



# PROSPECTUS



**B.A./B.Com.  
2019 - 2020**

**MURGAON EDUCATION SOCIETY'S  
COLLEGE OF ARTS & COMMERCE**

**ZUARINAGAR, GOA - 403 726**

**ACCREDITED BY NAAC WITH 'B' GRADE**

**MURGAON EDUCATION SOCIETY'S  
COLLEG OF ARTS & COMMERCE, ZUARINAGAR, GOA**

**VISION**

*A dynamic centre of excellence to learn and innovate, fostering holistic development of the individual*

**MISSION**

*The college is committed to provide a foundation for lifetime learning through innovative and value-based inclusive education responsive to the ever-changing needs of the society*

**GOALS**

- To empower youth to be responsible citizens through holistic education
- To make effective use of latest technology for enhancing the teaching-learning process
- To promote research culture by stimulating a scientific temper and critical thinking among students and faculty
- To promote entrepreneurial skills through innovative job-oriented courses
- To nurture ethical and social responsibility among individuals towards building a sustainable environment
- To sensitize students about the needs of the community by developing programmes for the upliftment of the weaker sections
- To strengthen academia-industry interface through collaborations
- To synergize with reputed institutions by signing MOUs
- To establish a strong link between stakeholders
- To create a conducive environment for developing individuals with a healthy body and healthy mind
- To inculcate leadership qualities in students and faculty through curricular, co-curricular and extracurricular programmes
- To respect diverse cultures by instilling empathy and compassion among students and faculty

**Prospectus Committee for the Academic year 2019-20**

**Shri. B. V. Kolekar - Chairperson**

**Shri. A. M. Sambargi - Member**

**Ms. Sancheliana Faria - Member**

**Ms. Swati A. Shigaonker - Member**

**Ms. Samiksha Vengurlekar - Member**

**Shri. Suresh Shenoy - Member**

**Shri. Dilip Lotlikar - Member**



# MURGAON EDUCATION SOCIETY



**Late Shri. Vasant Rao S. Joshi**

Founder President

27 May 1921 to 28 December 2013

## Members of Managing Committee

Shri. Madhav S. Kamat	Chairman	Shri. Jayaram Dayalani	Member
Shri. Paresh V. Joshi	Vice-Chairman	Shri. Kishore Tolani	Member
Shri. Bhaskar G. Nayak	Vice-Chairman	Dr. Digambar Talaulikar	Member
Shri. U. A. Sarmalkar	Hon. Secretary	Shri. Sukant V. Shanbhag	Member
Shri. G. S. Naik	Treasurer	Smt. Lalita P. Joshi	Member
Shri. Suvarn R. S. Bandekar	Member	Dr. Monica P. Joshi	Member
Shri. Prashant V. Joshi	Member	Prin. Dr. R. B. Patil	(Invitee)
Shri. Parag V. Joshi	Member	Prin. Dr. N. M. Jambagi	(Invitee)
Shri. Pankaj V. Joshi	Member	Prin. Shri. Y.L. Rao	(Invitee)
Shri. Pushkar V. Joshi	Member		

## Local Members of Managing Committee

Shri. M. S. Kamat	Chairman.
Shri. Paresh V. Joshi	Vice - Chairman
Shri. U. A. Sarmalkar	Member
Shri. Parag V. Joshi	Member
Shri. Prashant V. Joshi	Member
Shri. Kishor Tolani	Member
Smt. Lalita P. Joshi	Member
Principal - Dr. R. B. Patil	Ex-Officio, Member, Secretary, M.E.S College, Zuarinagar, Goa
Shri. Ashish Joshi	Teacher Representative – Member
Dr. Freda Cota e Pereira	Teacher Representative - Member
Smt. Semele Sardesai	Invitee, B. B. A Course Co-ordinator
Smt. Gauri Desai	Invitee BCA Course Co-ordinator
Smt. Rochana Kharangate	Invitee, M.Com Course Co-ordinator



## Message from the Principal

Dear Parents and Students:

Greetings from M. E. S. College of Arts & Commerce.

Our college is soon progressing into its fiftieth year of existence and it gives me honour and pride that you have chosen our institution to pursue your higher education. Being one of Goa's earliest colleges, we are striving to provide equal opportunities and holistic education to one and all.

“Education is the most powerful weapon which you can use to change the world,” said Nelson Mandela and by opting to study further, you are not only empowering yourself but your family, community and the nation; and we at M. E. S. fortify you with the necessary tools, both curricular and extra-curricular. The college has everything for everyone – be it Sports, Drama, Debate, Street-play, or academics. You could choose to engage yourself with the various clubs and associations or enroll in a certificate course. The strength of the college lies in its dedicated faculty and administrative staff who will assist you in every way possible to ensure your smooth stay while you study here.

Our college provides undergraduation courses in B. A., B. Com., B. C. A., B. B. A., B. B. A. in Shipping and Logistics and postgraduation courses in M. Com. in addition to conducting short-term courses. ICT enabled classrooms and diverse modes of teaching-learning in addition to challenging and innovative assignments, the college aims to rise to the demands and needs of the 21st century classroom pedagogy. The college has developed a network connecting the various stakeholders comprising of Alumni and Parents, which ensures that everyone associated with the college play an equal and consistent role in the overall development of the college.

We would indeed be happy if you decide to choose M. E. S. for your higher education ensuring that you would be a different individual than the time you walked into the portals of this institution.

Looking forward to seeing you in our college.

**Dr. R. B. Patil**  
Principal

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## MURGAON EDUCATION SOCIETY'S

COLLEGE OF ARTS & COMMERCE

ZUARINAGAR – GOA 403726

### 1. (a) Education - A Life long mission

Murgaon Education Society was established in 1971 with the noble goal of providing educational facilities at Vasco-da-Gama and in other parts of Goa. It has been the endeavour of M.E.S. College to develop professional skills among its students and to provide a select core of leadership qualities. The college has become over the years, a positive force for national and global development. The first educational institution set up by the Murgaon Education Society was the College of Arts and Commerce, which was established at Vasco-da-Gama in 1972. This was also the first composite Arts and Commerce College in the state of Goa to be affiliated to the University of Mumbai and then to Goa University. The college was shifted to its present Zuarinagar campus in June 1985.

The college seeks to bring about an all round integrated development of the intellectual, moral and physical faculties of its students, so that they can become self reliant, play a positive role in the nation building and provide leadership to the society in various walks of life. Pursuit of excellence is the motto of the college.

### (b) National and International recognition

In recognition of the high standards of education and the all round excellence attained by it, the College has been selected by the University Grants Commission for introducing vocational courses at the B.A. and B.Com. degree level and by the Ford Foundation, U.S.A., for implementing its campus diversity initiative programmes. The college was granted re-accreditation by the National Assessment And Accreditation council (NAAC) of the University Grants Commission with B++ in the year 2015. Further, the UGC, under its innovative programmes, selected the institution to introduce 'B. Com. in Shipping Management' course and an add-on course entitled, 'Management of NGOs'.

### 2. College Timings:

The lectures/practicals are conducted from 8.15 a.m. to 2.30 p.m. (These timings are subject to change). The office timings are 10.00 a.m. to 5.00 p.m.

**3. Schedule of the academic year 2019 - 20 :**

The college will reopen on 17<sup>th</sup> June 2019 for the new academic year 2019–2020. The details of the academic terms will be as follows :

Sr. No.	Program	First Semester / Term			Second Semester / Term			Vacation / Break		
		Commencement	End	Commencement of Examination	Commencement	End	Commencement of Examination	Type of Vacation / Break	From	To
1	B.A./B.Sc./ B.Com./ B.C.A	17/06/2019	09/11/2019	21/10/2019	02/12/2019	02/05/2020	13/04/2020	Chaturthi	02/09/2019	07/09/2019
								Winter	11/11/2019	30/11/2019
								Christmas	24/12/2019	01/01/2020
								Summer	04/05/2020	14/06/2020

\* Tentative

**Examination Plan 2019-20**

Sem. I / III / V	
Activity	Month
ISA - I	29/07/2019 to 03/08/2019
Repeat ISA	19/08/2019 to 22/08/2019
ISA - II (Submission of Assignments)	31/08/2019
SEE (I & III)	10/10/2018 Onwards
SEE (V & Repeat & VI)	21/10/2019
BA / B.Com. Sem I, III & V last teaching date	05/10/2019
Result Declaration (Open Day)	07/12/2019

Sem. II / IV / VI	
Activity	Month
ISA - I	20/01/2020 to 25/01/2020
Repeat ISA	10/02/2020 to 13/02/2020
ISA - II (Submission of Assignments)	02/03/2020
SEE (II & IV)	06/04/2020 Onwards
SEE (VI & Repeat V)	13/04/2020
BA / B.Com Sem II, IV & VI last teaching date	31/03/2020



### Department of Commerce Academic Plan 2019-20

DATE	ACTIVITIES
20/06/2019	Awareness to FY.B.Com Students regarding Commerce Association ,CBCS & Bridge Course
24 to 29/06/2019	Bridge Course (6 Days)
26/06/2019	Orientation for CPT (CA) & Orientation for CS foundation Course
27/06/2019	CMA Programme
01/07 to 18/07/2019	Certificate Course in Banking and Finance
05/07/2019	Inaugural of Commerce Association (Talk by industrialist or Banker)
06/07/2019	Project Orientation for TY.B.Com
08/07 to 19/07/2019	MS Excel in Accounting & Taxation (Certificate Course)
09/07/2019	Competition for TY.COM
13/07/2019	Workshop on Leadership & Personality Development for Co-opted Member of Commerce Association
26/07/2019	Infotainment Competition for FY.B.COM
13/08/2019	AD-MAD Competition for SY.B.COM
16/08/2019 to 31/08/2019	Tally ERP 9 with GST (Certificate Course)
16/8/2019 to 16/9/2019	Certificate Course in Stock Exchange
30/08/2019	Inter HSSC Business Quiz Competition
20,21,22 /09/2019	Workshop on Filing of GST Returns
23/09/2019	Workshop for students on Research Methodology& writing of research paper
19/11/2019 to 25/11/2019	Industrial Tour for TY.B.Com Students
5,6,7/12/2019	Workshop on Filing of GST Returns
08/12/2019	State level students seminar for B.com students
11/01/2020	Commerce Fiesta 2K20
13/01/2020 to 5/2/2020	MS Excel in Accounting & Taxation (Certificate Course)
1/02/2020	Local Industrial Visit for Sem II/IV/VI
03/02/2020 to 20/02/2019	Tally ERP 9 with GST (Certificate Course)
7/02/2020 & 08/02/2020	Commerce National Seminar

### Department of Economics

Date	Activity
24/06/2019 to 29/06/2019 (one week)	Bridge Course
01/07/2019	Subject orientation for FYBA (Economics)
06/07/2019	Project orientation for TYBA (Economics)
18/07/2019	Guest Lecture
27/08/2019	Students' Seminar
10/09/2019	Intercollegiate Essay Writing competition
09/10/2019 to 29/10/2019	Certificate Course in Banking
15/02/2020	State level Eco fest
February 2020	Certificate course in Econometrics
January 2020	One Day National seminar
29/02/2019	Interactive Session - Path Ahead

### Department of Konkani

Date	Activity
22/06/2019	Shenoi Goembab Jayanti
20/07/2019	Workshop in Konkani
20/08/2019	Rashtramanyatai Dis Karyavall
17/09/2019	Poetry Recitation competition
10/12/2019	All Goa Konkani Kantar Singing competition
09/01/2020	Lekhak Tumche Bhet'tek
04/02/2020	Rajbhas Dis Karyavall

### Department of Psychology

Date	Activity
15/07/2019	Diploma Course in Counselling Techniques
19 <sup>th</sup> /20 <sup>th</sup> /21 <sup>st</sup> /08/2019	3 day workshop on 'Therapies in Addiction Management'
22/07/2019	Research Methodology Workshop on TYBA Students
28/09/2019	Psychozest

### Department of English

Date	Activity
06/07/2019	Inauguration of Sanskriti
21/09/2019	Fun with Literature
05/12/2019 to 06/12/2019	Pegasus
18/01/2020	Literary Quiz

### Department of Political Science

Date	Activity
20/06/2019	Celebration of World Refugee Day
25/06/2019 to 26/06/2019	Observation of Ant-Emergency Day
20/08/2019	Celebration of Communal Harmony Day
29/09/2019	Observation of Surgical Strike Day
02/10/2019	Celebration of Gandhi Jayanti
13/11/2019	Study tour
26/11/2019	Celebration of Constitution Day
06/12/2019	Observation of the death anniversary of Dr. B.R. Ambedkar
10/12/2019	Celebration of International Human Rights Day
30/01/2020	Observation of death anniversary of Mahatma Gandhi
08/03/2020	Celebration of International Women's Day
14/03/2020	Observation of death anniversary of Karl Marx

### Department of Travel & Tourism

Date	Activity
27/09/2019	World tourism day
10/10/2019	Guest lecture on advertising in tourism
12/11/2019	Heritage walk for students
03/02/2020	Annual department field trip
06/03/2020	Field trip to a wild life sanctuary
05/05/2019	Guest lecture on tourism policy

### Department of Mathematics & Statistics

Date	Activity
07/01/2020	Vegetable Carving competition using Mathematical Symbols, shapes and equations for B.Com students

### College Council

Date	Activity
17/08/2019	College Council Elections
29/08/2019	First meeting of College Council
12/09/2019	Teacher's Day Celebration
14/09/2019	Inauguration of College Council
27/09/2019	Talent Search Programme
07/12/2019	Second meeting of college Council
20, 21 and 23/12/2019	Annual Fun Festival
28/01/2020	Annual Prize distribution
04/04/2020	Farewell function

### Association of Art & Culture

Date	Activity
31/08/2019	Ghumat Arati Competition
31/08/2019	Makar Making Competition
24/01/2019	Annual Social Gathering

### Debating Association

Date	Activity
10/07/2019	Inter-Class Elocution Competition
22/08/2019 & 23/08/2019	Opine 2019-20'Interstream Debating Event'
08/01/2020	Group Discussion : For a Better Tomorrow
17/02/2020 & 18/02/2020	ELOQUENCE - Inter Collegiate Debate

### Women's Cell (Jyoti)

Date	Activity
29/8/2019	Competition relating to Ganesh Chaturthi
October –November 2019	Short term courses during Diwali Vacation
Short term courses during Fun week	Various competitions during ladies week
16 <sup>th</sup> January, 2020	Chocolate making workshop

### Career Guidance Cell

Date	Activity
29/06/2019	Talk on career Opportunities after Graduation
05/07/2019	Career Guidance Talk by an expert.
05/12/2019	Career counselling Programme

### Library

Date	Activity
June 2019	Library Orientation for the First year students
July 2019	Library committee First meeting allocation of Library budget and library activities .
12/08/2019	Inauguration of Readers club and celebration of Librarians Day
December 2019	Second meeting utilization of funds and library activities.

### Counselling Cell

Date	Activity
17/07/2019	Talk
13/09/2019	Interactive session
15/01/2020	Interactive session

## Sports

Date	Activity
21 <sup>st</sup> June 2019	International Yoga Day Celebration
22 <sup>nd</sup> June 2019	Orientation to F.Y Students
28 <sup>th</sup> -29 <sup>th</sup> June 2019	Inter-class Badminton (M & W)
5 <sup>th</sup> -6 <sup>th</sup> July 2019	Inter-Class Table Tennis and Chess (M & W)
13 <sup>th</sup> July 2019	Inter Collegiate X-Country (M & W)
15 <sup>th</sup> -20 <sup>th</sup> July 2019	Self Defense Program For F.Y Students
26 <sup>th</sup> -27 <sup>th</sup> July 2019	Inter-Class Power-lifting championship (M)
2 <sup>nd</sup> -3 <sup>rd</sup> August 2019	Inter- Class Tennikoit (W)
6 <sup>th</sup> -8 <sup>th</sup> August 2019	Inter-Class Football (M & W)
29 <sup>th</sup> August 2019	Inter Class Traditional Games (M & W)
September	Inter-class Baseball (M & W)
<b>13<sup>th</sup> December 2019</b>	<b>Annual Athletic Meet</b>
January 2020	Inter-class Volleyball (M & W)
January 2020	Inter-class Control Cricket (M & W)
January 2020	Inter-Class Futsal (M & W)

## N.C.C. Naval Wing

Date	Activity
22 <sup>nd</sup> June 2019	Orientation Programme
24 <sup>th</sup> June 2019	Commencement of Selection Process
5 <sup>th</sup> July 2019	Public Gardens Cleaning Drive
25 <sup>th</sup> July 2019	Visit to Naval Museum
15 <sup>th</sup> August 2019	Independence Day Celebration
28 <sup>th</sup> August 2019	Blood Donation Camp
8 <sup>th</sup> September 2019	Trekking
25 <sup>th</sup> September 2019	My City Clean City Campaign
2 <sup>nd</sup> October 2019	Statue Cleaning Drive
20 <sup>th</sup> November 2019	Visit to Goa Heritage Sights
23 <sup>rd</sup> November 2019	Celebration of NCC Day
19 <sup>th</sup> December 2019	Celebration of Goa Liberation Day
4 <sup>th</sup> January 2020	Personality Development Programme
26 <sup>th</sup> January 2020	Celebration of Republic Day
2 <sup>nd</sup> week of February 2020	'B' Certificate Examination
3 <sup>rd</sup> Week of February 2020	'C' Certificate Examination
03 <sup>rd</sup> March 2020	Closing Ceremony

### Value Education Cell

Date	Activity
27/7/2019	Talk
17/08/2019	Interactive Session
19/01/2020	Talk

### NCC ARMY GIRLS WING (SW)

Date	Activity
21/06/2019	International Yoga Day Celebration
26/06/2019	Enrollment of New Cadets
4/07/2019	Van Mahotsav
July 2019	Blood Donation Camp
7/08/2019	Rally on Malaria and Dengue Awareness
15/08/2019	Independence Day Celebration
August 2019	Military Display Exhibition
September 2019	Coastal cleaning
29/09/2018	Surgical Strike Day Celebration
02/10/2019	Swacchta Abhiyan
November 2019	ATC Camp
24/11/2019	NCC Day Celebration
December 2019	Swacchta Pakhwada – Cleanliness Drive
19/12/2019	Liberation Day Celebration
26/01/2020	Republic Day Celebration
February	B and C Certificate Exam

### Nature Club

Date	Activity
03/07/2019	Kasturi Series 10
07/08/2019	Kasturi Series 11
11/09/2019	Kasturi Series 12
21/09/2019	Beat Plastic Pollution drive
03/10/2019	Kasturi Series 13
06/11/2019	Kasturi Series 14
04/12/2019	Kasturi Series 15
First Week of January 2020	Kasturi Series 16
05/02/2020	Kasturi Series 17
04/03/2020	Kasturi Series 18
08/04/2020	Kasturi Series 19

All Kasturi Series are from 4.30pm onwards in BBA seminar hall.

## NCC Army Boys

Date	Activity
June 21/06/2019	Celebration of International Yoga Day
00/06/2019	Enrolment of New Cadets
August 15/08/2019	Independent Day Celebration
	Poster Making competition
	Quiz competition On NCC
September 29/09/2019	Surgical Strike Day Celebration
	Skit Competition
	Debate Competition
October 02/10/2019	Gandhi Jayanti Celebration
	Swach Bharat Abhiyan
	Cleaning of Campus
	Cleanliness Drive to Zari
	Street Play Competition
November 24/11/2019	NCC Day Celebration
	Dance Competition
	Face Painting Competition
	Best Cadet Competition
December 19/12/2019	Goa Liberation Day Celebration
	Extension Activity
January 26/01/2020	Republic Day Celebration
	Drill Competition
	Quarter Guard Competition
	Weapon Competition
	Tug of War
February 2020	Farewell to Third Year Cadets
	B- Certificate Exam
	C- Certificate Exam
April 2020	Trekking





## N.S.S.

Date	Activity
19 <sup>th</sup> June 2019	Constitution of NSS Committee by Principal
21 <sup>st</sup> June 2019	Celebration of International Yoga Day
5 <sup>th</sup> July 2019	Inaugural Function of NSS Activities for academic year 2019-20
17 <sup>th</sup> July 2019	Enrollment of NSS Volunteers (within One month from the date of commencement of the Academic year)
30 <sup>th</sup> July 2019	Submission of NSS Enrolment list to NSS Coordinator, Goa University and Director, Directorate of Sports & Youth Affairs, Campal, Panaji-Goa.
5 <sup>th</sup> August 2019 to 25 <sup>th</sup> March 2020	Swachh Bharat Program (Campus Cleaning, Cleaning at adopted village, Anti plastic Drive, Anti Malaria Drive, Anti Alcohol Drive, visit to Old Age Home etc.)
21 <sup>st</sup> June 2019 to 25 <sup>th</sup> March 2020	Soft skills training Programs for NSS Volunteers (Personality Development, Communication Skills, Leadership etc.)
31 <sup>st</sup> July 2019	Selection of (7 Day Residential NSS Special) Camp Site
First week of August 2019	Goa State Road Safety week celebration.
1 <sup>st</sup> August to 15 <sup>th</sup> August 2019	Swach Bharat Pakhwada (Swachata oath, Cleanliness and anti-plastic drive, swachata rally, poster competition)
10 <sup>th</sup> August 2019	Letter to North Education seeking permission to hold 7 days residential NSS Special Camp
12 <sup>th</sup> August 2019	Celebration of International Youth Day
15 <sup>th</sup> August 2019	Celebration of Independence Day
16 <sup>th</sup> August 2019	First NSS Advisory Committee Meeting
15 <sup>th</sup> August to 30 <sup>th</sup> August 2019	Observation of Swachata hi sewa initiative (Cleanliness and anti-plastic drive, swachata rally)
20 <sup>th</sup> August 2019	Celebration of Communal Harmony Day
25 <sup>th</sup> August 2019	Preparation of list of students interested in participating in NSS Special Camp
01 <sup>st</sup> September 2019	NSS Final Camp List to be submitted to Director, Directorate of Sports & Youth Affairs.
18 <sup>th</sup> September 2019	National Blood Donation Day (Organization of Blood Donation Camp)
24 <sup>th</sup> September 2019	NSS Day Celebration
02 <sup>nd</sup> October 2019	Celebration of Gandhi Jayanti Day (Screening of documentaries and movies, Shramadaan, Anti-plastic drive, Swachata Rally)

Date	Activity
Second week of October 2019	Selection of outstanding NSS volunteers for Pre-Republic Day Camp
05 <sup>th</sup> October 2019	Submission of List of NSS volunteers Qualifying for Grace Marks.
08 <sup>th</sup> October 2019	Submission of First Quarterly Report of NSS activities undertaken by units.
30 <sup>th</sup> Oct to 6 <sup>th</sup> Nov 2019	Organizing of 7 Days Residential NSS Special Camp
6 <sup>th</sup> Nov. 2019	Distribution of NSS Special Camp Certificate to NSS Volunteers who attended camp.
26 <sup>th</sup> November 2019	Celebration of Constitution Day
01 <sup>st</sup> December 2020	Observance of World AIDS Day
10 <sup>th</sup> December 2020	World Human Rights Day
Second Week of January 2019	National Organization of Traffic week celebration.
12 <sup>th</sup> January to 16 <sup>th</sup> January 2020	National Youth Week Celebration
08 <sup>th</sup> March 2020	Celebration of International Women's Day
20 <sup>th</sup> March 2020	Distribution of NSS Certificate to students who have successfully completed 2 Years in NSS and have attended at least one 7 days residential NSS Special Camp. (After due verification from previous list in R2 file of NSS)
05 <sup>th</sup> April 2020	Submission of Yearly Report of NSS activities undertaken by units.
6 <sup>th</sup> April 2020	Submission of the List of NSS volunteers Qualifying for Grace Marks.

### Health Club

Date	Activity
03/07/2019	Session on 'Healthy Diet and Lifestyle' by Dr. Prabhu
08/08/2019	Session on 'Healthy Issues and Causes of Cancer for female students' by Dr. Pai
26/08/2019	Free Medical Health Check up Camp for the students of our college.
14/12/2019	Healthy Diet Competition

### Internal Complaints Committee

Date	Activity
3rd to 4th July 2019	Orientation by ICC on prevention of discrimination and sexual harassment against women.

## Department of Information Technology

Date	Activity
19/08/2019 to 24/08/2019	Awareness Programme on Cyber Safety (Class wise for B.Com. & B.A.)
08/02/2020	Quiz on Cyber Safety (only IT students)
21/02/2020	Best out of E-Waste
20/03/2020	Industrial visit for the students of B.Com semester IV as part of mini project in ERP under skill enhancement course

## Gender Champion Cell

Date	Activity
June 30, 2019	Gender Champion Awareness Programme – Talk
September 07, 2019	Screening of a film on Gender issues followed by discussion
January 12, 2020	Open mic
March 08, 2020	Women's Day special programme

## Research Cell

Date	Activity
July 08, 2019	Talk – Writing a research essay
October 07-12, 2019	Workshop on Academic Reading and Writing/ Filling research gaps and publishing in a Scopus journal
February 12, 2020	One-day workshop on Research resources and networking



## 5. Admission Procedure :

### (A) For B. A. / B. Com. Semester I & II (in First year) :

A student seeking admission should duly fill in the prescribed form and meet the Principal / Vice Principal accompanied by the parent / guardian with the following documents and submit the same to the office :

- 1) Duly filled Application Form
- 2) Identity Card Slip
- 3) Anti-Ragging Undertaking Form.
- 4) Original marksheet of HSSC / Equivalent examination and two attested photocopies of the same
- 5) Original Copy of H. S. S. C. Leaving Certificate
- 6) Attested photocopy of Caste Certificate issued by a competent authority (if applicable)
- 7) Eligibility Certificate (in original) issued by Goa University (for those students who have passed std XII or any other equivalent examination through any other recognized Board other than Goa Board if applicable)
- 8) Six copies of recent passport size photographs
- 9) Undertaking for attendance
- 10) Students seeking admission are required to enclose photocopies of their Aadhar Card and the first page of their Bank Pass Book consisting the name of Bank and Branch, SB account number, IFSC and MICR Code for the purpose of NEFT transactions.
- 11) Students must have email account in gmail.com.

### Online Admission details :

There shall be online admissions and fees payment for Semester III, IV, V and VI. The students are required to visit the college website [www.mescollege.org](http://www.mescollege.org) for completing the online admission process. Any service charges for online fees payment will have to be borne by the students. However, online admission and payment of fees will be subject to the implementation of College MIS.

### (B) For B. A. / B. Com. Semester III and IV (in second year) :

A student seeking admission should duly fill in the prescribed form and meet the Principal / Vice Principal accompanied by the parent / guardian with the following documents and submit the same to the office :

- 1) Duly filled Application Form
- 2) Identity Card Slip
- 3) Anti-Ragging Undertaking Form
- 4) Students from other colleges (affiliated to Goa University) should submit N. O. C. from their respective college
- 5) Attested photocopy of Caste Certificate issued by a competent authority (if applicable)
- 6) Students from other colleges (not affiliated to Goa University) should submit provisional Eligibility Certificate issued by Goa University and Migration Certificate and Transfer Certificate from their respective universities

- 7) A photocopy of mark sheet of Semester I and Semester II in First Year
- 8) Six copies of recent passport size photographs
- 9) Undertaking for attendance
- 10) Students seeking admission are required to enclose photocopies of their Aadhar Card and the first page of their Bank Pass Book consisting the name of Bank and Branch, SB account number, IFSC and MICR Code for the purpose of NEFT transactions.
- 11) Students must have email account in gmail.com.

**(C) For B.A./ B.Com. Semester V and VI**

A student seeking admission should duly fill in the prescribed form and meet the Principal / Vice-Principal accompanied by the parent / guardian with the following documents and submit the same to the office :

- 1) Duly filled Application Form
- 2) Identity Card Slip
- 3) Anti-Ragging Undertaking Form
- 4) A photocopy of marksheet of Semester I and semester II in the first year and Semester III and semester IV in second year along with originals for verification.
- 5) Students of other colleges affiliated to Goa university should submit N. O. C. from their respective college.
- 6) Attested photocopy of Caste Certificate issued by a competent authority (if applicable)
- 7) Students from other colleges not affiliated to Goa University should submit provisional Eligibility Certificate issued by Goa University and Migration Certificate and Transfer Certificate from their respective college.
- 8) Five copies of recent passport size photographs
- 9) Undertaking for attendance

**(D) For B.C.A./B.B.A. (General)/B.B.A. (Shipping & Logistics):**

Separate Prospectus for giving information about above courses are available in the respective departments. Website : [www.beamsgoa.org](http://www.beamsgoa.org)

These courses are self-financed courses. Interest free loans from Goa Government are available. Detailed information can be availed from the respective departments.

Note:

- i) Admission will not be granted if the student is not accompanied by parent or guardian.
- ii) Every student should pay the Admission fees by Cash only at Canara Bank, Zuarinagar, Goa Branch as per the Date and Time Notified on College Notice Boards. The fees shall be paid by filling a challan available in the college office. Fees will not be accepted in the College office.
- iii) Students must obtain a receipt for all the original certificates given by them to the college office in connection with the eligibility, enrollment etc. These certificates will be returned to the student only against the production of office receipt after completion of the necessary formalities.
- iv) Students must have email account in gmail.com.

**Note : No Student shall be given admission after the date specified by the Goa University.**

## **OC – 66.2 ELIGIBILITY FOR ADMISSION**

Eligibility for admission leading to the Degree of Bachelor of Arts/ Bachelor of Commerce shall be as follows:

### **2.1 Eligibility for Admission to Semester I & II (in the First Year) B.A. /Programme:**

- A. To be eligible for admission to semester-I of the Three Year Course leading to the Degree of Bachelor of Arts, the candidate should have passed:
  - (i) Higher Secondary School Certificate (Std.XII) Examination conducted by Goa Board of Secondary and Higher Secondary Education in any stream, including vocational stream in the subjects notified by the Goa University from time to time.
  - OR
  - (ii) Std. XII (Arts) or similar examination of another body, equivalent to Goa Board of Secondary and Higher Secondary Education, Goa, and recognized as such by Goa University.
- B. To be eligible for admission to semester-I of the Three Year Course leading to the Degree of Bachelor of Science - Not Applicable.
- C. A candidate not covered under any of the above categories but desirous of seeking admission to the said course may apply to the College. However, the Registrar along with Dean of concerned Faculty and Chairperson(s) of Board(s) of studies of concerned subjects shall decide the eligibility.
- D. A candidate admitted for Semester-I shall be deemed eligible for admission to Semester – II.
- E. A candidate migrating from another recognized University and desirous of direct admission to Semester–II may be considered for admission provided he/ she has cleared/ passed First Term/ Semester-I examination of that University with those subjects for which admission is sought and undertakes to successfully complete the other compulsory courses of Semester –I.

### **2.1 Eligibility for Admission to Semester I & II (in the First Year) B.Com. Programme:**

- (A) To be eligible for admission to semester-I of the Three Year Course leading to

the Degree of Bachelor of Commerce, the candidate should have passed:

- (i) Higher Secondary School Certificate (Std.XII) Examination conducted by Goa Board of Secondary and Higher Secondary Education in Commerce, including vocational stream in the subjects notified by the Goa University from time to time.

OR

- (ii) Std. XII Commerce or similar examination of another body, equivalent to Goa Board of Secondary and Higher Secondary Education, Goa, and recognized as such by Goa University.

(B) To be eligible for admission to semester-I of the Three Year Course leading to the Degree of Bachelor of Science - Not Applicable.

(C) A candidate not covered under any of the above categories but desirous of seeking admission to the said course may apply to the College. However, the Registrar along with Dean of concerned Faculty and Chairperson(s) of Board(s) of studies of concerned subjects shall decide the eligibility.

(D) A candidate admitted for Semester-I shall be deemed eligible for admission to Semester – II.

(E) A candidate migrating from another recognized University and desirous of direct admission to Semester–II may be considered for admission provided he/ she has cleared/ passed First Term/ Semester-I examination of that University with those subjects for which admission is sought and undertakes to successfully complete the other compulsory courses of Semester –I.

## **2.2 Eligibility for admission to Semester – III & IV (in the second year)**

### **B.A./B.Com. Programme:**

(A) A candidate who has requisite attendance for Semester – I and Semester – II shall be eligible for admission to Semester – III.

(B) A candidate migrating from any other recognized University may be considered for admission to Semester – III of the B.A./ B. Com. provided:

- (a) He/She has passed the First Year B.A./B.Com. examination in all subjects from that University.
- (b) He/She had offered at the First Year the same subjects as prescribed under Major Category available under the scheme of this University.
- (c) He/She undertakes to successfully complete the required courses and credits prescribed by this University for Semesters – I & II, if he/she has not



already done so in the previous University.

Result of Semester – IV examination shall be withheld if the candidate fails to fulfil this undertaking.

- (C) A candidate admitted for Semester – III shall be deemed eligible for admission to Semester – IV.
- (D) A candidate from another recognized University may be considered for direct admission to Semester – IV provided he/she fulfils the conditions in (a), (b) and (c) at (B) above and, in addition, has passed/cleared Semester – III/First Term examination of the Second Year B.A./B.Com. of that University. However, the result of Semester – IV shall be withheld if the candidate does not fulfil these conditions.

**OC-45.2.5: Eligibility for admission to Semester-V (in the third year) B.A General and Honours Course and B.Com Honours Course.**

- (A) A candidate who has been declared passed in Semester-I to Semester-IV examinations shall be eligible for admission to Semester-V.
- (B) A candidate admitted for Semester-V shall be deemed eligible for admission to Semester-VI.
- (C) A candidate migrating from any other recognized University may be considered for admission to Semester-V of the B. A. / B. Com. Course provided:
  - (a) he/she has passed the Second Year B. A. / B. Com. examination in all subjects from that University, and
  - (b) he/she had offered at the Second Year the same subjects as prescribed under Major category available, under the scheme of this University. A candidate fulfilling these conditions shall be eligible for admission to only Semester- V.

**OC-45.2.6: Eligibility for admission to Semester-VI (in the third year) B. A. General and Honours Course and B.Com Honours Course**

- (A) A candidate already admitted for Semester-V shall be deemed eligible for admission to Semester-VI.
- (B) Direct admission to Semester-VI shall not be permitted.

### VERTICAL MOBILITY:

The students who pass their Higher Secondary Examination of Goa Board with vocational subjects are granted vertical mobility to the following courses :

Sr. No.	Vocational Subjects	Courses
1	Office Secretaryship Stenography (Office Management)	B. A. /B. Com.
2	Accountancy & Auditing (Accountancy, Auditing & Taxation)	B. A. /B. Com.
3	Insurance	B. A. /B. Com.
4	Industrial Management (Industrial Management)	B. A./B. Com.
5	Marketing & Salesmanship (Marketing & Salesmanship Management)	B. A./B. Com.
6	Commercial garment Designing & Making (Dressmaking, Embroidery and fashion co-ordination)	B. A./B. Com.
7	Food Production (Food Production)	B. A./B. Com.
8	Catering and Restaurant Management (Food and Beverage Service)	B. A./B. Com.
9	Maintenance and Repairs of Electrical and Electric Domestic Appliances (Electronics Repair Technician)	B. A.
10	Electronic Technology (Electronic Assembly Technician)	B. A.
11	Auto Engineering Technology (Auto Servicing and Technology)	B. A.
12	Computer Techniques (Computer Software Application / (Computer Programmer)	B. A./B. Com.
13	Poultry and Swine Production	B. A.
14	Horticulture	B. A.
15	Floriculture	B. A.
16	Bakery & confectionery	B. A.
17	Tourism & Travel Techniques	B. A./B. Com.
18	Diploma in Office Management Practices	B. Com. (Second Year)
19	Agriculture (Vocational Stream)	B. B. A./B. C. A.

**\*\*ADMISSION FEES FOR THE YEAR 2019-20**

Sr. No.	Particulars	B.A. Sem I & II Revised	B.A. Sem III & IV	B.A. Sem V & VI	B.Com Sem I & II Revised	B.Com Sem III & IV	B.Com Sem V & VI
	As per University**						
1	Tuition fees	1530.00	1530.00	1450.00	1530.00	1530.00	1450.00
2	Gymkhana Fees	420.00	420.00	400.00	420.00	420.00	400.00
3	Other Fees	420.00	420.00	400.00	420.00	420.00	400.00
4	Library fees	470.00	470.00	450.00	470.00	470.00	450.00
5	Computer Lab Fees	-	-	-	-	-	-
6	University Registration fees	580.00	-	-	580.00	-	-
7	Information Technology Fees	820.00	-	-	820.00	-	-
8	Student Aid Fund	130.00	130.00	120.00	130.00	130.00	120.00
9	Caution Money Deposit	140.00	-	-	140.00	-	-
10	Exam Fees ++	2270.00	2270.00	2850.00	2490.00	2270.00	2850.00
11	Identity & Library Card	125.00	125.00	125.00	125.00	125.00	125.00
12	Psychology Lab. Practical Fees	-	-	-	-	-	-
13	Alumni Association Membership Fees	-	-	150.00	-	-	150.00
	<b>Total Fees</b>	<b>6905.00</b>	<b>5365.00</b>	<b>5945.00</b>	<b>7125.00</b>	<b>5365.00</b>	<b>5945.00</b>

**\*\*NOTE:** The above fees are subject to change, as per the Notifications received from Goa University/ Govt. of Goa from time to time.

## Examination Fees <sup>++</sup>

**Examination fees in B. A./B. Com. classes will be as follows:**

EXAM FEES AS PER GOA UNIVERSITY NOTIFICATION NO.: GU/EXAM/FEE/20/2018/12/594 DTD. 25.05.2018

		Sem I & II	Sem III & IV	Sem V & VI	Sem I & II	Sem III & IV	Sem V & VI
Sr.No.	Particulars	FYBA	SYBA	TYBA	FYBcom	SYBcom.	TYBcom
1	Exam Registration Fees(Both Sem)	660	660	660	660	660	660
2	Examination Form (Both Sem)	120	120	120	120	120	120
3	Statement of Marks (Both Sem)	170	170	170	170	170	170
4	Theory Paper (Both Sem)	1320	1320	1620	1540	1320	1620
5	Project paper (Both Sem)	0	0	280	0	0	280
	Total fees as per circular	<b>2270</b>	<b>2270</b>	<b>2850</b>	<b>2490</b>	<b>2270</b>	<b>2850</b>

### Other Fees as per Notification :

		Sem I & II	Sem III & IV	Sem V & VI	Sem I & II	Sem III & IV	Sem V & VI
Sr.No.	Particulars	FYBA	SYBA	TYBA	FYBcom	SYBcom.	TYBcom
1	Computer Science Lab. Fees*	500.00	-	-	500.00	-	-
2	Computer Science Practical Exam Fees++	340.00	-	-	340.00	340.00	-
3	Psychology Practical Exam. Fees++	340.00	340.00	-	-	-	-
4	Psychology Lab. Fees**	240.00	240.00	230.00	-	-	-
5	e-Accounting Fees***					500.00	

#### **Note:**

1. Wherever applicable (such as Computer Science Laboratory Fees/Generic Elective/Skill Enhancement Courses etc.)\*
2. Students opting for Psychology Subject\*\*
3. For those students opting for e-Accounting subject during Semester IV will have to pay additional fees of Rs.500/- \*\*\*
4. Students opting for the courses under Computer Science subject will have to pay additional fees of Rs.340/-++
5. Students opting for the courses under Psychology subject will have to pay additional fees of Rs.340/-++
6. The above fees are subject to change, as per the Notifications received from Goa University/Govt. of Goa from time to time.

#### **Refund of Caution Money :**

Application for refund of caution money must be made within six months of the applicant ceasing to be student of the college i.e. from the last day of the previous academic year, failing which the caution money will be forfeited.

**Refund of fees shall be governed by the following circular of Goa University:**

The refund of fees will be in accordance with Goa University Circular No. GU/36/Acad-PG/Refund of Fees/2017/1322/446 dated 17/05/2017.

- (a) If a student chooses to withdraw from the programme of study in which he/she is enrolled, the following four-tier system shall be followed for the refund of fees remitted by him/her.

Sr. No.	Point of time when notice of withdrawal of admission is served to the College/University	% of refund of Aggregate fees*
1.	15 days before the formally notified last date of admission.	100%
2.	Not more than 15 days after the formally notified last date of admission.	80%
3.	More than 15 days but less than 30 days after formally notified last date of admission.	50%
4.	More than 30 days after formally notified last date of admission.	00%

(Inclusive of tuition fees and non-tuition fees but exclusive of Caution Deposit and Security Deposit)

- (b) In case of (1) in the table above, 10% of the aggregate fees shall be deducted as processing charges from the refundable amount.
- (c) Fees shall be refunded to an eligible student within fifteen days from the date of receiving a written application from him/her in this regard.
- (d) The fees of students who have already been admitted to a programme of the University and have paid the fees and are subsequently admitted to another programme shall have to pay the fees for the final admission and claim the refund of fees paid earlier, in which case no administrative charges shall be deducted from fees paid earlier by the student.  
However, if the fees payable for the both the programmes are the same, the fees paid earlier shall be transferred to the final programme where admission is sought.
- (e) All other cases of the refund of the fees will be decided on case to case basis on its merit.

## 8. Financial Assistance (Freeships /Scholarships/Awards)

### (A) Government Schemes

- i. Merit Scholarship for the first three students in class (not division) for each academic discipline provided they obtain at least 60% marks as follows:
  - (a) Merit Scholarship for the First Semester of the Academic year will be awarded on the basis of marks of the previous year's examination (H. S. S. C.)
  - (b) Merit scholarship for the Second Semester will be awarded on the basis of the First Semester examination.
- ii. Merit scholarship to the children of school teachers.
- iii. Freeships to the children of political sufferers & freedom fighters.
- iv. Freeships to physically disabled students.
- v. Freeships to the students belonging to the Schedule Caste, Schedule Tribe and Other Backward Classes (In case of OBC, the family income should not exceed more than RS 6,00,000 p.a)
- vi. National loan scholarships.
- vii. Tuition fees will be waived off for SC/OBC students who fulfil eligibility criteria of income of RS 1 Lac p.a. for SC students and RS 44,500 p.a. for OBC students. For availing this benefit, students belonging to SC/OBC caste should produce valid income and caste certificate issued by a competent authority at the time of admission.
- viii. Education concession to the children of service personnel, which include combatant Junior Commissioned Officers, non commissioned officers and lower rank in the army and Officers and personnel for the corresponding status in the Air Force and the Navy are eligible.
- ix. Central Sector Scholarship will be given to meritorious students securing 80% and above in the HSSC exam.
- x. Post Matric, Gagan Bharari merit based scholarship to ST students.

- xi. Fee waiver scheme for S.C. / S.T. students pursuing higher education as per letter no. 3/2/2018-19/Bud/DHE/Plan/PF-I/Schemes/92 dated 05/04/2018 of Directorate of Higher Education, Alto Porvorim, Goa.
- xii. Dayanand Bhandodkar Scheme for Higher Education for orphans as per letter no. 3/2/2018-19/Bud/DHE/Plan/Schemes/93 dated 05/04/2018 of Directorate of Higher Education, Alto Porvorim, Goa.
- xiii. Sant Sohirobanath Ambiyee Dnyanvrudhi Shishyavrutti (Bursary Scheme)

#### **(B) College Scheme :**

##### **Students Aid Fund**

Students Aid Fund is created to give financial assistance to the deserving candidates from humble backgrounds upto maximum of RS 3000/- per year to meet partly or fully their tuition fees or to purchase books or similar other expenses. To be eligible for the assistance, the annual income of the parents should not exceed RS 1,50,000/- . The beneficiary should not be in receipt of any other scholarship / assistance except the merit scholarship.

Scheme of Merit Cum Means Scholarship for students belonging to minority community.

Post Merits Scholarship for students belonging to minority community.

#### **(C) Endowment Schemes :**

1. Late Smt. Malati Shivkumar Dhindaw Hindi Scholarship for the student scoring highest marks in Hindi elective at B.A. Semester II Examination.
2. Late. Smt. Susheela V. S. Manerkar Memorial Freeship to be given to the needy and deserving student of college irrespective of sex, caste and creed till the awardee completes the course.
3. Chodankar Memorial Prizes for students standing First in the college at the B.A. and B.Com. Degree Examinations.
4. Late Miss Amita Ranganath Surlakar Konkani Scholarship for scoring highest marks in Konkani (elective) at B.A. Sem. II & IV .



5. Late Mrs. Shantaben Nagindas Thakker Memorial Freeship to two needy and deserving girl students.
6. Late Prof. K.S. Nairi Endowment Scholarship for Economics to the student standing First in the college at B.A. Semester VI University Examination with Economic (entire) as an elective subject
7. Scholarship of Rs. 6600/- to be awarded and distributed among the students scoring the highest marks in each of the following papers of English Literature at B.A. Semester V and VI University Examinations :

#### **Semester V**

- a. Late Shri Naguendra Ramachandra Bhandare Scholarship of **Rs1,100/-** for the highest scorer of marks in English Major General Paper **American Literature.**
- b. Late Smt. Mirabai Naguendra Bhandare Scholarship of **Rs1,100/-** for the highest scorer of marks in English Major Honours Paper **Modern European Drama.**
- c. Late Shri Shashikant Naguendra Bhandare Scholarship of **Rs1,100/-** for the highest scorer of marks in English Major Honours Paper **Literary Criticism.**

#### **Semester VI**

- a. Late Shri Inacio Sequeira Scholarship of **Rs 1,100/-** for the highest scorer of marks in English Major General Paper **Postcolonial Literatures.**
  - b. Late Smt Esmeria Sequeira Scholarship of **Rs1,100/-** for the highest scorer of marks in English Major Honours Paper **Women's Writing**
  - c. Late Shri Yogesh Gorakhnath Bhandare Scholarship of **Rs. 1,100/-** for the highest scorer of marks in English Major Honours paper **Partition Literature.**
8. Late Vassudev Pundalik Salkar Scholarship of **Rs. 5,000/-** to the overall highest scorer of marks at BA in English Major (Honours) Examination of Goa University.
  9. Late Shri Prasad K. Rao Memorial Prize for B. Com Honours Sem. V & VI Exams.
  10. Chairman Shri Madhav Srinivas Kamat Scholarship of **Rs 1,100/-** for the highest scorer of marks in English Major Paper- I: **Popular Literature** at BA Semester I.

11. Principal Harishchandra Tukaram Nagvenkar Scholarship of **Rs 1,100/-** for the highest scorer of marks in English Major Paper-II: **Indian Writing In English** at BA Semester II.
12. Principal Shri Dinesh Kamat Scholarship of **Rs 1,100/-** for the highest scorer of marks in English Major Paper-III: **British Poetry & Drama: 14<sup>th</sup> to 17<sup>th</sup> Century** at BA Semester III.
13. Principal Dr Rajiv Vasant Hajirnis Scholarship of **Rs 1,100/-** for the highest scorer of marks in English Major Paper-IV: **British Poetry & Drama: 18<sup>th</sup> and 19<sup>th</sup> Centuries** at BA Semester IV.
14. Late Rev Fr Philomeno D'Costa Scholarship of **Rs 1,100/-** for the highest scorer of marks in **SEC: Text & Performance** at BA Semester III
15. Late Shri Prasad Naguendra Bhandare Scholarship of **Rs 1,100/-** for the highest scorer of marks in **SEC: Translation Studies** Paper at BA Semester IV.
16. Shri. P.A. Borgave Sports award of Rs. 2000/- each for best sportsman and sports woman of the year.
17. Late Shri. Prasad K. Rao Merit-Cum-Need-Based Scholarship for first year Commerce Students of the College who have scored 60% and above average marks. The selected students will get merit scholarship of Rs. 5,000/-.
18. Late. Shri. Baptist Cosma Fernandes Scholarship to the student standing first in the college at B. A. Sem. VI University Exam in Konkani Rs. 1500/-.
19. Late Motibai Vassudev Salkar Prize of **Rs. 1,250/-** to the **Best Male NSS Volunteer** of the year.
20. Late Motibai Vassudev Salkar Prize of **Rs. 1,250/-** to the **Best Female NSS volunteers** of the year.

**(D) Other Scholarships/Freeships**

1. Rotary Club of Vasco-da-Gama : One freeship of Rs. 400/-

## 2. Lions Club of Vasco-da-Gama prizes

### **Note:**

As per the financial rules of the Govt. a student who is awarded more than one prize /scholarship/freeship, can avail of only one prize /scholarship/freeship of highest value. Prizes/scholarship/freeship awarded to the students are liable to be withdrawn on grounds of indiscipline, misconduct, misbehavior, irregularity in attendance at lectures/tutorials, test/examination etc. on the part of the student.

## **9. Other Facilities :**

### **Library:**

The college library named after Dr. Tristao De Braganza Cunha, a renowned freedom fighter and an illustrious son of Goa is housed in the information centre of MES College. The Library has a reading room, study room, project room, computer with internet facility and an open access to books. The Library provides a Book Bank facility for the deserving and meritorious students. As of today, the library has a total collection of 32,881 books, 95 Periodicals, 16 local and national news papers and 538 CD roms. The students must abide by the library rules displayed on the library notice board. Library is a member for UGC Inflibnet (NLIST) Program i.e.(Access to e-books and e-journals).

### **Wi-fi Facility:**

The college extends Wi-Fi facility to the students of B.A. and B.Com. under the scheme of NME-ICT by HRD, Govt of India. This facility is absolutely free.

### **Apart from the above, the college also provides the following facilities:**

Commerce Lab; IT Lab; Language Lab; Ladies Common Room; Photo Copying; First Aid; Counseling; Canteen; Transport (At concessional rate of 85% by KTC); Health Centre; Mini Gymnasium, Bru Kiosk, MES Cafe.

## **10. Identity Card:**

Every student will be provided with a laminated Identity Card, which shall carry a recent photograph of the student and bear the signature of the Principal. Every student is expected to show it to the teacher /librarian/office staff on demand. A Student found without an Identity Card may not be allowed to attend class or enter the library or college premises as the case may be. He/ she must bring his/ her identity card on every working day. Lost cards will be replaced only on

payment of Rs.50/- per card.

### **11. Attendance and Eligibility to Appear for Examinations :**

Kindly Refer to the website for details

<[www.mescollege.org](http://www.mescollege.org)>

Note: ➤ Students with less than 75% attendance will not be issued hall tickets.

➤ No students/parents/guardian should approach the Principal for issue of hall ticket once the final list of students having less than 75% attendance is displayed.

### **12. Co-curricular and Extra-curricular activities:**

Students are advised to take part in various co-curricular and extra-curricular activities.

#### **(i) Sports:**

The Sports Department provides facilities for certain indoor and outdoor games. While every attempt will be made to provide the requisite sports material for developing the sporting talent of students, no personal kit like clothing and incidental shoes etc. will be provided for them. Further, the travelling and incidental allowance paid to the students for participating in sports and other authorized activities on behalf of the college will be in the nature of a subsidy. It is not intended to cover the actual expenditure incurred by the students and will be paid as per the guidelines of the University.

#### **(ii) National Service Scheme (N.S.S.)**

National Service Scheme, popularly known as NSS is a voluntary community service scheme for the youth studying in the higher educational institutions. NSS was launched by the Government of India in 1969 in the birth centenary year of Mahatma Gandhi. This initiative is sponsored by the Ministry of Sports and Youth Affairs.

The motto of NSS is 'Not me, but you' which symbolizes the self-less service for the society. The aim of NSS is to bring out a positive social and political change in the lives of youth by developing the various dimensions of their personality. Students gain knowledge in the classroom but as an NSS Volunteer they gain wisdom and a pragmatic approach in life, which is quite useful to succeed in today's era of competition. The NSS volunteers are made socially, emotionally, politically and environmentally sensitive so that they not only achieve

the greater heights of success in life but also contribute significantly towards the process of national building.

NSS Unit of MES College is one of the largest and a most vibrant NSS Unit in the state of Goa with an allotted strength of 600 Volunteers and 6 Program Officers. NSS organizes a wide spectrum of activities including personality development workshops, leadership programs, consumer protection programs, self-defence workshops for girls, blood donation program, Jalyatra, trekking, yoga and meditation training programs, road safety talks, HIV-AIDS awareness talks, tree plantation and various such programs which aim at polishing the various aspects of a student's personality.

Every year the NSS Unit of MES College organizes A 7 day residential 'NSS Annual Special Camp' in a rural area in Goa where in more than 100 NSS Volunteers participate. In the camp the NSS Volunteers not only try to understand the different aspects of rural life but strive to do community service and bring out a positive change in the lives of villagers by doing community works like watershed management works, anti-plastic drive, health camp and social awareness.

Successful completion of the NSS activities is rewarded with the grace marks and certificates depending upon the nature of activities performed by a student NSS volunteer. The enrolment for the NSS takes place only in the beginning of the academic year which is notified to the students by a notice. Assistant Professor Mr. Dattaprasad D. Shirgurkar is presently heading the NSS Unit as the NSS Program Officer in Charge. All the students of B.A., B.Com. and B.C.A. are encouraged to enrol for the NSS.

### **NSS Certificate**

A student joining N.S.S. shall complete 240 hours of NSS regular activity over a period of four semesters completing 60 hours of regular N.S.S. activity per semester and one 7 Day Residential N.S.S. Special Camp. On successful completion of the above activities, the N.S.S. volunteer shall become eligible to receive a 240 hours completion certificate, issued by Directorate of sports and Youth Affairs, Campal, Panaji, Goa.

### **National Cadet Corps (NCC)**

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#### **NCC Navy**

MES College of Arts and Commerec, Zuarinagar- Goa is one of the five colleges which have NCC Naval Division in Goa. Naval NCC is available

for boys (SD) and Girls (SW) for regular bonafied college students. Fresh regular students having 18 to 23 age with physically and mental fitness are eligible for joining NCC. The students must also meet the prescribed medical standards. Students can join as per the vacancy availability in the institution. The selection is done generally in last week of month of June by conducting interview, physical fitness, presentation, talent search etc.

NCC Naval provides three year training for “C” certificate exams and two year for “B” certificate exams. Every cadet who completes 75% weekly parades out of 120 with two camps is eligible for “C” certificate exams and 75% attendance with one camp for “B” certificate exams. Drill , Arms drill, Weapon training, Warfare tactics, Field craft, NCC organizations, Leadership, Personality development and Environment and ecology, Hygiene and sanitation, Civil defence, Disaster management, Social services. Trained navy instructors, officers and NCC officers cover the syllabus. Free SSB guidance is also provided to interested and deserving cadets.

Besides regular syllabus training is provided by deputing students for various Local, National and International camps are also organized for the cadets throughout the year. Annual training camp, Ship attachment camps , Nausainik camp, Republic Day camp, National Integration and Special National Integration camp, Basic and advance leadership camps , Tracking, Mountaineering, Snow and Water skiing, Para jumping , Youth Exchange Programme are some of the important camps of NCC organized for intensive training camps for cadets.

NCC Naval provides uniform, washing allowance , refreshments during parade, T.A., D.A. for attending camp, free messing and boarding during camps, for cadets. Except these NCC and other organization like Sahara provides scholarships to NCC cadets.

There is a special entry schemes for “C” certificate passed NCC cadets in defense forces to join as a Commissioned Officer. Special reservation for “C” certificate NCC cadets in all the courses of Indian Military Academy, Indian Naval Academy, Indian Air Force Academy, Officers Training Academy is also given. Special weightage and reservation is provided to all NCC “C” and “B” certificate passed cadets in armed forces, central paramilitary forces and all the states police forces. Weightage and reservation in admission to Universities and Colleges is also given to the NCC cadets outside Goa. Students are also eligible to

obtain the grace mark for all semester examination as per Goa University ordinance. Private sector including corporate houses like Reliance, Sahara, Vedanta have special entry schemes and provide large job opportunity for NCC cadets.

Students are advised to contact to the Associate NCC Officer of College to know more about enrolment procedure in NCC in beginning of Semester I.

- **NCC Army (Boys)**

NCC not only moulds a person physically but also mentally and spiritually, imbibes the four cardinals:

1. Be punctual
2. Obey with a smile
3. Tell no lies and make no excuses
4. Work hard and without fuss

Where one follows it with his own charisma

**Aims of NCC**

1. To develop character, comradeship, discipline, leadership, secular outlook, spirit of adventure, sportsmanship and ideas of selfless service amongst the youth of the country.
2. To create a human resource of organised, trained and motivated youth to provide leadership in all walks of life and always available for the service of the nation.
3. To provide a suitable environment to motivate the youth to take up in the career in the Armed Forces.

- **NCC Army (Girls)**

In order to inculcate national spirit and discipline among students the girls wing of NCC was introduced. The Senior Wing cadets (Girls). NCC army wing was started in college in 1983, with an aim to inculcate discipline, patriotism and other desirable qualities in the minds of students. The current strength is 52. The troop is presently commanded by caretaker Asst. Prof. Ms Swati Shigaonkar, Department of Commerce.

Training: As a part of Institutional training cadets are trained in basic military aspects like Physical fitness, Drill, Map reading, weapon



training etc. Cadets are also trained in other useful topics like body language, interview skills, group discussion etc. Various adventurous and social service activities are conducted every year. Assistance to civil authorities is provided on special occasions.

**Camps:** The cadets are encouraged to participate in Youth Exchange Programme at International level, Republic Day Camp and All India ThalSainik Camp at New Delhi. Cadets can avail an opportunity to participate in Various National Integration camps, Trekking camps, Army attachment camps, firing camps, Rock climbing Training camps, Combined Annual Training camps etc.

**(iii) Associations :**

**College Council :**

The college council comprises of elected, nominated representatives of the students from B. A., B. Com., B. C. A., B. B. A. (General) & B. B. A. (Shipping & Logistics) respectively. The members of the council are elected by the college electorate comprising of all the bonafide students of the college. The council will deliberate and deal with the welfare of the student. **The college council consists of certain associations such as Art and Culture, Debating, Literary and Sports** which aim at developing the artistic, debating, literary and other creative talents among the students.

Any member of the college council can be removed/disqualified by the Principal in case he/she fails to perform his/her duties or if he /she acts in a manner not consonant with the aims and objectives of the college council.

**No person shall be invited to address any meeting in the college without the prior permission of the Principal.**

**Topics for debates, discussion, symposium etc. organized in the college should be approved by the Principal or his nominees, in advance. The activities of the associations are exclusively meant for the bonafide students and no involvement of outsiders is permitted.**

**Besides this, the college also has the following associations for the overall development of the student community :**

- Commerce Association
- Economics Club
- Sociology Club
- Psychology Club
- Nature Club and Resource Management
- Reader's Club
- Konkani Association
- English Association

### 13. Code of Conduct :

1. The College expects the students to conduct themselves with dignity, decency and decorum inside and outside its premises. They will not engage in any such act which will bring disrepute to the college.
2. Attendance at lectures, practicals, tests and examinations is compulsory. Absence at a single lecture, will be considered absence for the whole day. Minimum attendance of 75% per semester is compulsory.
3. Students have to strictly abide by all rules and regulations framed from time to time by the Principal or by the persons authorised by him/her. Disobedience, misconduct, misbehaviour and violation of the rules and regulations will entail punishment including expulsion from the college.
4. In every matter relating to the college, the decision of the Principal shall be final and binding upon every student.
5. The college is an academic body and hence the society at large expects it to conform to high standards of discipline, integrity, academic excellence and intellectual honesty. Every student should live up to this expectation, without forgetting that rights also imply duties.
6. A Fine of Rs. 50/- shall be collected from the students as punishment for not wearing Identity Cards within the campus.
7. Students are expected to be seated in their respective classrooms at the stroke of the first bell and wait for the teacher. During lecture hours students are not permitted to loiter around the corridors. If a teacher is on leave, alternate arrangements will be made to engage the class.
8. Loss of an identity Card must be reported to the College Office Immediately. A duplicate card will be issued on payment of the prescribed fee.
9. Students shall adhere to the code of conduct in a manner worthy of the college. Indecent dressing such as plunging necklines, low waist jeans, torn jeans, short T-shirts/shirts, miniskirts, slits, sleeveless displaying armpits, displaying of navel or underwear is prohibited and shall invite punishment in addition to fine.
10. Due care of the college property has to be taken by the student/s. Damage to college property, disfiguring the walls, portraits, doors, windows, breaking the furniture, scribbling on the furniture, writing objectionable things & / or trying to cause any harm to the person & / or property of the college & / or students will amount to serious breach of discipline & misconduct & is punishable individually or collectively. In

addition to the punishment they will have to pay for the damage. Littering in the campus is strictly prohibited.

11. Students are restrained from communicating any information or writing or help in writing anything about the college to the press and social media that would damage the reputation & affect the status of the college & prove harmful in any way.
12. Deliberate failure to perform the required number of experiments and maintaining a practical journal/file/assignment/project reports unjustified absence from exams, etc can seriously prejudice the student's record.
13. Students are forbidden to organize or attend any meeting within the college of collect money for any purpose or to circulate among the students any notice or petition of any kind or paste it on the college notice board/walls without prior written permission of the principal.
14. Smoking, chewing pan, chewing gum, consumption of any narcotic, alcoholic substance etc in the classrooms and on the campus is strictly prohibited.
15. In case of illness, a student must apply for leave and produce a medical certificate from a registered medical practitioner within seven days of resuming / attending the classes.
16. Students must read the College Notice Board regularly.
17. Students must not attend classes other than their own without the permission of the Principal.
18. The students must in no way disturb the orderly functioning of the college and the classes
19. No student is allowed to collect contributions in money or kind without obtaining a prior permission from the Principal
20. No visitors/outsideers are allowed to meet the students in the college without the permission of the Principal.
21. The college reserves the right to withhold the final examination results of those students who fail to clear their dues (sports, breakage, damages, etc) and return library books and other college items within the notified time.
22. Insubordination to any teacher or to any college authorities, use of indecent

language, misbehavior or misconduct is liable for disciplinary action as per the rules.

23. No student will accompany with him/her any unauthorized person in the college premises &/or canteen or allow him/her to use any college premises &/ or property.
24. Parents/Guardians are advised to contact the college authorities from time to time in order to appraise themselves of the progress of their wards and their attendance.
25. Use of Unfair Means/Mobiles during examination (ISA/SEE) is strictly prohibited. A student, if found guilty, shall be liable for punishment as per the rules prescribed by Goa University.
26. Mobiles phones are strictly prohibited on the campus and inside the classroom. If a student is found in possession of a mobile phone in the classrooms during lecture hours/lab sessions the same will be confiscated and returned at the end of the academic year on payment of Rs. 500/- as fine.
27. Maintenance of college discipline, adherence to its rules and code of conduct and obedience to the instruction issued from time to time by Principal or other college authorities will be mandatory and binding on each student & violation there to will render the concerned students to appropriate disciplinary action including suspension, expulsion from the college & rustication in accordance with the relevant rules as per the directives of the Goa University and the Guidelines formulated by the College Discipline Committee.
28. No student should interfere with the LCD or any electronic gadgets fitted into the classrooms without the permission and the presence of the teachers concerned or any college authority.
29. Due to paucity of parking space, students are requested to travel by car pool if you are using your own vehicles. The college does not guarantee parking space for four/two wheelers of students and would not be responsible for any damage caused to vehicles.
30. Security personnel or any staff appointed by the Principal will have full authority to check and verify the identity cards of every student and have right to interrogate any student, in view of security concerns of the college.

#### 14. College Cells and other Committees :

The college has the following cells and committees for the benefit of the students and the smooth functioning of the college activities :

##### Statutory Committees

- ☞ Internal Complaints Committee
- ☞ Anti ragging Committee
- ☞ Grievance Committee
- ☞ Examination Committee
- ☞ Managing Committee for PTA
- ☞ Purchase Committee
- ☞ Attendance Committee
- ☞ Examination Unfair Means Committee
- ☞ ISA Monitoring Committee
- ☞ Anti Ragging Squad

##### Non-Statutory Committees

- ☞ Placement Cell
- ☞ Website Committee
- ☞ Career Guidance Cell
- ☞ Counselling Cell
- ☞ Women's Cell (Jyoti)
- ☞ Committee for College Council
- ☞ Discipline Committee
- ☞ Library Advisory Committee
- ☞ Time-Table Committee
- ☞ College Magazine Committee
- ☞ Sports Advisory Committee
- ☞ Managing Committee for College Alumni
- ☞ Canteen Advisory Committee
- ☞ Prospectus Committee
- ☞ N. S. S. Advisory Committee
- ☞ Research Cell
- ☞ N. G. O. Management Cell
- ☞ Project Co-ordinators for B. A. / B. Com. Sem V & VI
- ☞ Staff Club
- ☞ Value Education Cell
- ☞ Gender Champions Cell

## 15. Internal Complaints Committee

### **Objectives, Roles and Responsibilities of College Internal Complaints Committee**

Prevent discrimination and sexual harassment, by promoting gender amity among students and employees;

Deal with cases of discrimination and sexual harassment against women, in a time bound manner, aiming at ensuring support services to the victimized and termination of the harassment; [The Sexual Harassment of Women at Workplace \(Prevention, Prohibition and Redressal\) Act, 2013](#) came into being after it was passed in the Parliament of India.

Here it should be noted that according to the Supreme Court guideline Sexual harassment can be defined as “unwelcome” sexually determined behaviour (whether directly or by implication) as:

1. Physical contact and advances;
2. Demand or request for sexual favours;
3. Sexually coloured remarks;
4. Showing pornography; and
5. Other unwelcome physical, verbal or non-verbal conduct of a sexual nature. (Vishaka judgment by Supreme Court)

### **The following is also sexual harassment and is covered by the committee:**

- § Eve-teasing
- § Unsavory remarks,
- § Jokes causing or likely to cause awkwardness or embarrassment,
- § Innuendos and taunts,
- § Gender based insults or sexist remarks,
- § Unwelcome sexual overtone in any manner such as over telephone (obnoxious telephone calls) and the like,
- § Touching or brushing against any part of the body and the like,
- § Displaying pornographic or other offensive or derogatory pictures, cartoons, pamphlets or sayings,
- § Forcible physical touch or molestation and
- § Physical confinement against one's will and any other act likely to violate one's privacy.

The Committee shall meet as often as may be needed and appropriate. **Frequency of meeting:** Once in a year (beginning of academic year) and as and when necessary.

Sl. No.	Name of the Faculty	Designation & Department	Role	Mobile Numbers	Email
1.	Dr. Savia Mendes	Associate Professor Dept. of Commerce	Chairman	9823151530	savia123@yahoo.com
2.	Ms. Semele Sardesia	Coordinator BBA	Member	9890195825	sardesaisemele@gmail.com
3.	Ms. Juliana Lohar	NGO	Member	9850962390	Juliana.lohar@gmail.com
4.	Ms. Audrey Vales	Advocate	Member	982382542	Advocate.audrey@gmail.com

**Complaint registration** Register your complaints related to Sexual Harassment with any member of the College Internal Complaints Committee (Mobile numbers and email provided).

## 16. UGC Rules and Regulations on Anti Ragging

For details on UGC Regulations on Ragging log on to  
[www.ugc.ac.in](http://www.ugc.ac.in) / [www.mescollege.org](http://www.mescollege.org)

## 17. Revised Fees for Registration / Enrollment Fee/Eligibility & Migration Certificate

Sr.No.	Fee Particulars	Amount in INR
1.	Eligibility Fees for Indian Students	580.00
2.	Eligibility Fees for Foreign Students	3,450.00
3.	Migration Certificate	475.00
4.	Duplicate Migration Certificate	580.00
5.	Cancellation of Migration Certificate (after six months)	230.00
6.	One time admission fee for foreign students	34,500.00
7.	Issue of Transcripts for Professional Programmes	350.00
8.	Issue of Transcripts for General Education Programmes	230.00
9.	Attestations of Academic Record	350.00
10.	Issue of NOC for transfer of Internship	1,050.00
11.	Late fee for admission without obtaining Provisional Eligibility Certificate (Per Month)	105.00
12	<b>Registration / Enrollment Fee</b>	
	Students from Goa Board	580.00
	Students from other Indian Boards	580.00
	ICCR/ NRI/Foreign Students from other Boards	580.00
	Students from other Indian Universities	3,340.00
	ICCR /NRI/Foreign Students from other Universities	3,340.00
	Enrollment Fee for Students of Goa University with PR number	580.00
	Goa University Students without PR number/Ex-Migration Students	1,160.00
13	Late fee for Registration/ Enrollment per student/ per month	105.00

**\*Note: The above fees may be revised by the Goa University/ Govt. of Goa from time to time.**



## 18. Course Structure for Bachelor of Arts (B.A.)

### B.A. SEMESTER I and II

A student opting for B.A. Semester I and II will have to complete six courses with 26 credits in each semester.

#### DISCIPLINE SPECIFIC CORE (DSC) COURSES

A student opting for B.A. may choose **any three** Discipline Specific Core (DSC) courses. A student can choose only one Discipline Specific Core (DSC) course from each of the following groups of the Discipline Specific Core (DSC) courses:

1. Konkani\* OR Economics\*
2. Sociology\* OR English\*
3. Psychology\*\* OR Political Science\*\* OR Tourism and Travel\*\*\*

*\*The maximum number of seats for the DSC course shall be 70.*

*\*\*The maximum number of seats for the DSC course shall be 50.*

*\*\*\*The maximum number of seats for the DSC course shall be 30.*

*The seats will be allotted on a First Come First Serve basis.*

#### COMPULSORY COURSES

Apart from these Discipline Specific Core (DSC) courses, a student has to complete the following compulsory courses:

1. **Core Course:** English
2. **Ability Enhancement Compulsory Course (AECC)\*:**
  - a. Konkani/Marathi/Hindi \*\*(any one language)/English (for NRI students only)
  - b. Environmental Studies (ES)

\*A student has to opt for any one language or ES in any one semester. If a student opts for any one language in Semester I, he/she must take ES in semester II.

**\*\* The maximum number of seats for Hindi shall be 60. The seats will be allotted on a First Come First Serve basis.**

#### 3. Generic Elective (GE) #- (Any One)

- a. **Economics:** Entrepreneurship Development I (( in Semester I) & Entrepreneurship Development II ((in Semester II))##
- b. **Political Science:** Contemporary Issues in India ((in Semester I) & Contemporary Global Affairs (in Semester II))##
- c. **Konkani:** Vevharantli Konkani Bhas (in Semester I) & Sampark Madhyamanchi Konkani Bhas (in Semester II))##
- d. **Sociology:** Crime and Society (in Semester I) & Religion and Society (in Semester II))##
- e. **Computer Science:** Computer Fundamentals and Emerging Technologies (in Semester I) & Cyber Space and Cyber Security (in Semester II))##
- f. **Psychology:** Child Psychology (in Semester I) & Psychology of Adolescence (in Semester II))##

# A Generic Elective (GE) Course may be chosen from an unrelated discipline/subject, with an intention to seek exposure.

**## The maximum number of seats for each Generic Elective (GE) Course shall be 20. The seats will be allotted on a First Come First Serve basis.**



**CBCS PROGRAMME STRUCTURE FOR B.A. SEMESTER I and II**  
**B.A. SEMESTER I**  
**Core Courses**

Sr. No.	Course Code	Course Title	Credits
1.	EGC 101	Communicative English 1.1	6
2.	ECC 101	<b>Economics</b> Microeconomics I	4
	KOC 101	<b>Konkani</b> Katha Sahitya: Sid'dhant Ani Asvadan	4
3.	SOC 101	<b>Sociology</b> : Introduction to Sociology I	4
	ENC 101	<b>English</b> Paper I: Popular Literature	4
4.	PSC 101	<b>Psychology</b> : Fundamentals of Psychology I	3+1=4
	TOC 101	<b>Tourism and Travel</b> : Business of Tourism	4
	POC 101	<b>Political Science</b> : Introduction to Political Theory	4

**Ability Enhancement Compulsory Course (AECC)\***

Sr. No.	Course Code	Course Title	Credits
5.	KOA 101	Konkani: Moukhik Konkani: Bhashik Kaushal'lanchem Ad'hyayan	4
		<b>OR</b>	
	MAA 101	Marathi	
		<b>OR</b>	
	HNA 101	Hindi	
	ENA 101	English Communication (for NRI students only)	
	ESA 101	Environmental Studies (ES)	
	<b>*A student has to opt for any one language or ES in any one semester. If a student opts for any one language in Semester I, he/she must take ES in semester II.</b>		

### Generic Elective (GE) Course

Sr. No.	Course code	Course Title	Credits
6.	ECG 101	<b>Economics:</b> Entrepreneurship Development I	4
	KOG 101	<b>Konkani:</b> Vevharantli Konkani Bhas	4
	POG 101	<b>Political Science:</b> Contemporary Issues in India	4
	SOG 101	<b>Sociology:</b> Crime and Society	4
	PSG 101	<b>Psychology:</b> Child Psychology	4
	CSG 101	<b>Computer Science:</b> Computer Fundamentals and Emerging Technologies	3(T)+1(P)=4

### B.A. SEMESTER II Core Courses

Sr. No.	Course Code	Course Title	Credits
1.	EGC 103	Communicative English 1.2	6
2.	ECC 102	<b>Economics</b> Microeconomics II	4
	KOC 102	<b>Konkani</b> Konkani Katha Asvadan Ani Nirmitti Abhyas	4
3.	SOC 102	<b>Sociology:</b> Introduction to Sociology II	4
	ENC 102	<b>English</b> Indian Writing in English	4
4.	PSC 102	<b>Psychology:</b> Fundamentals of Psychology II	3+1=4
	TOC 102	<b>Tourism and Travel:</b> Tourism Products	4
	POC 102	<b>Political Science:</b> Politics and Political Ideas	4

**Ability Enhancement Compulsory Course (AECC)\***

Sr. No.	Course Code	Course Title	Credits
5.	KOA 101	Konkani- Moukhik Konkani: Bhashik Kaushal'lanchem Adhyayan	4
	MAA 101	OR Marathi	
	HNA 101	OR Hindi	
	ENA 101	OR English Communication (for NRI students only)	
	ESA 101	Environmental Studies (ES)	
	<b>*A student has to opt for any one language or ES in any one semester. If a student opts for any one language in Semester I, he/she must take ES in semester II.</b>		

**Generic Elective (GE) Courses**

Sr. No.	Course code	Course Title	Credits
6.	KOG 102	<b>Konkani:</b> Sampark Madhyamanchi Konkani Bhas	4
	ECG 102	<b>Economics:</b> Entrepreneurship Development II	4
	POG 102	<b>Political Science:</b> Contemporary Global Affairs	4
	SOG 102	<b>Sociology:</b> Religion and Society	4
	PSG 102	<b>Psychology:</b> Psychology of Adolescence	4
	CSG 102	<b>Computer Science:</b> Cyber Space and Cyber Security	3(T)+1(P)=4

**Note:** Change in the programme structure (list of courses and syllabi), if any, will be uploaded on the college website as and when it is received from Goa University.

## B.A. SEMESTER III and IV

A student opting for B.A. Semester III and IV will have to complete six courses with 24 credits in each semester.

### DISCIPLINE SPECIFIC CORE (DSC) COURSES

A student opting for B.A. may choose any three Discipline Specific Core (DSC) courses. A student can choose only one Discipline Specific Core (DSC) course from each of the following groups of the Discipline Specific Core (DSC) courses:

1. Economics OR Konkani
2. Sociology OR English
3. Psychology OR Political Science OR Tourism and Travel

The DSC papers opted at B.A. Semester I & II shall remain the same for B.A. Semester III & IV

### COMPULSORY COURSES

Apart from these Discipline Specific Core (DSC) courses, a student has to complete the following compulsory course:

**1. Core Course (CC): (Any One)**

- a) English: Advanced Communicative English 2.1 (in Semester III) & Advanced Communicative English 2.2 (in Semester IV)
- b) Konkani: Konkani Ekanki: Siddhantani Aaswadan (in Semester III) & Konkani Rangamanchi: Tiatr (in Semester IV)

**2. Skill Enhancement Course (SEC): (Any One)**

- a) **Economics:** Data Analysis I (in Semester III) & Data Analysis II ((in Semester IV)#
- b) **Sociology:** Social Skills and Etiquette (in Semester III) & Corporate Interpersonal Skills (in Semester IV)#
- c) **English:** Text and Performance I (in Semester III) & Media & Communication Skills (in Semester IV)#
- d) **Psychology:** Stress Management (in Semester III) & Psychology and Life Adjustment (in Semester IV)#
- e) **Political Science:** Democracy and Legal Literacy (in Semester III) & Leadership Skills in Politics (in Semester IV)#

**# The maximum number of seats for each Skill Enhancement Course (SEC) shall be 30. The seats will be allotted on a First Come First Serve basis.**

**3. Generic Elective (GE)\*: (Any One)**

- a) **Economics:** Labour Welfare and Industrial Relations I (in Semester III) & Labour Welfare and Industrial Relations II (in Semester IV)\*\*
- b) **Konkani:** Vinodi Sahityacho Abhyas (in Semester III) & Goemchem Loksanskritik Daij (in Semester IV)\*\*
- c) **Sociology:** Sociology of Health (in Semester III) & Gender and Violence (in Semester IV)\*\*
- d) **English:** Travel Writing (in Semester III) & World Literatures (in Semester IV)\*\*
- e) **Psychology:** Psychology of Gender and Identity (in Semester III) & Psychology and Media (in Semester IV)\*\*
- f) **Political Science:** Introduction to Human Rights (in Semester III) & Human Rights Movements in India (in Semester IV)\*\*
- g) **Geography:** Disaster Mitigation I (in Semester III) & Disaster Mitigation II (in Semester IV)\*\*

\* A Generic Elective (GE) Course may be chosen from an unrelated discipline/ subject, with an intention to seek exposure.

**\*\* The maximum number of seats for each Generic Elective (GE) Course shall be 20. The seats will be allotted on a First Come First Serve basis.**

# CBCS PROGRAMME STRUCTURE FOR B.A. SEMESTER III and IV

## B.A. SEMESTER III

### Core Courses

Sr. No.	Course Code	Course Title	Credits
1.	KGC 101	<b>Konkani</b> Konkani Ekanki Sid'dhant Ani Aaswadan	4
	EGC 103	<b>English</b> Advanced Communicative English 2.1	4
2.	KOC 103	<b>Konkani</b> Konkani Kavita: Sid'dhant Ani Rasaswad	4
	ECC 103	<b>Economics</b> Macroeconomics I	4
3.	SOC 103	<b>Sociology:</b> Society in India	4
	ENC 103	<b>English</b> British Poetry and Drama: 14 <sup>th</sup> to 17 <sup>th</sup> Centuries	4
4.	PSC 103	<b>Psychology:</b> Social Psychology I	3+1=4
	POC 103	<b>Political Science:</b> Indian Constitution	4
	TOC 103	<b>Tourism and Travel:</b> Tourism Marketing I	4

### Skill Enhancement Course (SEC)

Sr. No.	Course Code	Course Title	Credits
5.	SOS 103	<b>Sociology:</b> Social Skills and Etiquette	4
	ECS 101	<b>Economics:</b> Data Analysis I	4
	ENS 104	<b>English</b> Text and Performance	4
	PSS 101	<b>Psychology:</b> Stress Management	4
	POS 101	<b>Political Science:</b> Democracy and Legal Literacy	4

### Generic Elective (GE)

Sr. No.	Course Code	Course Title	Credits
6.	ECG 105	<b>Economics:</b> Labour Welfare and Industrial Relations- I	4
	KOG 103	<b>Konkani:</b> Vinodi Sahityacho Abhyas	4
	SOG 103	<b>Sociology:</b> Sociology of Health	4
	ENG 113	<b>English:</b> Travel Writing	4
	PSG 103	<b>Psychology:</b> Psychology of Gender and Identity	4
	POG 103	<b>Political Science:</b> Introduction to Human Rights	4
	GEG 101	<b>Geography:</b> Disaster Mitigation I	4

**B.A. SEMESTER IV**  
**Core Courses**

Sr. No.	Course Code	Course Title	Credits
1.	EGC 104	<b>English</b> Advanced Communicative English 2.2	4
	KGC 102	<b>Konkani</b> Konkani Rangamanchi: Tiatr	4
2.	ECC 104	<b>Economics</b> Macroeconomics II	4
	KOC 104	<b>Konkani</b> Konkani Rangamanchi: Nattak	4
3.	SOC 104	<b>Sociology:</b> Society and Culture in Goa	4
	ENC 104	<b>English</b> British Poetry and Drama: 17 <sup>th</sup> and 18 <sup>th</sup> Centuries	4
4.	PSC 104	<b>Psychology:</b> Social Psychology II	3+1=4
	POC 104	<b>Political Science:</b> Constitutional and Social Issues in India	4
	TOC 104	<b>Tourism and Travel:</b> Travel Agency Operations and Accommodation	4

**Skill Enhancement Course (SEC)**

Sr. No.	Course Code	Course Title	Credits
		ECS 102	
5.	SOS 104	<b>Sociology:</b> Corporate Interpersonal Skills	4
	ECS 102	<b>Economics:</b> Data Analysis II	4
	ENS 107	<b>English</b> Translation Studies	4
	PSS 102	<b>Psychology:</b> Psychology and Life Adjustment	4
	POS 104	<b>Political Science:</b> Leadership Skills in Politics	4

**Generic Elective (GE)**

Sr. No.	Course Code	Course Title	Credits
6.	ECG 106	<b>Economics:</b> Labour Welfare and Industrial Relations II	4
	KOG 104	<b>Konkani:</b> GoemchemLoksanskritikDaij	4
	SOG104	<b>Sociology:</b> Gender and Violence	4
	ENG 119	<b>English:</b> World Literatures	4
	PSG 104	<b>Psychology:</b> Psychology and Media	4
	POG 104	<b>Political Science:</b> Human Rights Movements in India	4
	GEG 102	<b>Geography:</b> Disaster Mitigation II	4

**Note: Change in the programme structure (list of courses and syllabi), if any, will be uploaded on the college website as and when it is received from Goa University.**

## B.A. SEMESTER V and VI

A student opting for the B.A. programme has two options, namely, B.A. (General) (16 credits per semester) or B.A. (Honours) (24 credits per semester).

### I B.A. (Honours) SEMESTER V and VI

(Specialization in one subject)

A student who desires to acquire B.A.(Honours) degree shall opt for Discipline Specific Core (DSC) courses and Discipline Specific Elective (DSE) courses in a single subject of his/her choice in Semesters V and VI. The chosen subject should be one of the subjects opted by him/her at semesters I, II, III and IV.

A student opting for B.A. (Honours) Semester V and VI will have to complete six courses with 24 credits in each semester.

A student opting for B.A. (Honours) has to complete three Discipline Specific Core (DSC) Courses and three Discipline Specific Elective (DSE) Courses in Semester V. A student has to complete three Discipline Specific Core (DSC) Courses, two Discipline Specific Elective (DSE) Courses and one Discipline Specific Project (DSP) in Semester VI. Discipline Specific Elective (DSE) Courses shall be offered in the main discipline/ subject.

A compulsory Discipline Specific Project (DSP) of 4 Credits shall be offered in lieu of any one of the DSE Courses in Semester VI and shall be designed to acquire special/ advanced knowledge. It shall be a specialised course involving application of knowledge in solving / analyzing /exploring a real life situation / difficult problem. Students shall undertake such a project under the guidance of a teacher/ faculty member. The topic for the Project Work shall be given in Semester V. Students shall be required to carry out work for the Project during Semesters V & VI. The assessment of the Project will be carried at the end of Semester VI.

***The maximum number of seats for each subject for B.A. (Honours) shall be 20. The seats will be allotted on a First Come First Serve basis.***

## CBCS PROGRAMME STRUCTURE FOR B.A. (Honours) SEMESTER V and VI

### 1.ECONOMICS

Semester V				Semester VI		
Sr. No.	Course Code	Title of the Paper	Credits	Course Code	Title of the Paper	Credits
1.	ECC 105	Indian Economy- I	4	ECC 106	Indian Economy- II	4
2.	ECC 107	Public Finance- I	4	ECC 108	Public Finance- II	4
3.	ECC 109	International Economics- I	4	ECC 110	International Economics- II	4
		<b>Any one paper:</b>			<b>Any one paper:</b>	
4.	ECD 113	Research Methodology	4	ECD 114*	Research MethodologyII	4
	ECD 117	Mathematical Economics	4	ECD 118*	Mathematical Economics	4
		<b>Any two papers:</b>			<b>Any two papers:</b>	
5. & 6.	ECD 111	Growth and DevelopmentI	4	ECD 112*	Growth and DevelopmentII	4
	ECD 115	Environmental Economics- I	4	ECD 116*	Environmental Economics- II	4
	ECD 119	Statistics and EconometricsI	4	ECD 120*	Statistics and EconometricsII	4

**\* In lieu of any one of the DSE, a compulsory Discipline Specific Project (DSP) shall be taken up**

## 2. SOCIOLOGY

Semester V				Semester VI		
Sr. No.	Course Code	Title of the Papers	Credits	Course Code	Title of the Papers	Credits
1.	SOC 105	Foundations of Sociological Thought	4		(syllabus awaited)	
2.	SOC 106	Sociology of Gender	4			
3.	SOC 107	Social Research Methods	4			
4.	SOD 101	Indian Society: Issues and Concerns	4			
5.	SOD 102	Rural Society in India	4			
6.	SOD 103	Sociology of Migration	4			

\* In lieu of any one of the DSE, a compulsory Discipline Specific Project (DSP) shall be taken up

## 3. KONKANI

Semester V				Semester VI		
Sr. No.	Course Code	Title of the Papers	Credits	Course Code	Title of the Papers	Credits
1	KOC 105	Konkani Bhas Ani Sahityacho Itihas (10 vya te 19 vya Shenkddeameren)	4	KOC 108	Adhunik Konkani Sahityacho Itihas (20 vo Shenkddo te 2015 meren)	4
2	KOC 106	Bhartiya Kavyashastra	4	KOC 109	Samiksha: Sid'dhant Ani Upayojan	4
3	KOC 107	Venchik Konkani Kadambarecho Abhyas	4	KOC 110	Venchik Konkani Vyaktichitramannam	4
4	KOD 101	Prashasakiya Vevharantli Konkani	4	KOD 104*	Lok Vevharantli Konkani Bhas	4
5	KOD 102	Bhasvidnyanachi Vallakh	4	KOD 105*	Konkani Bhashecho Vyakarannik Abhyas	4
6	KOD 103	Bakibab Borkar hanchea Konkani Kavitancho Abhyas	4	KOD 106*	Gajanan Jog hanchea Kathancho Abhyas	4

\* In lieu of any one of the DSE, a compulsory Discipline Specific Project (DSP) shall be taken up in Semester VI



#### 4. PSYCHOLOGY

Semester V				Semester VI		
Sr. No.	Course Code	Title of the Papers	Credits	Course Code	Title of the Papers	Credits
1	PSC 105	Understanding Psychological Disorders	4	PSC 108	Human Resource Management	4
2	PSC 106	Psychological Testing	3+1=4	PSC 109	Psychological Research	3+1=4
3	PSC 107	Positive Psychology	4	PSC 110	Counselling Psychology	4
4	PSD 101	Statistics for Psychology	4	PSD 105*	Developmental Psychology	4
5	PSD 102	Health Psychology	4	PSD 106*	Treatment of Psychological Disorders	4
6	PSD 104	Criminal Psychology	4	PSD 107*	Community Psychology	4

\* In lieu of any one of the DSE, a compulsory Discipline Specific Project (DSP) shall be taken up in Semester VI

#### 5. ENGLISH

Semester V				Semester VI		
Sr. No.	Course Code	Title of the Papers	Credits	Course Code	Title of the Papers	Credits
1	ENC 105	American Literature	4	ENC 108	Postcolonial Literatures	4
2	ENC 106	Modern European Drama	4	ENC 109	Women's Writing	4
3	ENC 107	British Romantic Literature	4	ENC 110	British Literature: The Early 20 <sup>th</sup> Century	4
4	END 101	Literary Criticism	4	END 109*	Partition Literature	4
5	END 104	Culture Study Through Film: India	4	END 110*	Culture Study Through Film: America	4
6	END 105	British Literature: Post World War II	4	END 112*	Literary Theory	4

\* In lieu of any one of the DSE, a compulsory Discipline Specific Project (DSP) shall be taken up in Semester VI

## II B.A. (General) SEMESTER V and VI (Combination of two subjects)

A student who desires to acquire B.A. (General) degree shall offer Discipline Specific Core (DSC) Courses and Discipline Specific Elective (DSE) Courses in any two subjects of his/her choice in Semesters V and VI. The chosen subjects should be subjects opted by him/her at semesters I, II, III and IV.

A student opting for B.A. (General) Semester V and VI will have to complete four courses with 16 credits in each semester. A student has to complete one Discipline Specific Core (DSC) Course in each subject and one Discipline Specific Elective (DSE) Course in each subject in semester V. A student has to complete one Discipline Specific Core (DSC) Course in each subject, one Discipline Specific Elective (DSE) Course from one of the chosen subjects and one Discipline Specific Project (DSP) in one of the chosen subjects in Semester VI. Hence, a student has to opt for two courses in each subject of his/her choice in each semester.

***The maximum number of seats for each subject for B.A. (General) shall be 30. The seats will be allotted on a First Come First Serve basis.***

A compulsory Discipline Specific Project (DSP) of 4 Credits shall be offered in lieu of any one of the DSE Courses in Semester VI and shall be designed to acquire special/ advanced knowledge. It shall be a specialised course involving application of knowledge in solving / analyzing /exploring a real life situation / difficult problem. Students shall undertake such a project under the guidance of a teacher/ faculty member. The topic for the Project Work shall be given in Semester V. Students shall be required to carry out work for the Project during Semesters V & VI. The assessment of the Project will be carried at the end of Semester VI.

***The maximum number of projects for each department shall be four.***

### CBCS PROGRAMME STRUCTURE FOR B.A. (General) SEMESTER V and VI

ECONOMICS						
Semester V				Semester VI		
Sr. No.	Course Code	Title of the Paper	Credits	Course Code	Title of the Paper	Credits
1.	ECC 105	Indian Economy- I	4	ECC 106	Indian Economy- II	4
	Any one paper:			Any one paper:		
2.	ECD 107	Public Finance- I	4	ECD 108*	Public Finance- II	4
	ECD 109	International Economics I	4	ECD 110*	International Economics II	4
OR						
KONKANI						
Semester V				Semester VI		
Sr. No.	Course Code	Title of the Paper	Credits	Course Code	Title of the Paper	Credits
1.	KOC 105	Konkani Bhas Ani Sahityacho Itihas (10 vya te 19 vya Shenkddeameren)	4	KOC 108	Adhunik Konkani Sahityacho Itihas (20 vo Shenkddo te 2015 Meren)	4
	Any one paper:			Any one paper:		
2.	KOD 101	Prashasakiya Vevharantli Konkani	4	KOD 104*	Lok Vevharantli Bhas	4
	KOD 103	Bakibab Borkar hanchea Konkani Kavitancho Abhyas	4	KOD 106*	Gajanan Jog hanchea Kathancho Abhyas	4

\* In lieu of any one of the DSE, a compulsory Discipline Specific Project (DSP) shall be taken up

SOCIOLOGY						
Semester V				Semester VI		
Sr. No.	Course Code	Title of the Paper	Credits	Course Code	Title of the Paper	Credits
1.	SOC 105	Foundations of Sociological Thought	4		(Syllabus awaited)	
	Any one paper:			Any one paper:		
2.	SOD 101	Indian Society: Issues and Concerns	4			
	SOD 103	Sociology of Migration	4			
OR ENGLISH						
Semester V				Semester VI		
Sr. No.	Course Code	Title of the Paper	Credits	Course Code	Title of the Paper	Credits
1.	ENC 105	American Literature	4	ENC 108	Postcolonial Literatures	4
	Any one paper:			Any one paper:		
2.	END 101	Literary Criticism	4	END 109*	Partition Literature	4
	END 104	Culture Study Through Film: India	4	END 110*	Culture Study Through Film: America	4
OR TOURISM AND TRAVEL						
Semester V				Semester VI		
Sr. No.	Course Code	Title of the Paper	Credits	Course Code	Title of the Paper	Credits
1.	TOC 105	IT and Communication in Tourism	4	TOC 106	Tourism Marketing II	4
	Any one paper:		:	Any one paper:		
2.	TOD 102	Tourism Development	4	TOD 103*	Emerging Trends in Tourism	4

\* In lieu of any one of the DSE, a compulsory Discipline Specific Project (DSP) shall be taken up

PSYCHOLOGY						
Semester V				Semester VI		
Sr. No.	Course Code	Title of the Paper	Credits	Course Code	Title of the Paper	Credits
1.	PSC 105	Understanding Psychological Disorders	4	PSC 108	Human Resource Management	4
	Any one paper:			Any one paper:		
2.	PSD 101	Statistics For Psychology	4	PSD 105*	Developmental Psychology	4
	PSD 102	Health Psychology	4	PSD 106*	Treatment of Psychological Disorders	4
OR POLITICAL SCIENCE						
Semester V				Semester VI		
Sr. No.	Course Code	Title of the Paper	Credits	Course Code	Title of the Paper	Credits
1.	POC 105	Western Political Thinkers (Plato to Locke)	4	POC 106	Western Political Thinkers (Rousseau to Marx)	4
	Any one paper:		Any one paper:			
2.	POD 101	International Relations	4	POD 102*	India's Foreign Policy	4
	POD 103	Public Administration	4	POD 104*	Indian Administration	4

\* In lieu of any one of the DSE, a compulsory Discipline Specific Project (DSP) shall be taken up

**BACHELOR OF COMMERCE**  
**SYLLABUS FOR B.COM (HONOURS) DEGREE PROGRAM**  
**UNDER CBCS w.e.f 2017-18**

**B.COM. (HONS.) COURSE STRUCTURE**

**SEMESTER - I**

Category	Paper	Credits
CC1	General Management	4
CC2	Financial Accounting	4
CC3	Micro Economics	4
CC4	Commercial Arithmetic I	4
AECC1	Spoken English	4
AECC2	Environmental Studies I	2
GE1	Computer Application I/ Economic Geography/ Marketing Management	3(T) +1 (P) = 4/4/4
	Total	26

**SEMESTER - II**

Category	Paper	Credits
CC5	Introduction to Marketing	4
CC6	Financial Statement Analysis & Interpretation	4
CC7	Managerial Economics	4
CC8	Commercial Arithmetic II	4
AECC3	Modern Communication skills	4
AECC4	Environmental Studies II	2
GE2	Computer Application II/ Geography of Commercial Activities/ Service Marketing	3(T) +1 (P) = 4/4/4
	Total	26

**Note : B.Com. Sem I & II**

Maximum number of seats for GE1 (For Semester I) and for GE 2 (For Semester II)

Computer Application - 120

Economic Geography - 120

The remaining students will take Marketing Management.

**SEMESTER - III**

Category	Paper	Credits
CC9	Business Finance	4
CC10	Fundamentals of Cost Accounting	4
CC11	Entrepreneurship Development	4
SEC1	Business Law(with Practical Component)/ Computer Applications for business (with Practical Component) / new venture planning	4
GE3	Business Statistics I/ Business Environment I/ Fundamentals of Rural Marketing/ Retail Management	4/2(T)+2(P)=4/4
GE4	Economics of Resources/ Consumer Behaviour/ Training and Development	4
	Total	24

### SEMESTER - IV

Category	Paper	Credits
CC12	Fundamentals of Investment	4
CC13	Income Tax	4
CC14	Accounting for Service Organisations	4
SEC2	Companies Act and IPR Laws (with practical components)/ Computer Applications for Business-II (with Practical Component) /Collective bargaining and negotiation skills	4/2(T)+2(P)=4/4
GE5	Business Statistics II /Business environment/ Practices in rural marketing/ E Commerce and E Accounting	4
GE6	Indian Economy/ Salesmanship and sales management/ Compensation management	4
	Total	24

### Subject combination to be opted by B.Com Semester III & IV students

Semester III	Combination 1	Combination 2	Combination 3	Combination 4	Combination 5
SEC	Business Law (60)	Business Law (60)	Business Law (40)/ Computer Application for Business (20)	New Venture Planning (60)	New Venture Planning (60)
GE 3	Business Statistics I (60)	Business Statistics I (60)	Business Environment (40) / Business Statistics I (20)	Fundamentals of Rural Marketing (60)	Retail Management (60)
GE 4	Training and Development (60)	Consumer Behaviour (60)	Economics of Resources (60)	Economics of Resources (60)	Economics of Resources (60)

Semester IV	Combination 1	Combination 2	Combination 3	Combination 4	Combination 5
SEC	Companies Act and IPR Laws (60)	Companies Act and IPR Laws (60)	Companies Act and IPR Laws (40)/ Computer Application for Business (20)	Collective Bargaining and Negotiation Skills (60)	Collective Bargaining and Negotiation Skills (60)
GE 3	Business Statistics II (60)	Business Statistics II (60)	Business Environment II (40) / Business Statistics II (20)	Practices in Rural Marketing (60)	E-Commerce and E-Accounting (60)
GE 4	Salesmanship and Sales Management (60)	Compensation Management (60)	Indian Economy (60)	Indian Economy (60)	Indian Economy (60)

- Figures in the brackets indicates maximum number of students for the subject.

### B.Com (Honours) Semester V & VI

A student opting for **B.Com (Honours)** has to complete **two** Core Courses (CC) and **four** Discipline Specific Elective (DSE) Courses in Semester V. A student has to complete two Core Courses (CC), **three** Discipline Specific Elective (DSE) Courses and **one** Commerce Project in Semester VI. Thus, he/she has to complete six courses of 24 credits in semester V and six courses of 24 credits in semester VI.

A **compulsory Project Paper** (DSE 8 Commerce Project) of 4 Credits shall be offered in Semester VI and shall be designed to acquire special/ advanced knowledge. It shall be a specialized course involving application of knowledge in solving / analyzing /exploring a real life situation / difficult problem. Students shall undertake such a project under the guidance of a teacher/ faculty member. The topic for the Project Work shall be given in Semester V. Students shall be required to carry out work for the Project (DSE 8 Commerce Project) during Semesters V & VI. The assessment of the Project will be carried at the end of Semester VI.

A student has to select any **one** Discipline Specific Elective (DSE) course out of **four** Discipline Specific Elective (DSE) courses given below:

1. Accounting Major  
**OR**
2. Cost Accounting Major  
**OR**
3. Business Management Major  
**OR**
4. Banking and Financial Services Major

\* In Semester VI a student has to opt for DSE 7A or DSE 7B

### SEMESTER V B.Com (HONOURS )

Category	Paper	Credits
CC 15	Industrial Management	4
CC 16	Indian Monetary & Financial System	4
DSE 1	<p>COMMERCE</p> <p><b>ACCOUNTING MAJOR I</b> – Income Tax &amp; Goods and Service Tax OR <b>COST ACCOUNTING MAJOR I</b>– Cost Accounting I OR <b>BUSINESS MANAGEMENT MAJOR I</b>– International Marketing Management OR <b>BANKING &amp; FINANCIAL SERVICES MAJOR I</b>– Modern Banking Operations &amp; Service</p>	4
DSE 2	<p>COMMERCE</p> <p><b>ACCOUNTING MAJOR II</b> – Auditing OR <b>COST ACCOUNTING MAJOR II</b> – Cost Accounting II OR <b>BUSINESS MANAGEMENT MAJOR II</b>– Retail Management Strategies OR <b>BANKING &amp; FINANCIAL SERVICES MAJOR II</b>– Bank Management</p>	4
DSE 3	<p>COMMERCE</p> <p><b>ACCOUNTING MAJOR III</b>- Government Accounting OR <b>COST ACCOUNTING MAJOR III</b>– Techniques of Costing OR <b>BUSINESS MANAGEMENT MAJOR III</b>- Advertising Management OR <b>BANKING &amp; FINANCIAL SERVICES MAJOR III</b>- Banking in India</p>	4

Category	Paper	Credits
DSE 4	<b>COMMERCE</b> <b>ACCOUNTING MAJOR IV</b> – Financial Reporting OR <b>COST ACCOUNTING IV</b> - Management Accounting OR <b>BUSINESS MANAGEMENT IV</b> - Services Marketing II OR <b>BANKING &amp; FINANCIAL SERVICES IV</b> - Foreign Exchange, Foreign Trade and International Finance	4

### SEMESTER VI B.Com (HONOURS )

Category	Paper	Credits
CC 17	Human Resource Management	4
CC 18	International Economics	4
DSE 5	<b>COMMERCE</b> <b>ACCOUNTING MAJOR V</b> – Advanced Company Accounts OR <b>COST ACCOUNTING MAJOR V</b> - Advanced Cost Accounting I OR <b>BUSINESS MANAGEMENT MAJOR V</b> - Financial Management II OR <b>BANKING &amp; FINANCIAL SERVICES MAJOR V</b> – Law and Practice of Banking I	4
DSE 6	<b>COMMERCE</b> <b>ACCOUNTING MAJOR VI</b> – Accounting I OR <b>COST ACCOUNTING MAJOR VI</b> – Cost and Management Audit OR <b>Business Management Major VI</b> – Strategic Management OR <b>BANKING &amp; FINANCIAL SERVICES MAJOR VI</b> – Law and Practice of Banking II	4
DSE 7A	<b>COMMERCE</b> <b>ACCOUNTING MAJOR VII</b> – Accounting II OR <b>COST ACCOUNTING MAJOR VII</b> – Advanced Cost Accounting II OR <b>BUSINESS MANAGEMENT MAJOR VII</b> – Supply Chain and Logistics Management OR <b>BANKING &amp; FINANCIAL SERVICES MAJOR VII</b> – Financial Services	4
DSE 7B	New subject to be introduced by Goa University	4
DSE 8	COMMERCE (PROJECT)	4

In Semester VI a student has to opt for DSE 7A or DSE 7B

#### Note :-

Maximum number of seats for Accounting Major	150
Maximum number of seats for Cost Accounting Major	30
Maximum number of seats for Business Management Major	30
Maximum number of seats for Banking & Financial Services Major	30

## 19. Scope and Career prospects of different subject of Arts and Commerce :

### B.A.

#### Economics :

- Career in Teaching, Banking, Finance, Insurance, Stock market Investment firms, Department of Agriculture Statistics and Evaluation, Indian Administrative Services.
- Self Employment opportunities like setting up of Small and Medium Enterprises Consultancy Agencies, Market Survey's etc.
- Higher Education (M.A., M.F.S. etc).

#### Konkani :

- Konkani being the people's language as well as the official language of the state of Goa, there is adequate potential for teaching creative writing, translation, mass media as well as in administrative service.
- Konkani language has the potential for use at the National level in view of the translation mission and other cultural organization which deals with Konkani.

#### English :

- A degree with English Literature opens multifarious avenues such as Teaching, Creative Writing, Banking, Law, Mass Media, Journalism, Company Secretary Ship, Business Administration(MBA), Human Resource, Public relations and so on.

#### Psychology :

- To develop students as professionals in the areas of specialization like counselors ( in schools, colleges, hospitals, NGOs, private organizations) social workers, trainers and HR personnel.

#### Travel and Tourism Management :

- Job prospects in Hotels, Airports, travel agencies, departments of Travel and Tourism at the State level and National level.

#### Sociology :

- Sociology has a wide variety of career opportunities in Teaching, Indian Administrative Services, Research Institutes, International Relations etc.
- Career in NGOs.
- A graduate of Sociology can opt for higher studies in M.A., M.S.W., B.Ed., L. L. B., M. B. A. etc.



**Political Science :**

- A graduate in Political Science can work effectively in multidisciplinary environment.
- A student after graduation can specialize in International Relations and can work as policy analyst or advisor with an International NGO.
- Students can opt for teaching at higher Secondary, undergraduate and postgraduate level, work as TV or newspaper reporter.
- The students can work as researcher in project related Public Administration, Governance and Election surveys.

**B. Com. :**

- Career in professions Like  
Accountancy C. A.).  
Cost Accounting (I.C.W.A)  
Company Secretary (C.S.)  
Master in Business Administration (MBA)  
Law  
Computers (Tally, SAP. Etc)  
Banking  
Insurance  
Investment  
Stock Market  
Chartered Financial Analyst (CFA)  
Financial Services  
Marketing  
Entrepreneurship.
- Career in Teaching.
- Career in Indian Administrative Services and Middle Level Executives at corporate level and Government - Services.
- Higher Education (M. Com., M. F. S., P. G. D. C. courses in Management, Finance, HR, Marketing, etc.).

**20. Medium of Instruction and Examination :**

In our college the medium of instruction and examination will be ENGLISH as directed by Goa University vide "0.14 Ordinance Regarding medium of Instruction (Under section 24 (i) of G.U. Act 1984). However, languages other than English will be taught and examined at all levels in the medium of the language concerned."

**21. Award of Grace marks :**

Kindly refer the Goa University website or college website for further details.

[www.unigoa.ac.in](http://www.unigoa.ac.in) / [www.mescollege.org](http://www.mescollege.org)

## 22. Certificate Courses :

The college conducts the following certificate courses

### 1) TALLY ERP .9 WITH GST

#### **Objective:**

- To familiarize the students with concepts and practical aspects of Tally ERP .9 with Goods and Service Tax (GST).
- To impart basic knowledge about GST.

The students equipped with this software will be able to manage in handling transactions, money flow and interest payments. They will also be able to learn about account management, stock management, purchase order management, stock evaluation, invoicing, dealing with GST categories as per HSN classification and also will be able to calculate GST rates as per business transactions. This course provides hands on experience and practical inputs taking into account the software package. Expert faculty is invited to provide practical training and handling of transactions providing them practical aspects which will help them to get employed.

### 2) Diploma course in Counselling Technique

The diploma course in counselling technique will be beneficial in acquiring knowledge, skills and training of various counselling techniques essential in becoming skilled counsellors. This course will help students gain an insight and correct their own behaviour and assist others in bringing about a change in their behaviour and problems, thus empowering them with essential skills for developing healthy relationships.

The course is designed for a period of one year with afternoon lectures of 1/2hrs duration. The fees for the course will be Rs.2000/-. The faculty for the course will include Psychiatrist, qualified and trained Psychologist and Professional Counsellors.

**Note:** - Admission to the Diploma Course in Counselling techniques is only for the students of M.E.S. College from all the streams.

For guidance, advice and further details the students and parents may contact the Principal/Vice Principal of the college.

### 3) Center for Competitive Examinations

MES College has established a Center for Competitive Examinations in December 2018. The Center imparts coaching to the students of all streams of MES College for various competitive examinations. The college runs this center with the sole intention of student's progression. The fees is subsidized and kept minimum so that the students from all economic strata can afford the coaching.

It is seen that many students from Goa are not able to get quality jobs after graduation. They are forced to do petty jobs in the informal or private sector. This is because of the lack of awareness towards various government jobs. The center will professionally train them to answer exams for various government posts so that after graduation a student of MES College is placed in a well reputed government organization.

The exams which are focused are Staff Selection Commission (**SSC**), Bank Probationary Officer (**IBPS**), Railway Recruitment Board exams, Goa Public Service Commission (**GPSC**). The coaching would help a student to become **Custom and Excise Inspector, PSI, PI, Bank Probationary Officer, Sales Tax Inspector, Probationary Officer in LIC or General Insurance Companies, Officer with Indian Railway** and a position of an officer in Central or State Government offices.

The centre would also provide the coaching for **CAT, MAT and XAT** exams which help a student to get admission for MBA in a quality **Business School** in India like **IIM, GIM and XLRI**, which will brighten the future prospects of a student.

The college has hired professionally experienced faculty from Triumphant Institute of Management Education Pvt. Ltd. (T.I.M.E.) having more than ten years of experience in the field. The Center not only believes in providing coaching to the students but also provides study material and hold mock tests. Continuous assistance is provided so that a student is benefitted even after graduating from MES College. The coaching would also create a strong foundation and orientation for exams like **UPSC Civil Service Examination (IAS, IPS, and IFS)**, **CDS** (Combined Defense Services) and similar exams under Central and State Government.

The student community is requested to avail this facility and brighten their future. Presently Prof. Dattaprasad D. Shirgurkar (Assistant Professor, Political Science) is the coordinator of the Centre who also has an elaborate experience in the field of competitive examinations

from Delhi based coaching centers. The interested students may approach him for further clarifications.

4. **Certificate Course in MS EXCEL in Accounting & Taxation.**

Date: 21st October to 04th November 2018

Department of Commerce of M.E.S. College of Arts & Commerce had organised a short term certificate course on MS Excel in Accounting and Taxation. It was a 2 credit (30 Hours) Course held from 21st October to 04th November. CA D Shravan Swarup, a practicing CA was the faculty for this course. Total 35 students enrolled for this course out of which 32 were T.Y.B.COM and 3 were S.Y.B.COM students. The objective of organising this course was to give practical knowledge about MS Excel and calculation of various taxes including GST in MS Excel to the students which has been basic need at the entry level in the job market. The performance of the participants in the examination held at the end of the course was good.

5. **Banking Certificate Course**

The Department of Economics will be organising Banking Certificate course for BA/B.Com students.

The main objective of the course is to acquaint the students with the practical aspects of banking which will help them for their employability.

6. **Certificate Course in Written English**

The objective of the course is to help the students to raise their proficiency in English by enabling them to write job application letters, CV, testimonials, proposals, representations, reports, RTI letters, minutes of meetings, etc in grammatically correct English.

The duration of the course is 30 contact hours.

7. **Certificate Course in Spoken Portuguese**

A short term certificate course in Spoke Portuguese was organised by the Dept. of Tourism and Travel in collaboration with language study cell. The course was organised for a duration of 30 hours and 40 students made a part of the course. The course covered basic spoken Portuguese which included grammar, vocabulary, asking for direction, and introducing one self etc.

Zuarinagar - Goa  
April 2019

**Dr. R. B. Patil**  
**Principal**

## Department of Commerce For 2018 -2019



**Ms. Rochana V. Kharangate**  
Associate Professor and H.O.D.  
M.Com, M.Phil  
24 Years Experience  
Specialisation: Accounting



**Shri. B. V. Kolekar**  
Associate Professor  
M.Com, D.H.E., DFM – M.Phil  
37 Years Experience  
Specialisation: Taxation and Cost Accounting



**Ms. Champa Ramkrishna Parab**  
Associate Professor  
M. Com. (S.E.T)  
27 Years Experience  
Specialisation: Accounting



**Ms. Sanchiliana Faria e Rodrigues**  
Associate Professor  
M.Com., L.L.B., M.Phil, (S.E.T)  
24 Years Experience  
Specialisation: Accounting



**Shri Ashish Manohar Joshi**  
Associate Professor  
M. Com. (S.E.T)  
22 Years Experience  
Specialisation: Accounting



**Dr. Savia Mendes**  
Associate Professor  
M. Com., M. Phil.  
22 Years Experience  
Specialisation: Accounting



**Shri Sanjiv Kalidas Shirodkar**  
Associate Professor  
M. Com., M. Phil.(S.E.T & N.E.T)  
21 Years Experience  
Specialisation: Accounting



**Ms. Swati Ajay Shigaonker**  
Assistant Professor  
M. Com. (S.E.T)  
10 Years Experience  
Specialisation: Accounting & Finance



**Ms. Shveta Shanu Desai**  
Assistant Professor  
M. Com. (S.E.T)  
12 Years Experience  
Specialisation: Accounting & Finance



**Ms. Safal Suresh Narvekar**  
Assistant Professor  
M. Com. (N.E.T)  
09 Years Experience  
Specialisation: Accounting & Finance



**Shri Atmaram Manohar Tarpe**  
Assistant Professor  
M. Com. (N.E.T)  
11 Years Experience  
Specialisation: Accounting & Finance



**Ms. Teja Nitin Kerkar**  
Assistant Professor  
M. Com. (N.E.T)  
09 Years Experience  
Specialisation: Accounting & Finance



**Shri Narendra Bhikaro Gaonkar**  
Assistant Professor  
M. Com. (N.E.T & S.E.T)  
04 Years Experience  
Specialisation: Accounting & Finance



**Mr. Selton Gomes**  
M. Com. (N.E.T)  
01 Years Experience  
Specialisation: Accounting & Finance

## Department of Economics



**Dr. Rekha Gaonkar**  
Associate Professor and  
Vice Principal  
M.A., Ph.D, P.G.D.E.M., D.H.E.  
33 Years Experience  
Specialisation: Agricultural Economics



**Dr. Meenakshi Bawa**  
Associate Professor  
M.A., M.Phil, Ph.D (N.E.T. - JRF)  
31 Years Experience  
Specialisation : Development Economics



**Ms. Gouri K. Manerkar**  
Associate Professor & H.O.D.  
M.A. (S.E.T)  
17 Years Experience  
Specialisation: Entrepreneurship



**Ms. Shivani S. Shiroadkar**  
Associate Professor  
M.A. (N.E.T.)  
17 Years Experience  
Specialisation: Economics



**Shri. Rajesh V. Shetgaokar**  
Assistant Professor  
M.A. (N.E.T.)  
10 Years Experience  
Specialisation: Labour Economics



**Shri. Hussain Yaseer Razak**  
Assistant Professor  
M.A. (N.E.T.)  
06 Years Experience  
Specialisation: Econometrics, Quantitative  
Methods

---

## Department of Konkani



**Dr. Cosma Fernandes**  
Associate Professor & H.O.D.  
M.A., M.Ed., Ph.D (N.E.T.)  
23 Years Experience  
Specialisation: Konkani, Education,  
Tiatr.



**Shri. Satyawar S. Naik**  
Assistant Professor  
M. A., B. Ed. (N.E.T.)  
17 Years Experience  
Specialisation: Konkani Literature

---

## Department of English



**Dr. Sandhya Bhandare**  
Associate Professor and H.O.D.  
M.A., M.Phil., Ph.D  
32 Years Experience  
Specialisation: English



**Dr. S. Susan Deborah**  
Assistant Professor  
M.A., M.Phil., Ph.D  
05 Years Experience  
Specialisation: English



**Shri. William de Souza**  
MA , B. ED (SET)  
01 Years Experience

## Department of Political Science



**Shri. Ashok M. Sambargi**  
Associate Professor & H.O.D.  
M.A., M.Phil, PGDGS., L.L.B.  
31 Years Experience  
Specialisation: Indian Constitution &  
Gandhian Studies



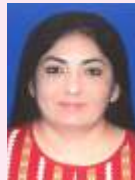
**Shri. Dattaprasad D. Shirgurkar**  
Assistant Professor  
M.A. (N.E.T.)  
05 Years Experience  
Specialisation: Political thought and  
Political Theory

---

## Department of Sociology



**Dr. R. B. Patil**  
Principal  
M. A., Ph. D.  
34 Years Experience  
Specialisation: Rural Studies



**Dr. Sonal Thakker**  
Associate Professor & HOD  
M. A., Ph. D. (S.E.T.)  
21 Years Experience  
Specialisation: Migration Studies



**Ms. Jessie Coutinho**  
Assistant Professor  
M.A. (N.E.T.)  
09 Years Experience  
Specialisation: Women's Studies

---

## Department of Psychology



**Dr. Freda Cota e Pereira**  
Assistant Professor  
M.A., Ph.D (N.E.T.)  
17 Years Experience  
Specialisation: Industrial Psychology



**Ms. Cedila Pereira e Gomes**  
Assistant Professor and H.O.D.  
M.A. (S.E.T.)  
14 Years Experience  
Specialisation: Clinical Psychology



**Ms. Maria Fatima Gomes**  
Assistant Professor  
M.A. (S.E.T.)  
9 Years Experience  
Specialisation: Clinical Psychology

---

## Department of Geography & Environmental Studies



**Shri. B. S. Ingalhalli**  
Associate Professor and H.O.D.  
M.A., D.H.E.  
37 Years Experience  
Specialisation: Applied Geography

## Information Technology



**Shri. Sandeep M. Kadam**  
Associate Professor and H.O.D.  
M.Sc., P.G.D.C.A  
25 Years Experience  
Specialisation: Mathematics & IT

---

## Department of Mathematics



**Ms. Shruti B. Nayak**  
Assistant Professor and Teacher In-charge  
M. Sc. - Mathematics (N.E.T. & S.E.T.)  
10 Years Experience  
Specialisation: Pure Mathematics

## Department of Physical Education



**Mr. Savio E. Fernandes**  
College Director of Physical Education  
& Sports  
M.P.E.D (NET)  
4 Years Experience

---

## Library



**Shri. Sudhir B. Halvegar**  
Librarian  
M.Com., M.Lib.ISC (N.E.T.)  
13 Years Experience  
Specialisation: Library Science



## Department of Commerce



**Ms. Thomasin  
Joliza D'Souza**  
M.Com (S.E.T)



**Ms. Seema Dharani**  
M.com (NET)



**Ms. Shubhada Parab**  
ParabM.Com, Diploma in  
Office Management (SET)



**Ms. Daksha Madhav  
Kunkalienkar**  
M.Com (S.E.T)



**Ms. Shona Saldanha**  
M.Com



**Jamina D'Souza**  
M.Com [ NET & SET]

## Department of Economics



**Ms. Ambika Dias**  
M.A.



**Ms. Valerie Pereira**  
M.A.

## Department of Political Science



**Ms. Vibha Mote**  
M.A.

## Department of English



**Ms. Elaine Maria Noronha**  
MA (NET)



**Ms. Joslyn Ameeta Fernandes**  
M.A



**Ms. Samiksha Vengurlekar**  
MA, B.ED, (SET)

## Business Law (Commerce)



**Ms. Audrey Vales E Rodrigues**  
L.L.M.



**Ms. Smita U. Sail**  
L.L.M.

## Department of Travel & Tourism



**Ms. Effigenia Miranda**  
M.A.



**Ms. Sandhya Ghogale**  
M.A.

### Department of Sociology



**Ms. Raiza Cardoso**  
M.A. (S.E.T.)



**Ms. Elizabeth Barra**  
M.A. (NET)

### Department of Mathematics



**Ms. Savita Talwar**  
M.Sc.

### Department of Konkani



**Ms. Samiksha Khandeparkar**  
M.A.



**Shri. Gorakh Sirsat**  
MA (NET)



**Ms. Meena Pryekar**  
MA B.ED

### Geography & Environmental Studies



**MS. Aatiya Shaikh**  
M.Sc Biotechnology  
NET JRF

### Department of Information Technology



**Ms. Soniya Govekar**  
M.E. (I.T.)

### Department of Marathi



**Shri. Pramod Pawar**  
MA, B.ED, NET, M. PHIL

### Department of Hindi



**Ms. Radhika A. Naik**  
M.A.

### Department of Psychology



**Shri. Karun Cherrian**  
M.A.



**Ms. Sweta Shyam Matonkar**  
M.A. N.E.T.



**Ms. Swiszel Fernandes**  
M.A.  
Counsellor In Psychology



**Ms. Bena D'souza**  
M.A. Psychology

## ADMINISTRATIVE STAFF



**Shri. Suresh D. Shenoy**  
B. Com.  
Accountant



**Shri. Dilip S. Lotlikar**  
B. Com.  
Head Clerk



**Shri. Shyam V. Satardekar**  
B. Com.  
U.D.C



**Shri. Deepak R. Chari**  
B. Com.  
U.D.C



**Shri. Vinod H. Naik**  
B. Com.  
L.D.C



**Shri. Arvind J. Korgaonkar**  
B. Com.  
L.D.C



**Shri. Anil S. Arlekar**  
B.B.A  
L.D.C



**Shri. Shivanand J. Naik**  
B. Com.  
L.D.C



**Ms. Sonali N. Phadte**  
B. Com., LLB  
Jr. Stenographer



**Ms. Anupa Todkar**  
B. Com.  
L.D.C (Exam Section)



**Shri. Prashant Naik**  
S.S.C  
Library Attendant



**Shri. Sudesh V. Lujjekar**  
IX  
Peon



**Shri. Tukaram S. Falkar**  
VIII  
Peon



**Shri. Shrikant U. Chalwadi**  
S.S.C  
Peon



**Shri. Sunil D. Shetkar**  
S.S.C  
Peon



**Shri. Bhaskar Shripad Naik**  
IX  
Peon



**Shri. Ratnadeep M. Dhargalkar**  
IV  
Gardener



**Shri. Suwas Pednekar**  
IX  
Peon



**Shri. Chaitnya R. Naique**  
S.S.C  
Multi Tasking Staff (Library)

## B.COM SCHOLARS WITH DISTINCTION FOR 2017 - 2018



**Shital Verma**  
TY B. Com



**Naik Yogesh Virendra**  
TY B. Com



**Sherlekar Keval Kishor**  
TY B. Com



**Sheikh Shahesta Zahir**  
TY B. Com



**Parashtekar Rakshanda S**  
TY B. Com



**Pednekar Vasant Santosh**  
TY B. Com



**Falkar Nana Niketa**  
TY B. Com



**Ilkar Sita Sanjay**  
TY B. Com



**Aslam Abdul Wahid Mohmed**  
TY B. Com



**Passi Gudiya Vijaybahadur**  
TY B. Com



## B.A SCHOLARS WITH DISTINCTION FOR 2017 - 2018



**Salgaocar Raksha**  
TY B.A.



**Suzan Pereira**  
TY B.A.



**Sangle Krutika Sonu**  
TY B.A.



**Christabella Claudina Dias**  
TY B.A.



**Rodrigues Sally Joan**  
TY B.A.



**Sweta Naik**  
TY B.A.



**Amalorpa Mary Raize Susai**  
TY B.A.



**Sivalekshmi A**  
TY B.A.



**Ganachari Sneha Vasudev**  
TY B.A.



**Utsad Ruksana**  
TY B.A.



**Amerkar Shriya Shashikant**  
TY B.A.



**Mudgal Souhleya Mohmed Rafiq**  
TY B.A.



**Shaikh Salila Affreen**  
TY B.A.



**Divya**  
TY B.A.



**Biswas Gayathri**  
TY B.A.



**Thakur Deepeka**  
TY B.A.







### **PROGRAMMES OFFERED**

- 1. B. A. (Honours) Specialization in one Subject  
Economics, English, Psychology, Konkani & Sociology**
- 2) B.A. (General) Combination of two Subjects  
Economics, English, Psychology, Konkani, Sociology,  
Political Science & Tourism & Travel**
- 3. B. Com. (Honours) Accounting / Cost Accounting /  
Business Management / Banking & Financial Services**
- 4. B. C. A. (Self-Financed)**
- 5. B. B. A. (Self-Financed)**
- 6. B. B. A. Shipping & Logistics (Self-Financed)**
- 7. M. Com. (Self-Financed)**
- 8. M.A. in English (Self-Financed)**

**Telephone: (0832) 2555772 (Sancoale Exchange) Fax: (0832) 2556010**

**E-mail: mescollege1@gmail.com / mescollege1@rediffmail.com**

**Website: <www.mescollege.org>**