics had scheduled the Certificate Course on the 'Basics of Econometrics in February/March 2020. However, the course could not be conducted on account of the nation-wide lockdown due to the COVID-19 pandemic.</p>
5.	<i>The Diploma Course in Counselling Techniques will be conducted by the Department of Psychology.</i>	The Diploma Course in Counselling Techniques of 120 hours was conducted by the Department of Psychology from 10 th August 2019 to 7 th march 2020. A total of 20 students completed the course.
6.	<p><i>The following workshops will be organized:</i></p> <p><i>(i) Workshop for students on Leadership and Personality Development- Department of Commerce</i></p> <p><i>(ii) Workshop on Filing of GST Returns- Department of Commerce</i></p> <p><i>(iii) Workshop for students on Research Methodology and writing of research paper- Department of Commerce</i></p> <p><i>(iv) Workshop for 3 days on Therapies in Addiction</i></p>	<p>The following workshops/programmes were organized:</p> <p>(i)The Commerce Association organised a Personality Development Programme for the Co-opted members of the Commerce Association on 20th July 2019.</p> <p>(ii) The Consumer Welfare Cell, in collaboration with the Department of Economics, conducted a one day programme titled "Consumers Assert Your Rights and Pursue Remedies". Shri Rolland Martins, coordinator GOACAN was invited as the resource person. A series of competitions like essay writing, collage making, extempore elocution, Ad- Mad Show and street play competition were organized wherein</p>

	Management- Department of Psychology	70 students from various classes participated. (iii) A workshop on Research Methodology was conducted by the Department of Psychology
7.	The following student enrichment programmes will be organized: (i) Commerce Fiesta (Institutional Level)- Department of Commerce (ii) Psychozest(State level)- Department of Psychology (iii) Socio- Expressions (State level)- Department of Sociology	The following student enrichment programmes were organized: (i) The Department of Commerce organized Commerce Fiesta, an institutional event, on 10 th and 11 th January 2020. The Annual Magazine, 'Cignite' was released at the inaugural function. (ii) The Department of Psychology of M.E.S. College of Arts and Commerce, Zuarinagar organised the 9 th edition of Psychozest 2020 on 29 th February 2020. The theme of this year was "The Power of Assertiveness in a value added life". (iii) The Department of Sociology of M.E.S. College of Arts and Commerce, Zuarinagar organised their Annual Inter-Collegiate event 'Socio-Expressions' on the theme 'Women's Empowerment, Social Change and Development' on 19 th September 2019.
8.	The college will register on the NAAC website for the Revised Accreditation Framework by August 2019. The college will submit the IIQA by end of November 2019. Hence, the Self-Study Report should be ready by August/ September 2019.	This was the plan decided in 2018-19. The college registered on the NAAC website for the Revised Accreditation Framework in December 2019. The college submitted the IIQA on 13 th January 2020. The Self-Study Report was finalized in February 2020 and submitted to NAAC on 26 th February 2020.

Dr. Meenakshi Bawa
Coordinator, IQAC