

Date: 02-04-2018

NOTICE

The third meeting of the IQAC for the academic year 2017-18 will be held on **Friday 6th April 2018 at 3.00 p.m.** in the Board Room in the college premises.

The **agenda** of the meeting is as follows:

1. Welcome Address- Dr. R.B. Patil (Principal)
2. Measures initiated during the third quarter of the academic year 2017-18 – Dr. Meenakshi Bawa (Coordinator)
3. Plans for the last quarter of the academic year 2017-18
4. Any other business with the permission of the Chair

We kindly request you to attend the meeting. We look forward to your valuable suggestions and active participation which will go a long way in enhancing and sustaining the quality of education in our institution.

(Dr. R. B. Patil)
Principal &
Chairperson, IQAC

MINUTES OF THE IQAC MEETING HELD ON 6th APRIL 2018

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The following members were present for the meeting:

1. Principal Dr. R.B. Patil
2. Vice Principal Dr. Rekha Gaonkar - Member
3. Dr. Ramesh V. Gaonkar- Member
(Former Principal, Parvatibai Chowgule College of Arts & Science (Autonomous), Margao)
4. Mrs. Rochana Kharangate – Associate Professor- Member
5. Shri. Ashish Joshi – Associate Professor- Member
6. Dr. Freda Cota e Pereira- Assistant Professor- Member.
7. Mrs. Lalita Joshi – Special Invitee
(Director, Planning & Development Wing, Murgaoon Education Society)
8. Shri. Dilip Lotlikar- Head Clerk- Member
9. Shri. Suresh Shenoy– Accountant- Member
10. Dr. Meenakshi Bawa - Co-ordinator

The Principal, Dr. R.B. Patil, welcomed the members of the IQAC. In his welcome address, Dr. Patil stated that a number of initiatives have been undertaken in the third quarter of the academic year 2017-18. Online feedback was obtained from all BA/BCom students with respect to faculty as well as the institution. The process of internal academic audit has been initiated and will be completed by the end of this semester. The stationery shop has been inaugurated. Dr. Patil also said that teachers have applied for major and minor research projects during this academic year but have not received any financial assistance so far. There is need to approach agencies other than the UGC and ICSSR for financial assistance. The Heads of Departments have been requested to conduct few, but good quality innovative activities and to start some add-on courses as well.

The Coordinator of the IQAC, Dr. Meenakshi Bawa, read out the minutes of the last meeting held on 15th December 2017. Dr. Meenakshi Bawa made a presentation on the **criterion-wise measures initiated in the third quarter of the academic year 2017-18**. They were as follows:

Criterion I (Curricular Aspects):

- Online Faculty evaluation by students has been completed for first year, second year and third year students of semesters II/IV/VI
- Institutional feedback has been obtained from all students for the first time.
- Feedback about curriculum was obtained from BA/BCom Semester II students

Criterion II (Teaching, Learning and Evaluation):

- The internal academic audit for the B.A and B.Com. programmes has been initiated with the objective of improving the quality of teaching-learning-evaluation Subject experts from outside the college have been identified for conducting the internal academic audit for subjects taught at final year level. The audit will be done in the last week of April/first week of May 2018.

Criterion III (Research, Innovations and Extension):

- The Research Cell has organized a workshop for the faculty on API (Academic Performance Indicators) on 10th April 2018. Shri. Shripad Merchant and Shri. Rajesh Pednekar, DMs College and Research Centre will be the resource persons.
- NSS Unit of MES College, Zuarinagar assisted the implementation of ‘Rashtriya Vayoshree Yojana’ organized by the Ministry of Social Welfare and implemented by the District Administration of South Goa. The scheme was about providing various medical aids to the senior citizens from the BPL category. The above health camp was held in the Cottage Hospital Chicalim, where in 50 NSS Volunteers in two batches of 25 each assisted the smooth functioning of health camp from 8 am to 5 30 pm on 19th September 2017.
- An outstanding NSS Volunteer of MES College, Mr. Sharma Arvind Tulsi got selected for the National Integration camp ‘Ek Bharat Shreshtha Bharat’ held at Netarhat, Jharkhand between 1st November to 8th November 2017. Mr. Sharma successfully completed the national integration camp.
- An outstanding NSS volunteer of MES College, Ms. Undi Deepa Bhimappa was selected and participated in the National Youth Festival, held in Noida (Uttarpradesh) from 12th to 16th Jan 2018.
- The NSS Unit of M.E S College of Arts and Commerce, Zuarinagar had organized a free movie screening of two national award winning Marathi film cum documentary, ‘**Astu**’ and ‘**Kasav**’ for the benefit of the students and their parents at Ravindra Bhavan, Vasco on the 9th and 10th of March 2018. Awareness and sensitization of society to two important issues namely Alzheimer’s disease and adolescent depression was the main reason for screening of the documentaries. In recognition of renowned Marathi film director and screen writer, Ms. Sumitra Bhave’s, 75th birthday and her contribution to depicting pertinent issues in society, the fiction films were also shown.

- Cadets Akash Singh and Prashob R. of NCC Boys Battalion participated and represented Goa and Karnataka at the Republic Day Camp on 26th January 2018.

Criterion IV (Infrastructure and Learning Resources):

- Under RUSA New construction on the top floor of Block IV is in progress.
- The stationery shop was inaugurated on 20th March 2018. It is being run by our former student, Mr. Shankar Kawthankar, who is differently abled, and his visually-challenged partner, Ms. Sonia Shankar.. The shop was inaugurated by our BA Semester II student, Ms. Vinita Bicholkar, who is physically challenged.

Criterion V (Student Support and Progression):

- The Department of Physical Education and Sports and Women Cell of M.E.S. College, in collaboration with the Police Sports Cell, GRP, Altinho, Panaji, Goa organized a 6 day self-defence workshop for college girls. Mr Siraj Khan , along with 6 members imparted the training to 60 girl students of the college.
- Sanskrit classes commenced in January 2018. The teacher, Shri. Hardik Dinesh Bhai Bhat, has been appointed by the Rashtriya Sanskrit Sansthan (Deemed University), New Delhi established under the auspices of the Ministry of Human Resource Development (MHRD), Government of India. We have got permission from the Directorate of Higher Education, Government of Goa. The College is the Centre for these classes. 11 students have registered for this course.
- The Department of Commerce conducted a certificate course on Tally ERP 9 with GST. The course was for 30 hours (i.e. 2 credits) and was conducted from 7th February 2018 to 19th March 2018. 21 students registered for the course.
- The Entrepreneurship HUB of MES College has been formed to inform, motivate and guide those students, who wish to explore the entrepreneurial way of life. The HUB organized a program titled 'Pursue your Passion' on 16th January 2018 where students interacted with two personalities who have decided to pursue their passion. Ms Shruti Jaiswal Zuwarker, has founded 'ROOHSERVE', an organization that helps weavers in Varanasi to gain access to national and international markets by connecting them to well-known brands. This has helped many weavers improve their financial well-being. She spoke about her business model and the various challenges she faced as she started her business. Mr Crispino Dourado, a successful IT manager, spoke about how Robert Kiyosaki's book, Rich Dad Poor Dad, helped him to shift from an IT career of 17 years to Photography, which is his passion. He spoke about the personality changes he had to go through to shift from employee to employer mindset and how he meticulously planned this change using Steven Covey's 'Seven Habits of Effective People'.
- The Entrepreneurship HUB, in collaboration with 'Goa State Innovation Council' , Government of Goa, organised a program on 21st February 2018. The speakers were Mr Sudip Faldesai, Mr Rajaram Parsekar, Mr Sushant Surlakar and Mr Tushar Sawant. They addressed the students on topics such as Introduction of Goa State Innovation Council &

Bootcamp , How to become a Tech Startup Entrepreneur? Process of setting up an Enterprise, Ideation, Planning, execution, etc. and Various Government Funds and Schemes assistance for starting up

- The Placement Cell has been very active. The following 10 companies conducted placement drives on our campus- ICICI Prudential, Open Destinations, Crescendo Educational Innovations, Tata Consultancy Services BPS, Vedanta Ltd., Axis Bank (Panaji branch), Axis Bank (Vasco branch), Arz(an NGO), ICICI Bank Sales Academy, and Numadic. Aliaxis Utilities Industries Ltd and Cubiccode Digital Media LLP have yet to conduct interviews
- 238 students appeared for interviews and 70 students have been selected.

Criterion VII (Institutional Values and Best Practices):

- The appreciation awards ceremony was held on 24th March 2018. Students who won prizes at state and national events were felicitated by the Chief Guest, Adv. Dyanesh Karpe who was an ex-student of our college.
- The Department of Commerce organized a Financial literacy Programme from 22nd to 29th January 2018. Four BCom students and two BA (Economics) students visited five higher secondary schools and addressed the students on basic financial matters such as opening of bank accounts, how to write a cheque, etc. These 6 students were awarded with certificates of appreciation on 26th March 2018.
- The Gender Champions initiative has been launched by Goa University under the Ministry of Women and Child Development and Ministry of HRD. The Nodal Teacher for this initiative is Ms. Poorwa Naik and the Gender Champions are Ms. Priyanka Prajapati from TYBCom and Mr. Abhishek Thakur from SYBA. The Gender Champions along with the Nodal Teacher attended a One Day State Level Training Workshop for Gender Champions and Nodal teachers organised by Department of Women's Studies, Goa University which was held at S.S. Dempo College of Commerce and Economics, Cujira-Bambolim on 13th January 2018. On 10th February 2018, the Gender Champions along with the Nodal Teacher were invited to attend the 'Difficult Dialogues 2018' on "Gender Equality" organised by Goa University in collaboration with International Centre, Goa. On 28th March 2018, a guest lecture on "Laws and Legislations for Gender Equality" by Asst. Prof. Ashwini Nayak from V.M. Salgaocar College of Law, Miramar-Goa was organised for the students of all streams to sensitize and educate them in this regard. As the Gender Champions initiative entails a mission to change the mindset of the society and bring in gender equality, this talk was an attempt in that direction.
- Talks by eminent personalities were organized, namely,
 - The Value Education Cell of M.E.S College of Arts & Commerce, Zuarinagar conducted a talk on 19th January 2018. The guest speaker was Swami Hridananda, Head of Goa Ramakrishna Mission, who addressed the students on the topic 'My Values for Life'.

- The Career Guidance Cell of the College conducted a session on “Risk Management Solutions” on the 25th January 2018 for the final year degree students in association with India-Europe International Business School (IEIBS) Akademia which is promoted by a group of Management Professionals with more than 20 years of experience. Around 100 enthusiastic students from the B.COM, B.A and B.C.A streams attended this interactive session. Mr. Harsh Waghmare (Director of Ace Pvt. Ltd, Mumbai), Ms Akila Kamath (Head of Operations-Goa) and Mr Vignesh Kamath(Regional Head-Goa) were the resource people who enlightened students about different career options available after their graduation and which option had the least risk involved. Interested students were thereafter provided with personal counselling about their career choice.
- The Career Guidance Cell organized a talk by Tata Institute of Social Sciences-School of Vocational Education (TISS -SVE), a top ranking institute recognised in the field of Education, Training & Development on the 5th of January 2018 for the final year students of M.E.S College of Arts &Commerce, Zuarinagar. The session was conducted by Mr Guruprasad Mahatme, Mr Kenneth Dias, Mr Pravin Karmali and Ms. Claire Noronha. The students were informed of the educational programs which would provide an additional leverage and upward growth towards employability.
- The Department of English organized ‘Fun with Literature’ on 22nd January 2018 wherein there was a short story session by Dr. Shealeen Meaney, Full Bright Scholar from the Women Study Centre, New York.
- The Department of English organized a guest lecture on Dalit Literature by Dr. Sanjay Nerlikar from Yeshwantrao Chauhan College, Kolhapur.
- The Department of Business Administration organized an interactive talk by Ms. Odette Mascarenhas, a TV host, columnist and food critic, on 24th November 2017.
- India’s renowned Fado singer, Ms. Sonia Shirsat, interacted with the TY BBA students on 10th March 2018

Other initiatives:

- The Department of Sociology, MES college, in collaboration with Marathi Samajshastra Parishad, organized a National Seminar on ‘Tourism and Development in India: Issues and Concerns’
- The IQAC is organizing a national seminar titled ‘Quality Enhancement and Assurance in Higher Education Institutions in the context of the Revised NAAC Assessment and Accreditation Framework’ on 9th April 2018. Dr. Siddalinga Swamy, (Coordinator, Quality Assurance Cell, Department of Collegiate Education, Bengaluru) has consented to be the Chief Guest and will deliver the keynote address. He will also address the participants on Innovative Methodologies in the Teaching-Learning process. Prof. Manikrao Salunkhe, Honourable Vice Chancellor, Bharati Vidyapeeth Deemed University, Pune has consented to be the Chief Guest for the valedictory function. The other resource persons include Dr. Shirish Chindhade (NAAC Assessor and Former

Principal, M.U. College, Pimpri, Pune), Prof. Pranab Mukhopadhyay (IQAC Coordinator, Goa University) and Prof. V.R. Shirgurkar (NAAC Assessor and Former Principal, Parvatibai Chowgule College, Margao, Goa)

- M.E.S.College hosted 'Guru Srujan' 2018, a college teachers cultural festival, on 4th April 2018

The following **suggestions** were put forward:

1. With respect to placement, it is pertinent to find out after graduation, how many students joined the companies which selected them during the placement drive. We should also keep records of the pay package offered by companies.
2. We should calculate the percentage of students (out of the total number of final year students) who have been placed by various companies.
3. We should also keep records of students who are running their own business/start-ups.
4. We could visit neighbouring areas where there is SC/ST population. A survey could be conducted, through the NSS, to find out how many students have discontinued their education after Class XII and efforts could be made to encourage them to pursue higher education at MES college.
5. Efforts could be made towards conducting green audit.

The following decisions were taken:

1. The College will apply for NIRF every year and will work towards the parameters specified by the NIRF, namely, teaching, learning and resources, research and professional practice, graduation outcomes, outreach and inclusivity, and perception.
2. Teachers should make use of online learning resources and innovative teaching methodologies.

The meeting ended with the vote of thanks proposed by the Vice-Principal, Dr. Rekha Gaonkar.

Dr. Meenakshi Bawa
Coordinator, IQAC